

**Minutes of Committee of Management meeting
Held at Toogoolawah, Sunday, 2nd February, 2025.**

Present: President Carmel Blyth, Senior Vice President Kyle French, Secretary Annette Dunstan, Assistant Secretary Diane Knight and Interim Treasurer Anita Brown.

Apologies: Junior Vice President Tony Watson

President Carmel Blyth thanked everyone for travelling to Toogoolawah and opened the meeting at 9.40am.

Confirmation of Minutes

Committee of Management Meeting, held at Caloundra, Saturday, 19th October, 2024.

Kyle French moved that the minutes from the Committee of Management meeting on the 19th October, 2024 are a true and correct record. Seconded Diane Knight. *Motion Carried*

CHAMPIONSHIP TROPHIES

Annette Dunstan advised that she will be contacting the Toogoolawah Men's Shed again about the new Boards. They were closed over the Christmas/New Year break.

FINANCIAL ACCOUNTS AUDIT

President Carmel advised that due to Office of Fair Trading Rule changes, (the rules have changed over the last 3 years) a FULL AUDIT is now not needed. The Financial books of the QIBA Inc can be *Verified by an Accountant*. Kyle French moved "That we have the accounts verified by an Independent Accountant". Seconded Anita Brown *Motion Carried*

RESTRICTED EVENT HOSTING FEE

Kingaroy Association has advised that they have not received the hosting fee for the Restricted Singles and November meeting. This will be followed up.

STATE TITLE BADGES

There were a few options discussed and a suggestion was made to change the badges format.

BULLYING POLICY

The Policy has been finalized and will be presented at the Annual General Meeting.

TREASURER'S HONORARIUM

There was a discussion on the contents of the Letter that is to be sent to the previous Treasurer regarding the payment of the Honorarium. Secretary Annette will send the letter as soon as possible.

QIBA Inc HONOUR BOARDS

These Boards have been taken down and collected from Toowoomba. Secretary Annette will take them to the Ipswich Trophy Shop to be updated.

SPORT AND RECREATION

There was a discussion on the various aspects of Sport and Active Recreation. A number of information emails have been received. A meeting with Sport and Recreation is to be organized.

EMAILS

There was a discussion on the new website Email accounts. A number of the COM are having issues with the email accounts – sometimes the emails will go through and then the next time they won't.

FUNDRAISING

President Carmel stressed that we need to get the Facebook page and the link to the ASF Fundraiser shared on a continuous basis so that as many people as possible get the information.

STATE TEAM UNIFORM

President Carmel has spoken with Reece from West Coast Bowls and has received a quote regarding a new State Team Uniform. The QIBA Inc COM is looking into various avenues to apply for grants. If anyone knows of any possible grants or sponsorships we could apply for, please let us know.

AIBBC PROPOSED OPEN SINGLES TOURNAMENT

Kyle French gave the meeting a verbal report on the proposed Open Singles Tournament to be run prior to the 2025 National Championships. He stated that a written report should be sent out in the next few days. There will be NO pre-tournament at the 2025 National Championships.

NOTICE OF MOTION TO THE QIBA INC ANNUAL GENERAL MEETING

After a discussion on how to reduce costs, the following Notice of Motion was put forward -
"In the interest of reducing costs all documents that are sent to Association/Club Secretaries and Individuals prior to all QIBA meetings that may be required for the following meeting are to be printed by the Secretaries or Individuals at their own expense. If QIBA are asked to supply these documents they will be supplied at a charge of 50/c per page."

All extra documents required for meetings not already emailed will be supplied at no charge.

Kyle French moved, seconded Anita Brown

Motion Carried

NOTICES OF MOTION FROM TOOWOOMBA

There was a discussion on the three Notices of Motion received from Toowoomba Association.

ANNUAL GENERAL MEETING VENUE

A Letter has been received from the Gympie Association, confirming they are willing to host the Annual General Meeting and the Restricted Rinks on 1st March, 2025.

ASSOCIATIONS BANKING DETAILS

A form is to be sent out asking for Associations/Club/Individuals to update their Banking Details. A few recent payments have been returned because of wrong details. Please ensure that you advise the QIBA Secretary of your correct details.

BOWLS SHOES

After checking various drafts and Notices of Motion on the ruling on Bowls Shoes, it was discovered that the wording in the 2011 Draft of the Rule Book had changed between November and December, 2011 and it was the December, 2011 draft that was voted on and carried at the July, 2012 Delegates meeting.

Kyle French moved "The wording of the original motion of November, 2011 be reinstated". Seconded Diane Knight

Motion Carried

*The original wording was **Footwear must be clean, flat, smooth soled shoes without a heel, or approved bowling shoes.***

COMPULSORY PRACTICES – PRIZE MONEY AND GREEN FEES

There was a discussion on the costs to the members of the State Team and also the purpose of Compulsory Practices. Anita Brown moved "No prize money for Compulsory Practices and no Green Fees" seconded by Kyle French

Motion Carried

QIBA RESTRICTED EVENTS AND COMPULSORY PRACTICE VENUES

As noted before, Gympie Association has agreed to host the Annual General Meeting and the Restricted Rinks. The July Delegates meeting and the Restricted Pairs are to be held at the Toowoomba Indoor Bowls Hall. The November Delegates Meeting and the Restricted Singles are to be held at Rockhampton Indoor Bowls Hall.

The first Compulsory Practice is to be held at Toowoomba and the second Compulsory Practice is to be held at Caloundra. Secretary Annette will contact the same Photographer we had in 2024 for the State Team Photo to be taken at the first Compulsory Practice in Toowoomba.

STATE TITLES

An email has been received from the Toowoomba Indoor Bowls Association requesting to hold the May State Championships, the July 4th State Championships and the first Compulsory Practice. Kyle French moved that we accept their offer, seconded Annette Dunstan

Motion Carried

COM LAPTOPS

Secretary Annette is to get quotes for 3 Laptops. Most of the current ones can only be used if they are connected to mains power.

CORRESPONDENCE

1. Palmwoods IBC – re membership and Registration
2. The Member for Ryan – requesting information on mat rollers
3. Discovery Park Warrnambool – outlining their conditions of hiring accommodation

Bus to National Championships at Warrnambool

After reviewing the responses to the Expressions of Interest Flyers that were sent out, it was decided that it was not viable to run a bus to the National Championships this year and that the accommodation component would also not be arranged.

2025 TEAM DINNER

There was a discussion on whether or not to have a Team Dinner this year due to rising costs.

Discussion Point to be put on the Agenda for the March Delegates meeting –

- QIBA to subsidise State Players (suggested \$10)
- Interstate Players playing for Queensland paid by QIBA
- Extras/non-State players at own expense

2025 Team Manager & Assistant Team Managers

It was decided to write to Ariane Wyen to ask her if she would consider being our Team Manager this year.

Discussion Point to be put on the Agenda for the March Delegates meeting -

- Ariane Wyen to be asked
- 4 Assistant Managers to be nominated; 2 from each session (early/late start)

There was also a discussion on Team meetings – when and where they should be held and if State Team members should be in Uniform or not.

MAY STATE CHAMPIONSHIPS FLYER

Due to the change in format as passed at the November Delegates Meeting, there was a lengthy discussion on how the May Championships would run. The Flyer will be modified to reflect these changes.

POLICIES, BYLAWS and OPERATIONAL PROCEDURES

There was a general discussion on the various QIBA Policies, By Laws and Operational Procedures. These will be updated and will be put onto the website when the updates are completed.

There being no further business, President Carmel thanked everyone for their attendance and closed the meeting at 1.30pm.

Diane Knight
Assistant Secretary QIBA Inc.
11th February, 2025

Carmel Blyth
President QIBA Inc.