
Minutes of Committee of Management Meeting held by teleconference, 9th January 2021

Present via teleconference: President Kyle French, Patron Robin Cruikshank, Secretary Janet Stockel, Treasurer Sharon Hancock. **APOLOGIES:** Senior Vice President Angus Young.

President Kyle French opened the meeting at 9.25am.

1. Notices of Motion (Toowoomba)

Janet had prepared a spreadsheet using the figures from the Toowoomba notice of motion, applying them to the nominations of 2019 and 2020 to see how figures would have worked out, and allowing for estimated raffle income.

The May Championships showed a large loss, however that is to be expected when there are no nomination fees for the juniors against \$900 worth of prize money. July and October both showed losses of between \$250 and \$450 with the 2020 year being the higher amounts, which was also to be expected with COVID reducing nominations. The 2019 July Championships showed as a profit.

Janet will email it to Kaylene Weir to make sure that Janet translated the figures correctly into the spreadsheet, as we would like to be able to hand out the spreadsheet at the AGM when this motion is discussed.

2. Treasurers Report

Sharon advised that the books were now with the auditor.

Janet had some cheques which will be banked during the next week.

It was noted that we forgot to give Caloundra Association a cheque for hosting the Restricted Pairs and Singles. As Caloundra is also hosting the Rinks, we will organise a payment for then.

3. CORRESPONDENCE

Inward:

13. Lockyer IBA – confirmed withdrawal from Restricted Rosters

48. John Rathbone (Toowoomba) passed away 16 December 2020.

MINUTES

4. Previous minutes (COM Meeting, 13th October 2020)

Robin Cruikshank moved the minutes from the Committee of Management meeting on 13th October 2020 be accepted as read. Seconded Sharon Hancock. Motion Carried

Business arising from the minutes:

4.1 AIBBC Law Book

Robin Cruikshank noted that the AIBBC Law Book, while fully applicable to the other states for their local competitions, is not fully applicable to the National Championships, and that there are some Conditions of Play that apply only to Nationals.

At the next AIBBC COM meeting we will need to clarify if the items reported from the Umpires meeting apply to Nationals or not.

4.2 Recording Equipment

Angus Young has been looking into recording equipment. He was not present to give a progress report.

Robin Cruikshank moved the minutes be confirmed as read. Seconded Sharon Hancock.

Motion Carried

5. Previous minutes (Delegates Meeting, 7th November 2020)

Robin Cruikshank moved the minutes from the Delegates meeting on 7th November 2020 be accepted as read. Seconded Sharon Hancock. Motion Carried

Business arising from the minutes:

5.1 Team Manager

President Kyle said that he had contacted AIBBC Secretary to ask if we must have a Team Manager or if someone else could go to the meetings. While someone else could go to the meetings, if a dispute were to occur at the Nationals, the Team Manager is the only person whom AIBBC allows to represent Queensland. It was asked if we could ask another state if they had someone willing to act as our team manager? While we could, there is no guarantee that person will be impartial.

5.2 State Team

We require 26 Ladies, 26 Gents and 4 Juniors, plus reserves if possible.

At this time the nominations stand at 17 Ladies, 20 Gents, 3 Juniors. We expect that the Selectors will have to re-open nominations after the AGM, and hopefully we will get more nominations. If we don't end up with enough people, the Selectors will need to determine what teams/players they will ask for from Victoria.

Janet Stockel moved the minutes be confirmed as read. Seconded Robin Cruikshank.

Motion Carried

6. Previous minutes (COM Meeting, 8th December 2020)

Sharon Hancock moved the minutes from the COM meeting on 8th December 2020 be accepted as read. Seconded Janet Stockel.

Motion Carried

Business arising from the minutes:

6.1. Restricted Roster

With Lockyer out of the roster, Caloundra is next on the list for the AGM and Restricted Rinks.

Nambour is scheduled to have the Pairs in July, however Janet suggested that as Fassifern missed out in 2020 due to COVID that we could ask if they still want a turn. The situation could apply to the first compulsory practice – Gympie should have had that in 2020 and also missed out.

Janet will contact Fassifern and Gympie if that is something they would be interested in, and if the responses are positive, we will bring it up for the delegates to make a decision.

Robin Cruikshank moved the minutes be confirmed as read. Seconded Janet Stockel.

Motion Carried

GENERAL BUSINESS

7. State Championships

Caloundra Association has applied to host the May Championships (1st, 2nd, 3rd May)

Millmerran Association has applied to host the October Championships, venue to be advised, but hopefully it will be the Town Hall not the Showground Hall (15th, 16th, 17th October)

No-one at this stage has applied to host the July Championships (31st July, 1st Aug). We will ask if Toowoomba is interested, as they did not get the chance to host in 2020 due to COVID.

8. Document – Hosting a State Championships

This document has not been updated since 2013 and requires some changes.

We will specify mat numbers for each of the championships, and add in the value of the raffle prizes, also amend the meals and snacks. Janet will draft the changes and email it to the COM to look at.

9. May Championship Junior Games

In 2020 we played the Junior Open singles on the Saturday instead of the Sunday, as it evened up the days for the juniors. It seemed to work well. COM will make a decision on what days to run the junior events on once nominations are closed and we know how many games are required for each event. We will then put the information onto the draw.

In October we did the draw only a few days prior to the weekend to avoid any late withdrawals.

With the mutated version of COVID this year could be as touchy as last year, so doing the draws as late as possible might be the best thing.

10. Website

President Kyle has been in touch with an alternative Provider regarding re-doing the QIBA website along the same line as the Australian website.

11. Sponsorship letters for Nationals

The sponsorship letter from the last nationals needs to be updated. We will look at it.

At the last meeting Kaylene Weir suggested RACQ as a sponsor. Once we have updated the letter we can start sending letters to anyone we can think of, perhaps Bunnings, supermarkets etc.

12. Bunnings BBQ

We applied for a Bunnings BBQ. As our official address is in Caloundra (Secretaries address) we are allowed to apply to the Caloundra Bunnings. They have given us a date of 6th March. An information packet should be coming shortly with everything we need to know.

While as many of the COM as possible will be there, and we will also be looking for volunteers from the Caloundra area to assist us on the day.

We would normally have the Strategic Planning Workshop on that day. It was voted last year not to have a workshop for 2020. This year with Nationals only 2 ½ years away, we should hold one.

We will need to look at dates for that. Potentially we could have it the day after the BBQ. This will be added to the agenda as a discussion point.

13. Gala Weekend

We need to decide if we are going to hold a Gala Weekend this year.

We talked about maybe moving the date to May, the new strain of COVID is making the start of the year a bit uncertain and having a longer lead time would give us more time to advertise the event.

School holiday are in April, starting with Easter Friday 2nd April and going through to Sunday 18th April, so the last weekend might be possible. 22nd and 23rd May was also suggested.

The entry fee has to go back to \$10, the \$5 fee created too big a loss. Do we go with 4 ¾" bowls or 4" bowls, short or long mats?

Should we look at changing the name? We would welcome suggestions.

This year was a trial to see how it went with small bowls. Do we look at making any changes to the format? This will be added to the agenda as a discussion point.

Put this on the AGM agenda for discussion.

14. 2021 Calendar

Janet had sent out a 2021 Year Planner to the COM with various QIBA dates marked along with some association dates. After the AGM if we can confirm dates for events by other associations we can add them and save it as a PDF on the website for everyone to download if they want.

15. Accounting Package

Sharon asked if we could look at upgrading Quicken to Quickbooks (cloud version). It is a subscription service. Sharon knows someone who runs a bookkeeping business who can train Sharon on the package at a reasonable rate. As Sharon is already familiar with Quicken, Sharon feels that a few hours is probably all that is necessary.

16. Storage

Janet would like to get the QIBA items out of her garage. One option would be hiring a small storage shed, depending on size cost would be from \$85 to \$110 per month.

Another option would be to ask Caloundra if we could utilize a space in their large shed behind the hall. For either option we could purchase garage shelving from Bunnings to maximise the space.

So long as shelving is fronting a walkway, we would probably need around 4 metres x 1 metre. *Robin Cruikshank moved we send a letter to Caloundra, seconded Sharon Hancock. Motion Carried*

Caloundra is also storing the QIBA Bowls, so we could incorporated those as well, with just a little extra space.

The next alternative would asking if Caloundra would allow us to erect a small shed somewhere on the property, perhaps next to the big shed, or even in the corridor space between the big and small halls.

17. Mats and bowls cartage

We would like to thank Errol Weir, Glenn Casey and Diane Knight taking carpets out to Millmerran, and Caloundra for taking bowls.

Our thanks to Glenn and Errol for cleaning the carpets afterwards. There was a lot of dirt and dust in the venue, cleaning the carpets would have been a tedious task.

18. Carpet and bowl storage

Toowoomba is currently storing 8 (majority) of the Queensland carpets.
Caloundra is storing bowls for 10 carpets.

19. Funding report

The paperwork for the next funding report has arrived. It is different again from the last one. Janet asked Sharon to email a breakdown of the costs for the year to complete the various portions of the form.

20. Cloud Storage

It was asked if we should be looking at cloud storage for safety of our data, and better accessibility at times.

21. Team Photo

At the delegates meeting Tim Lowry and Tayna Garland are both photographers and could potentially take the team photo. It would depend on whether either or both of them would be able to produce the proofs overnight for everyone to look at on the Sunday to order. As team members they would need a timing facility so they can be in the photos also.

The alternative is to use the current photographer, but organise him for first thing in the morning.

22. Publicity Brochure

This got stalled in 2020 because of COVID, however we need to get it finished.

23. Team Dinner

President Kyle asked about the possibility of having the Team Dinner here in Queensland before going south. There is always someone who is unable to make one of the practices and would miss out on the dinner. Alternatively, we could hold the dinner on the Monday night after the Mayor Reception instead of Sunday as we do currently. The reception is generally finished by 6.30 or 7pm, so we could push the start time for the team dinner by 30 minutes which would allow the reception attendees to get to the dinner. We could also think about Tuesday night.

We will discuss options with the delegates at the AGM.

24. Next COM Meeting

We will have a short meeting on the Friday night before the AGM at Janets house at 7pm for any lastminute discussion or to sort out any last minute details.

If we have a strategic planning meeting the day after the Bunnings BBQ we could have a COM meeting either on the Saturday night or Sunday afternoon.

Kyle thanked everyone for being on the COM these past several years but said that work commitments (several promotions with another coming) make it too difficult to continue on as President.

There being no further business, President Kyle thanked everyone for attending and closed at 12.20.pm.

Janet Stockel
Secretary QIBA Inc.
8th January 2021

Kyle French
President QIBA Inc.