

Minutes of Committee of Management Meeting held at Toowoomba I.B.A. Hall, 13th April, 2019.

Present: President Kyle French, Senior Vice President Kyle Don Smith, Junior Vice President Cameron Hancock, Secretary Janet Stockel, Treasurer Roslyn Richter

Apologies: Patron Robin Cruikshank, Immediate Past President Carmel Blyth, Junior Vice President Angus Young.

President Kyle French opened the meeting at 9.15am, and welcomed everyone to Toowoomba.

Confirmation of Minutes

Previous minutes (COM Meeting, held at Gympie, Friday, 1st February, 2019.)

Ros Richter moved the Minutes from the Committee of Management meeting on 1st February 2019 be accepted as read. Seconded Cameron Hancock. Motion Carried

Business arising from the minutes:

1. Extra Souvenir Shirts

No further information or orders have been received by Secretary Janet since the AGM.

2. Operational Procedures

President Kyle asked if any association has sent in any suggestions for changes to the Operation Procedures, Constitution or By-Law. Nothing has been received.

3. Mt Gambier Accommodation

Secretary Janet has provisionally booked some units at the Limestone Coast Tourist Park for team accommodation. Any team member who wishes to reserve a unit, please contact Secretary Janet.

4. Coaching Clinic

The Coaching Clinic has not been able to be held to date.

Ros Richter moved the Minutes be confirmed as read, seconded Cameron Hancock. Motion Carried

Previous minutes (Delegates Meeting, held at Gympie, Saturday, 2nd February, 2019.)

Don Smith moved the Minutes from the Delegates meeting on 2nd February 2019 be accepted as read. Seconded Ros Richter. Motion Carried

Business arising from the minutes:

5. Bowls Storage Boxes

Ros Richter has asked the Mens Shed for a quote on making 30 boxes.

6. Gala Weekend – low attendance

President Kyle commented that some people had said to him that we would get more people if it was only \$5 per day. The problem with that is that we would need twice as many people in order to cover the prize money. Alternatively, we could reduce the prize money.

This year we had to use the money raised by the raffle to cover the prize money, so we had an overall loss by the cost of the raffles and hall rent, a total of \$446.

The original aim was to make it bigger every year, but we are not getting the players to be able to. We will put this on the July agenda as a discussion point.

7. Dates for Association 5 games days and weekend carnivals

If associations can send us information on their events, we can put it on the website and send it out to all our email contacts. People keep saying they are getting less and less players, but they are mostly only distributing flyers in a fairly local area, so if you are a bit further away, you just don't hear about the events.

8. Guidelines for borrowing senior players from other states for State Team

We need to draft something to send to AIBBC. We will discuss this in General Business.

9. Games Master, August 2018

This matter has been closed with South Australia by the AIBBC.

10. 75 Years and older competition

SA has suggested a 75 years and older competition, however we believe that too many members of the various state teams are already in this age group, it could be difficult to hold it concurrently with the Nationals.

11. Coaches Course

We have not heard from South Australia to say if they have anyone wanting to come up for the Coaches Course.

12. Website

President Kyle is looking after the website. He has uploaded a variety of documents to the site.

13. International Match

President Kyle said that approximately 26 extras have booked to go to Invercargil NZ with the Australian Team in May.

14. May Gala Weekend

No association applied to host this event. It was cancelled.

15. July State Championships

Toowoomba Association has applied to host this event.

16. Restricted Singles, November

Pittsworth is currently rostered, they are having a COM meeting shortly and will let us know if they will continue on the roster or not.

17. Penalties

Wording for a penalty was suggested at the February meeting, however after discussion it will be amended and re-submitted for the July meeting.

18. Craft Table Report

No report has been received as to what sold well and what did not. Ros commented that more bowls clothes would be good, less scarves (it is too warm in Qld), tea towels were suggested at a previous meeting.

19. October State Championships

No association has applied to host this event. If any association is interested, please apply to the State Secretary.

Ros Richter moved the Minutes be confirmed as read, seconded Don Smith. Motion Carried

Previous minutes (Strategic Planning Workshop, held at Dalby Saturday 2nd March, 2019.)

Janet Stockel moved the Minutes from the Strategic planning Workshop held on 2nd March 2019 be accepted as read. Seconded Don Smith. Motion Carried

Business arising from the minutes:

20. Membership cards

We will not be proceeding with membership cards

21. Office Bearers

We have had no interest from anyone regarding filling any of the vacant positions.

22. New Members

It is difficult to get new members. Younger people see it as an old peoples game, but the retirement villages mostly have their own mat in their community centre and people are not interested enough in a more competitive level to go outside their community.

It was suggested looking to the outdoor clubs, but many of them don't have an available indoor space big enough for more than a few mats.

23. Combining Committees

Glenn Casey had suggested not restricting people to be on no more than 2 committees and combining committees would address that. It was moved at the Strategic Planning to combine the Umpires and Referees panels, but we also need to look at combining the Finance/fundraising and the Publicity committees.

24. Audit

Ros stated that the Audit was a full audit, it was the terminology of how the auditor referred to it that was confusing.

25. Team Uniforms

The COM has previously discussed changes to the uniform. It started when the fawn trousers for the men became unavailable. Carmel Blyth sourced an alternative, but that has also since become unavailable. The most common colours now in a business style trouser are black, grey and navy. The alternative is the go with a more sports style pants that are made for us.

This subject is a long-term project as some people have commented that they cannot afford to purchase new uniforms, so perhaps changing one component at a time could be feasible. We also need to look at changing away from Henselite, as their prices are quite expensive compared to other suppliers. The question with the shirts was whether to incorporate black or grey into the next design so they flowed better into a darker pants. If we could get a sponsor to at least partially pay for the uniform it would be much easier, but sponsors can be hard to find.

Last year we purchased a bolt of maroon material for the ladies skirts, trousers and blazers. If anyone wants any of it, please contact Secretary Janet.

Ros Richter comments that Millers in Warwick keep a maroon pants, as that is the uniform colour for the local bowls club.

No-one has expressed any interest in being on a sub-committee to look at the uniform options.

26. Proposal to change one state championship

We already have a proposal from Angus Young on the agenda to consider.

Another proposal was put forward at the Strategic Planning, to change one of the Championships to a format that give more people more games, rather than being finished once they are knocked out. This would be aimed at attracting more people to nominate.

President Kyle commented that Toowoomba recently changed to playing only 4" bowls, and they have gone from 4 or 5 mats to over 10 mats.

This is discussed further in General Business.

Cameron Hancock moved the Minutes be confirmed as read, seconded Janet Stockel. Motion Carried

AIBBC Minutes

Robin Cruikshank had given a verbal report at the AGM as the minutes had not arrived in time.

Correspondence:

Inward:

- 62. Sport & Rec** - flyer promotion discounted registration fee for the SportsAccord conference.
- 71. Pat Wanka** - Pat has made a bag for the Mothers Day raffle
- 82. Jenny (Boonah)** - Article on Col Kassulke from newspaper
- 105. Limestone Coast Tourist Park** - Invoice for accommodation.

Outward: Emails:

- 19. Heather Broadwood** - I let Heather know that the Shepperton Bowls Club phoned asking how they could get a rule book. I gave them Heathers details, and also the Shepperton Bowls Club.

*Ros Richter moved that the Inward correspondence be received and the Outward endorsed.
Seconded Cameron Hancock. Motion Carried*

Treasurers Report:

Ros Richter presented the Treasurers report, and moved it be adopted, seconded Don Smith.

The auditor has clarified the differences between their report and Ros' report, leaving a difference of only \$6, which Ros has since been able to locate, and Ros has re-coded the accounts that incorrectly had gst marked for inclusion.

Ros Richter moved that her report be received and all accounts passed for payment, seconded Don Smith. Motion Carried

Ros commented that the auditor had indicated that the timeframe for the audit is quite short. Secretary Janet asked if we could consider asking the auditor if we could do a partial audit at 9 or 10 months, so that the final audit would take less time to prepare? That would also give us more time if there a queries from the Auditor.

Don Smith asked if we could close the books at the end of November instead of December. Our current financial year is a calendar year it would have to be a notice of motion to change it. Kyle suggested we could move the AGM to March?

Ros commented that this last audit was a bigger one than normal because of the additional income from the nationals taking us over \$100,000. Also the rules/regulations for audits have changed.

Ros Richter moved that the Auditors report be accepted as presented, and to use the same auditor again next year. Also that this be ratified at the July delegates meeting seconded Cameron Hancock. Motion Carried

General Business:

27. Restricted Singles, November

Pittsworth is currently rostered, they are having a COM meeting shortly and will let us know if they will continue on the roster or not. If they do pull out, Caloundra is next on the roster.

President Kyle said that Brisbane Association would shortly have a new venue, he would see if it would be of a size to host a Restricted Event, and if Brisbane would be interested in going onto the roster. Ros Richter said that Millmerran may be able to host also, they would need to apply to be on the Roster.

28. Bowls storage boxes

Ros Richter has asked the Mens Shed for a quote on making 30 boxes. It is for materials only. Don queried if we had asked Vince Lakin if he would make them? No we have not.

29. Guidelines for borrowing senior players from other states for State Team

We need to draft something to send to AIBBC. After some discussion we came up with the following:

- No restrictions on how a player can be used

- A state may request players in general or may request a specific team. If the host state cannot supply the whole team or individuals, then a state may then go to other states.
- Instead of borrowing senior players, a state may choose to forfeit a team. AIBBC would need to specify the points allocation in this circumstance.

Uniforms – do we supply a team shirt for all borrowed players, or can a plain polo or coloured vest be a suitable substitute? Secretary Janet suggested that rather than a maroon polo, we consider a white polo with maroon highlights or panels that will blend better with our uniform shirts.

Secretary Janet asked Kyle if the AIBBC would be able to supply a document stating the terms of borrowing players, both senior and junior, and also asked if all policy documents could be made available on the AIBBC website.

Kyle, as AIBBC secretary responded that the AIBBC site needs to be updated and restructured to be made easier to use, and that forms should be on the site.

Longer term, we need to see if AIBBC would consider reducing the overall team size by going to a single division, but adding additional events such as 6 bowl pairs, or 6 bowl triples.

All COM members are requested to put together a proposal so we have some options to look at in the next meeting.

30. Proposal to change one state championship to be more inclusive

It was suggested that we could look at changing one of the state titles to a different format, more of a medley day so that people are getting a full day of bowls. We would possibly exclude the 4x1's, but the rest are feasible.

As an alternative, it was suggested that we could have sectional play in the morning, then the winners could play a knockout competition in the afternoon. The other players could play social bowls while the knock-out is being conducted. We would need to look at the time required for this to see if it is a feasible option.

President Kyle commented that in NZ they always played sectional to start, to reduce numbers down to the knockout portion of the events.

All COM members are requested to put together a proposal so we have some options to look at in the next meeting.

31. Membership/Insurance Fee

Janet Stockel queried if the motion from last July to refund any association the insurance component if they had their own insurance was a once off? Do we need to put something longer term into effect? Of the various insurance policies Qld has, the Public liability is the only one that affects the general player. The other policies cover items such as transporting mats, volunteers, business insurance – should all associations be paying a portion of these policies?

We will look at how much the Public Liability policy is per player, with a view to re-defining the split between registration and insurance and discuss it at the June meeting, then present something at the July meeting.

32. Brochures

Secretary Janet presented a draft of the brochure. No photos have been added as yet. After some discussion it was decided to take photos at the May Championships for inclusion, showing family groups to demonstrate all ages, plus we want to show that there are local, state, national and international opportunities.

33. Gala Weekend

Further to the earlier discussion (page 1) it was decided that as per the Strategic Planning meeting discussion, we will no longer run the 2 day raffle, instead we will do a numbers sheet. It was suggested that rather than separating first and second skips, that they all go into the same pool. We can trial this next year and see how it goes.

We need to make up a nomination sheet and ask players to specify if they are happy to skip or not. We will put this on the July agenda as a discussion point.

We also need to get the information for events out much earlier and keep sending it out to keep the events in front of people.

34. Reducing the size of the Committee of Management

Given the difficulty we have had this year in filling the positions, the COM discussion options for possibly reducing the number of members. One option is to remove the Publicity Officer and one of the Junior Vice President positions. Many committees do not include a publicity person on their committee. The JVP positions currently cover the Registrar and the Games Director, but both positions could be rolled together, or one of them could be passed to the Senior VP. We will put this on the agenda for discussion at the July meeting.

35. Policies

Secretary Janet noted that all of our policies should be available on the website. We will get copies of all policies together so they can be reviewed at the next meeting.

36. Printer for Games Director

The printer needs major repairs. It was discussed whether or not to replace it. The COM decided that the Games Director could either email draws etc to another COM member for printing or use a local office supply shop if that is more convenient.

37. Prize Money

Prize money for all events needs to be reviewed. We will look at those in June. Increasing prize money does not guarantee more players.

38. May championships

Secretary Janet queried how the Junior Girls singles would be played – there are 2 nominations, will that be played a best of 3? Yes.

39. Business cards

Secretary Janet asked about getting some generic business cards for QIBA, with just the logo, website and secretary email on them, without names so that anyone can use them.

There being no further business, President Kyle closed the meeting at 1.00pm.

*Janet Stockel
Secretary QIBA Inc.
14th April, 2019.*

*Kyle French
President QIBA Inc.*

Next COM meeting, 8th June 2019, approx. 3pm (after bowls), Caloundra

*Next Delegates meeting, Saturday, 6th July, 2019, Dalby
Restricted Pairs – 4” bowls, 30’ carpets*

***Any club or association can request that a COM member attend their events,
just ask us***