
Minutes of Committee of Management Meeting held, 2nd April 2021

Present: President Angus Young, Patron Robin Cruikshank, Senior Vice President Kyle French, Secretary Janet Stockel, Treasurer Sharon Hancock, Junior Vice President Max Evans.

President Angus Young opened the meeting at 7.00pm.

1. TREASURERS REPORT

Sharon noted that there have been minimum transactions since the last meeting. A P&L has been emailed around if anyone had any questions.

Sharon is currently entering account information and figures into the new accounting system. Sharon noted that she is entering only what we are currently using and can enter other accounts/categories as required.

Treasurer Sharon Hancock moved that the Treasurer's Report be received and all Accounts be passed for payment. Seconded by Kyle French. Motion Carried

2. CORRESPONDENCE

Inward:

6. Item missing from list, please add.

2. Nelson Thomas has confirmed a donation of \$2000 from the Scarborough account towards running of the National Championships. Money will be moved from Scarborough account to the Nationals account.

4 & 20. Coaching Clinic requested by both Millmerran & Toowoomba. Toowoomba supplied a list of dates the hall was available. Robin is waiting on replies regarding availability of some coaches.

Angus queried the process for being a Coach. A person needs to complete an on-line module from their states Sport & Recreation then do the AIBBC Coaches Course.

Angus queried when he was due for reaccreditation, and also how Robin keeps up his accreditation when he was the person running the courses.

Outward:

1. Janet checked with Kaylene Weir about some content for minutes.

24. It was asked if an association did not play this year, could its club/s still pay insurance and registration. Replied clubs could affiliate as independent.

20. Championship badges need to be ordered.

Robin Cruikshank moved the badges be ordered, seconded Sharon Hancock. Motion Carried

30. Live Streaming info from an outside company. Angus said he would get in contact to see if it is anything we can use.

Janet Stockel moved that the Inward be received and the Outward endorsed, seconded Robin Cruikshank. Motion Carried

3. MINUTES

3.1. Previous minutes (COM Meeting, 9th January 2021)

Robin Cruikshank moved the minutes from the Committee of Management meeting on 9th January 2021 be accepted as read. Seconded Kyle French. Motion Carried

3.2. AGM minutes

Correction: #8 on page 11, the trophy was the Mens Singles Trophy (May Championships), not a restricted trophy as written.

4. GENERAL BUSINESS

4.1. TERM DEPOSIT

Sharon re-invested one of the term deposits.

Robin Cruikshank moved we ratify the decision, seconded Kyle French.

Motion Carried

Interest rates at present are very low, we normally roll the deposits over at the best rate available.

4.2. REFUND FROM MILLMERRAN (for titles held in November)

Sharon confirmed the refund has been received.

4.3. CLEANING OF MATS

Discussion on cleaning of mats after championships at Millmerran.

4.4. GAMES DIRECTORS BOX

Angus located computer and Games Director box, he will bring to May Championships for Max.

4.5. DATES

May Championships	1, 2, 3 May at Caloundra
Restricted Pairs & meeting	Saturday 3 July, 9am at Boonah
Compulsory Practice	17, 18 July, venue to be confirmed
July Championships	24, 25 July, venue to be confirmed
Compulsory Practice	7, 8 August, venue to be confirmed
Nationals	last full week August
October Championships	15,16, 17 October at Millmerran
Restricted Singles & meeting	Saturday 6 November at Biloela

A motion needs to be worded to allow us to set a date for the AGM, as the motion we put in at the AGM was lost.

4.6. BADGES

We also need to order more club badges. They will be ordered with championship badges

Angus asked if we had a list of all the past presidents. Kyle said he had a book with a list.

Robin talked about getting a new gavel box so we can add all the names.

We will look at the box at the July meeting. We also need to order more Past President badges but will wait until after we have looked at the gavel box.

4.7. CERTIFICATES

There was a discussion regarding ordering a bulk lot of blank certificates. Held over to next meeting.

4.8. MAY PRIZE MONEY and MOTIONS

Sharon asked about prize money, but it became a discussion on whether or not the motions at the AGM were in order or not. Also, should each motion have been read out by a representative of the association who put it forward?

KYLE: A special resolution for an incorporated association is to change the name, adding, removing or changing rules, or bringing an association to an end. Everything else is a normal motion and vote.

None of the motions at the AGM were moved or seconded. Angus called for discussion on each motion in turn, saying if there was no discussion then we would vote. In response to a query from the floor, Angus did state that they were notices of motion, they don't need to be moved.

There was a lot of time spent discussing this, how much, if any, do we want included????

1:37 to 1:46 on recording.

4.9. SUPPLYING COM MEETING MINUTES

Someone thought that there was a motion saying that we need to publish the minutes. Angus thinks we need to be transparent with minutes. Model constitutes does not say either way. Do we put in too much, it gets picked on a lot. Do we need to find a way to reduce content? Bullet points?

4.10. REGISTRATION

Sharon queried if the setting aside of \$3 from registrations applies from this year only. Yes. Majority of money is received during March and April so it would be easier to do a payment at end of June, then check again end of September and December.

4.11. WEBSITE

Kyle has been in contact with Dale from Suncoast Printing, and will get an update for the next meeting.

4.12. REGISTRATION OF PLAYERS

How long does a player have to be registered before they can apply for the state team, or play at state championships?

Last motion AGM 2014: players are eligible for selection in the state team 30 days after registration.

Kyle asked if we should just get a solicitor to re-do the constitution and bylaws to make sure that everything is in line? Kyle will get some quotes to take to the delegates.

4.13. TEAM DINNER

Do we have to have a team dinner? The swingers could be given out on the Tuesday morning.

At the moment it is a compulsory event. It will be listed on some of the team documents.

4.14. REGISTRAR

Jenny Cruikshank was elected to be our Registrar, so long as it complies with our regulations.

It is listed in the By-laws as being a duty of a Junior Vice President, but it could be separated so it does not have to be a member of the COM. That whole section will need to be amended as 2 positions have been removed.

Janet Stockel moved that Max Evans be our Games Director this year seconded Kyle French. Carried. As there is not another Junior Vice President to take on the position of Registrar, we appoint Jenny Cruikshank to be Registrar as per the motion moved and carried at the AGM, so moved by Max Evans, seconded Kyle French. motion carried.

Kyle has been checking on whether we need seconders for notices of motion. Only if our own rules say we do. Our constitution, by-laws or Operational Procedures do not mention anything about moving or seconding motions, neither does the Act or the Model Rules. Motions from the floor must have a seconder.

4.15. OCTOBER STATE TITLES

We have accepted that Millmerran will host the event. On our part the only stipulation is that is not be at the Showground hall. We expect that there is a high probability of it being held at the Pittsworth Town Hall. We would like to see this settled so we can add it to the calendar.

4.16. DRAWS

We need to have a look at having some discretion for doing draws and re-draws when necessary if an unforeseen circumstance (weather or health etc) affects the ability of a number of players to get to a scheduled event. We will talk further about this at the next meeting about drafting a policy.

We discussed this previously at a COM meeting in August 2020.

If we do the draws on the day, we would need approximately 60 minutes to enter names and double check them, do a draw, write out the cards and print draw sheets before we can start play. (for further info refer to the minutes of that meeting, page 2, item 8).

4.17. APOLOGY

The Committee of Management offers an apology to the Toowoomba Association that the correct meeting procedure was not adhered to in that they were not given the opportunity to read out the motions they had put forward. Angus said he will draft a letter.

Kyle said he would forward to Janet a copy of the agenda that he uses at work, as the explanatory notes are separated from the motions.

4.18. CLOUD STORAGE

We need to check what data storage is included in the package we are looking at. If there is one-drive facility or Microsoft account? Do each of us get an account, or just one large one?

4.19. NEXT MEETING

Next teleconference 11th May 2021, 7pm. Then possibly an in-person meeting before the July meeting.

There being no further business, President Angus thanked everyone for attending and closed at 9.56pm.

*Janet Stockel
Secretary QIBA Inc.
6th May 2021*

*Angus Young
President QIBA Inc.*