

Minutes of Committee of Management Meeting held, 10th January 2023, zoom

Present: President Kyle French, Patron Robin Cruikshank, Senior Vice President Angus Young, Secretary Janet Stockel, Treasurer Sharon Hancock, Games Master Barry Hankins

President Kyle French opened the meeting at 7.00pm.

Secretary Janet received a phone call on Monday 12th December from the Caloundra Indoor Stadium advising that the Council has scheduled work to replace the roof on the stadium. The works period has been scheduled from June through to end of September. Our booking was cancelled by Council.

UPDATE - NATIONAL CHAMPIONSHIPS

Secretary Janet sent out an email to all COM and Barry with various documents to update them on current information.

1. VENUE

Morayfield Sports Centre has not been able to confirm either cost or a suitable availability.

University of the Sunshine Coast has provided an amended quote for 5 days, \$20,074.80

We will also have to take the week prior to the usual. There is a regular booking on Saturday mornings, so Nationals will have to be held Monday 14th to Friday 18th August.

For 3 hours on Sunday afternoon cost would be \$380 to do setup instead of Monday morning.

While USC is more expensive for less time, it seems to be our only option given the lack of information coming from Morayfield. We have cut out the pre-tournament day and both the set-up and clean-up days. Clean-up will have to be completed on Friday afternoon after the closing ceremony.

We are looking to see if we will have enough time to do a farewell function Friday afternoon/evening.

We discussed having setup on Monday morning, however all the rounds would have to be moved, and we would end up with 2 rounds on the last day, making the closing ceremony an evening event. We would not have time to do a farewell function that day. What if the function was on Saturday? What if people wanted to travel home on Saturday?

The USC quote for 5 days includes all 3 courts, there is permanent stadium seating for 1000 on the east wall, with pull-out seating on both the north and south walls. The quote also includes use of 2 large meeting rooms and the kiosk (accessible from exterior of building). There is a first aid room.

There was also some discussion about getting some extra time on Sunday for teams to have some practice time. Secretary Janet will check on the cost for 6 hours instead of 3 on Sunday.

CATERING

All catering and bar facilities are controlled by USC. There is a café on site that is run by the Basketball Association. The café is used to catering for the Lightning basketball games with crowds of up to 3000, so should handle us easily. They also do the bar and will obtain the licence.

We will have to pay for security staff because of the alcohol service.

As a not-for profit organisation we can apply to run a bbq, either out of the kiosk or nearby.

FIRSTAID

Although there is a first aid room, we will have to get a quote for first aid people.

The university will get a quote for both the security staff and first aid.

SELLING RAFFLE AND SOUVENIRS

There is space outside the from doors to set up tables to sell the raffle, and probably do the souvenirs as well. Alternatively we could use the kiosk for souvenirs, but that would require additional people.

AGM

The AGM date will have to be changed from Sunday afternoon to Sunday morning, with either a late morning tea or lunch after. This will most likely be held at the back hall of the Caloundra Association.

There will not be time for any kind of official welcome.

CHAIRS AND TABLES

USC had chairs and tables available. Secretary Janet got a quote for 20 tables, 40 chairs for the carpets, cost \$294.

There was some discussion about whether some kind of pre-tournament event could be held at the Caloundra Association hall. We would need to have a discussion with them to see if they would be willing to host it. It would have to be limited nominations based on how many carpets can be put down.

We need to start looking to source photo frames for the certificates (k-mart, officeworks)

We have sufficient coloured paper left over from last time.

We are waiting on the USC to advise when they arrange a date to meet with us and tour the stadium.

TEAM DINNER

The team dinner is normally on Sunday night. We should still be able to arrange this.

Venue to be decided. We will need some indication from team members where they plan on booking accommodation so we can work out a location for the dinner.

There being no further business, President Kyle thanked everyone for attending and closed at 11.20pm.

Janet Stockel
Secretary QIBA Inc.
22nd December 2022

Kyle French
President QIBA Inc.