

Minutes of Committee of Management Meeting held at Rockhampton I.B.A. Hall, on Friday, 31st January 2020

Present: Patron Robin Cruikshank, President Kyle French, Senior Vice President Don Smith, Junior Vice President Cameron Hancock, Junior Vice President Angus Young, Secretary Janet Stockel, Treasurer Caitlin Yarrow, Immediate Past President Carmel Blyth.

President Kyle French opened the meeting at 7.30pm and welcomed everyone to Rockhampton.

Confirmation of Minutes

Previous minutes (COM Meeting, held at Caloundra, Sunday, 15th December 2019

Robin Cruikshank moved the Minutes from the Committee of Management meeting on 15th December 2019 be accepted as read. Seconded Don Smith. Motion Carried

Business arising from the minutes:

1. Correction of minutes (#17 December COM meeting)

Don Smith asked that it be noted that he did not say what was said in the first paragraph. This was accidentally left in from previous minutes. The minutes will be corrected.

It was also asked if it was necessary to put names in discussions? In future we will leave them out, only using names for motions or other necessary items, such as action items.

2. Boxes for bowls (#1 December COM meeting)

Robin Cruikshank brought one of his own boxes to try the bowls in. It was a little too big but could be padded out to stop bowls from rattling around. Robin thinks he could have a smaller box at home, he will find it. Secretary Janet had been speaking with Rockhampton Secretary Gloria Barlow earlier, they have their boxes made by the Endeavor Foundation. Janet asked Gloria if she could ask the Foundation for a quote on boxes sized to our requirements.

3. Badges (#6 December COM meeting)

Janet brought all the badges with the peeling covering to see if we could identify what belongs to whom but ran out of time on the weekend.

4. Insurance (#8 December COM meeting)

It was asked if Kyle has had a chance to look at how much the Public Liability policy is per player, with a view to re-defining the split between registration and insurance. Kyle has not but will follow up with Abbey.

5. Coaches Exams (#13 December COM meeting)

3 people did the Coaches Course however did not pass the course, they will have to do the practical portion of the exam again. 2 other people, who had previously completed part of the course, passed the remainder of the course.

6. Disputes policy (#19 December COM meeting)

Cameron looked through some of the policies that relate to disputes, such as the Minimum Standards of Behavior (which appears to only relate to State Team members), the Bylaws which contain a brief Code of Conduct, also the power of Referees to control the game and the control of players, but there is nothing specific there regarding a discipline process. There is also a Code of Conduct in the AIBBC handbook.

We should look at putting together a Discipline Procedure that would sit along side the Disputes process so there is another avenue rather than sending everything to the Disputes Panel. This would provide us with guidelines to allow Referees, Umpires and Coaches to step in and respond to issues when they happen, rather than waiting for a written complaint to be received.

These things come under the umbrella of the Member Protection policy which Sport & Rec have some workshops on, and which we should send several people to so they can work towards

accreditation as a Member Protection Officer. Cameron also recommended that we have people on the COM and disputes panel do the online course for Harassment and Discrimination. Cameron will provide a written list of recommendations.

It was commented that more of the policies be given to the state team members when they are selected, so they are aware of their obligations regarding behavior. It was also noted that the by-laws should be providing clarification on the rule book.

If the motion regarding reducing the COM is passed at the delegates meeting, then we will need to amend the By-laws and Operational Procedures with regards to duties of the various office bearers.

It was noted that on item # 13 COM December meeting, the mover and seconder were incorrect, as neither of those people were these at that point of the meeting. They should have read Carmel Blyth moved and Janet Stockel seconded, and also moved to after #14. Janet will amend the minutes.

Cameron Hancock moved the minutes be confirmed as read. Seconded Caitlin Yarrow.

Motion Carried

Correspondence:

Inward:

13. Vince Lakin sent a list of Referees due for re-examination

67. Vince Lakin sent a Referees Report for the annual report

32. Sharon Hancock sent a Team Managers Report for the annual report

There was some discussion on umpires at the last National Championships.

There was at least one umpire a number of people complained about. There were incidents of umpires chocking the kitty, of holding the kitty, of making a decision by sight rather than measuring. At least one umpire was removed from umpiring.

72. Passing of Michael Clancy, it was requested there be a minutes silence tomorrow.

Caitlin Yarrow moved that the Inward correspondence be received and the Outward endorsed. Seconded Robin Cruikshank.

Motion Carried

Treasurers Report:

It was noted that the website expenses seem very high. We have made a list of all payments made and Kyle will call Sites'n'Stores to find out what is going on. If we cannot get a satisfactory answer, then we can look at moving the website to a different host. Janet will get a quote from the person re-doing the AIBBC website.

Caitlin Yarrow moved that her report be received and all accounts passed for payment, seconded Carmel Blyth.

Motion Carried

General Business:

7. Tamworth Accommodation (#14 September COM meeting)

Angus Young has been looking into group accommodation options for Tamworth in 2021. He is still waiting on some responses but there are several Tourist Parks that would be suitable.

He would like to get an idea of how many people could be interested, as there is no point organising something if people choose to make their own arrangements, as happened this past year.

8. Ballarat Team Dinner

Angus Young is also looking into venues for the team dinner this year. He anticipates going down in June for another event and will look at venues at that time.

9. Prize money for State Championships

We had reviewed and updated the prize money for state championships at last meeting, Janet had emailed it out to all COM members.

We have given Nelson Thomas a letter asking about using the Scarborough Junior Development money as prize money. We are awaiting his response.

10. Queensland Events

The roster needs to be updated however we will wait till next meeting as the discussion from the delegates meeting may affect the roster. 2021 is set, that is enough for now.

11. AGM venue & date

It was suggested that we consider the possibility of holding the AGM in the same place every year, choosing a place that is reasonable central to all associations. Maryborough, Wondai and Gympie were some of the suggestions, possibly Bundaberg. Then the other 2 events would alternate north & south. We would need to see what venues would be available and see how the associations feel about the idea.

It was suggested that we could put the Pairs with the AGM instead of rinks, as some associations are having difficulty fielding a rink, and it would be better to have more associations in attendance at the AGM. This to be considered for next year.

It was also suggested that we could look at moving the AGM from February to first Saturday in March. This give the Auditor more time to complete the Audit, the closing dates for motions and nominations would be moved away from immediately prior to Christmas and New Year public holidays. The only legal requirement is that the meeting be held within 3 months of the end of our financial year.

12. Strategic Planning Meeting

It was asked how effective the Strategic Planning Meeting actually is? Some sub-committees are unable to meet properly due to some members being on more than one sub-committee.

It was suggested that the meeting be cancelled, and instead each sub-committee could be required to meet at least once before 31st May and must submit a report of the meeting to the QIBA Secretary for the July delegates meeting.

13. Order of Agenda Items

It was suggested that we change the order of the agenda items to do the more important things first – Notices of Motions – Treasurers Report - General Business - Correspondence – Minutes.

14. Business from Minutes

It was suggested that anyone who want to bring up any item from previous minutes must submit their query in writing so that answers can be prepared in advance of meetings. Often meetings are held up by the committee having to search for information to answer questions. If we could do that prior to meetings it could speed up the meetings. Items could still be raised from the floor in General Business if necessary. There would have to be a time frame specified to give the COM time to get answers for things that require some research, at least 2 weeks, maybe more.

It was also suggested that we could have a list of items from each of the previous minutes that we have actioned in some way, which could be printed and handed out to the meeting and also read out for the purposes of minutes, with each item checked off as satisfactorily handled before moving onto the next item. (*As per the list, this action has been taken, is everyone happy with that, are any objections to the way this has been clarified or action taken, if not then we are moving on to the next item*).

Any other queries could come after that.

15. COM meeting, Delegates Meeting and Restricted Event format

Previous format was COM meeting 9am, draw 11.30, start of play 12.00, meeting 7pm.

This made the COM meeting quite short, sometimes it was not enough time.

Currently COM meeting Friday night, draw 9am, start of play to follow, meeting to follow 3-4pm.

It allows for the COM meeting to be along long as needed, but might not finish till 11 or 12, making the early start next morning tiring.

It was suggested changing the dates of the COM meetings from immediately prior to Restricted Events to a few weeks afterwards. That way the COM would be able to review the delegates meeting and discuss any issues that arose and look at what actions need to be taken for the next meeting. It may cost a little more in travel, but could much more effective for the COM.

The constitution does not actually say what has to happen at a COM meeting, so at the meetings immediately prior to delegate meetings we could do only the things that need to be done for the delegates meeting, such as action items, which would help to keep them short, which would mean they could be held in the morning before the delegates meeting potentially eliminating one nights accommodation depending on the location.

16. Promotional items from 2018 Nationals

We have some promotional items from the Nationals that were not sold.

We have been taking some to each state event to try and sell them but they are slow moving.

There are usbs, note pads, gadget guys. If anyone wants to purchase any, please see Secretary Janet at a state event. Janet did a sample sticker for the front of the note pads. The Gadget Guys could have a sticker put on them. The usb's are engraved on the swivel cover. Janet offered to purchase some of them for her business, cost price was proposed.

17. Promotional Flyers

We are going to take additional photos tomorrow and decrease the amount of text. We will ask the delegates for approval for the COM to approve final artwork once completed and send to print.

18. Honorariums, travel expenses

It was suggested the honorariums be increased at tomorrows meeting. With less members on the COM everyone is doing more work, particularly if we cannot get additional nominations off the floor at the delegates meeting, as we currently only have 5 nominations out of 9 positions.

Raising the travelling expenses might encourage someone to take on a position they might otherwise not do, if they know that their expenses will be reasonable covered. In the future we could also look at a flat rate for accommodation.

19. Sponsorship

It was suggested that we write to the Banks of Queensland head office to ask for sponsorship. Angus Young said he would draft a letter.

20. Juniors

Carmel Blyth stated that Caloundra Association will shortly be starting this years bowls program for the Golden Beach State School.

21. Coaches Course

Robin Cruikshank advised that he was going to line up a coaching clinic with a club from Callide Valley, and that they had also requested some instruction for the rule book.

There will be a Coaches Course this year, he has yet to set a date.

Pittsworth has expressed interest in a coaching clinic, we need to set a date and let them know.

22. Compulsory Practices

The practices will be on July 18th and 19th, and August 8th and 9th.

Cameron Hancock said he would not be part of the COM this coming year and thanked everyone for the hard work from everyone during the year, there are a lot of determined people put a lot of effort into bowls, thanks everyone for the support during the year.

Caitlin Yarrow said thank you for the experience of being Treasurer, it was enlightening, but is unable to continue due to other commitments. In return we thanked Caitlin for volunteering when no-one else would.

There being no further business, President Kyle thanked everyone for their hard work over the last 12 months. The meeting was closed at 11.25pm.

Janet Stockel
Secretary QIBA Inc.
4th February 2020

Kyle French
President QIBA Inc.

2020 EVENTS

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5 GAME DAY - Dalby Association on Sunday 1st March 2020

Please contact Dulcie Casey on 4662 2220 – BYO LUNCH

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GALA WEEKEND - 14th & 15th March 2020 - Caloundra Indoor Bowls Hall, Burke St

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CALOUNDRA MEDLEY DAY – Sunday 29th March 2020 - Caloundra Indoor Bowls Hall, Burke St

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MAY STATE CHAMPIONSHIPS – 2nd, 3rd, 4th May 2020, Caloundra Indoor Bowls Hall, Burke St

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BOONAH SMALL BOWLS CARNIVAL – 20th & 21st June 2020, Boonah High School

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Delegates meeting, 1pm Saturday, 4th July 2020 – Boonah

Restricted Pairs, 8.30am Sunday, 5th July 2020 – Boonah

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STATE TEAM COMULSORY PRACTICE – 18th & 19th July 2020, Gympie

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JULY STATE CHAMPIONSHIPS – 25th & 26th July 2020, venue to be advised

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STATE TEAM COMULSORY PRACTICE – 8th & 9th August 2020, Nambour

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NATIONAL CHAMPIONSHIPS – 25th to 29th August 2020, Ballarat VIC

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CARNIVAL OF FLOWERS – 18th, 19th & 20th September 2020, Annand St, Toowoomba

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OCTOBER CHAMPIONSHIPS – 16th, 17th and 18th October 2020, Caloundra

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Delegates meeting, 1pm Saturday, 7th November 2020 – Caloundra

Restricted Singles, 8.30am Sunday, 8th November 2020 – Caloundra

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CALOUNDRA WEEKEND – November 2020 - Caloundra Indoor Bowls Hall, Burke St

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Any club or association can request that a COM member attend their events, just ask us

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IF YOUR ASSOCIATION OR CLUB IS HOLDING AN EVENT AND YOU WANT MORE PLAYERS email or mail a copy of your flyer to QIBA and we can add it to the website and if we are mailing correspondence, we can include a copy.

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Minutes of the Annual General Meeting held at Rockhampton Indoor Bowls Hall, Saturday 1st February 2020

President Kyle French opened the meeting at 2.00pm and welcomed everyone.
Games Director Angus Young presented certificates and prizes to the winners of Restricted Rinks.

OPEN

Winners: Toowoomba IBA Angus Young, Keith Jannusch, Don & Mel Smith
Runners-Up: Rockhampton IBA Ken Davis, Irene Wallace, Doreen Robson, Bert Georg

CONSOLATION

Winners: Dalby IBA Dulcie Casey, Adrian Casey, Frank & Rosalind Berry
Runners-Up: Caloundra IBA David & Carmel Blyth, Glenda Wilkinson, Meryl Petrie

President Kyle congratulated the Winners and Runners-up of the day.

A Minute Silence was held for the Bowlers who have passed away over the past 12 months.
President Kyle then asked Senior Vice Don Smith to read the Roll Call for the Committee of Management and Delegates.

VOTING POWER: Committee of Management (8), Delegates (23), Proxies (7) = **Total: 38**

PREVIOUS MINUTES (AGM Saturday 2.2.2019)

Robin Cruikshank moved the minutes from the previous Annual General Meeting held 3rd February 2019 at Pittsworth be taken as read, seconded by Jean Kassulke. Motion Carried

BUSINESS ARISING FROM THE MINUTES

No business arising, *Robin Cruikshank moved that the minutes be confirmed as read, seconded by Jean Kassulke. Motion Carried*

COMMITTEE REPORTS

Patron's Report, moved Robin Cruikshank, seconded Janice Hoare

President's Report, moved Kyle French, seconded Noela Yarrow

Strategic Planning Report, moved Don Smith, seconded Angus Young

Secretary's Report, moved Janet Stockel, seconded Jenny Cruikshank

Treasurer's Report, moved Caitlin Yarrow, seconded Carmel Blyth

Team Manager's Report, moved Sharon Hancock, seconded Jenny Cruikshank

Nelson Thomas noted that for team replacements arising at Nationals the Team Manager must check with available selectors, not just make their own decision.

Selection Report, moved David Blyth, seconded Robin Cruikshank

Coaching Report, moved Robin Cruikshank, seconded Carmel Blyth

Referee's Report, moved Kyle French for Vince Lakin, seconded Jean Kassulke

Umpires Report, moved Kyle French, seconded Robin Cruikshank

Publicity Report, moved Kyle French, seconded Angus Young

Registrar's Report, moved Cameron Hancock, seconded by Jenny Cruikshank

Disputes Report, moved Don Smith, seconded Vallis Backhouse

Games Director's Report, moved Angus Young, seconded Cameron Hancock

Auditors Report, moved Caitlin Yarrow, seconded Vallis Backhouse

Nelson Thomas asked about the amount paid for juniors. Some payments had been missed in previous years and thus were paid in 2019.

Carmel Blyth moved that all reports be adopted, seconded by Fay Ferry.

Motion Carried

Jean Kassulke moved the Committee could remove their blazers, seconded Robin Cruikshank.

Motion Carried

ELECTION OF OFFICE BEARERS

President Kyle French declared all positions vacant and thanked the Committee for all their hard work during the past year.

Patron: Robin Cruikshank was elected unopposed.

Robin noted that there were some positions that received no nominations, and he asked everyone to think about nominating.

President: Kyle French was elected unopposed.

Secretary: Janet Stockel was elected unopposed.

Treasurer: Sharon Hancock was elected unopposed.

Jean Kassulke thanked Caitlin Yarrow for stepping in July last year after when no-one else would, and also Ros for staying as long as she did.

Senior Vice President: Angus Young was elected unopposed.

Assistant Secretary:

There were no written nominations received. Nominations were called from the floor.

There were no nominations, the position was left vacant.

Junior Vice Presidents:

There were no written nominations received. Nominations were called from the floor.

There were no nominations, the 2 positions were left vacant.

These positions are normally assigned the Games Director and Registrar duties.

If the notice of motion on the agenda is passed, this would change as one of these positions would be eliminated after this year.

Publicity Officer:

There were no written nominations received. Nominations were called from the floor.

There were no nominations, the position was left vacant.

It is requested that everyone go back to their association and see if anyone would be willing to volunteer for the positions of either Junior Vice President, Publicity, Assistant Secretary.

As we have no Games Director, Registrar, Assistant Secretary or Publicity Officer this year, the 5 elected members of the committee will have to add the duties to their existing duties.

Dulcie Casey was asked if Glenn Casey might be interested in any position. Dulcie replied that we would have to send a letter to Glenn and ask him.

David Stoker was suggested. Carmel Blyth said she would call him. David declined at this time.

Errol Weir was suggested.

Secretary Janet was asked to phone Glenn and Errol to ask if they would be interested.

Glenn said send a letter he will think about it. A message was left for Errol, we will send a letter to him also.

ELECTION OF STANDING COMMITTEES

Selection: *There were five nominations received from Carmel Blyth, Annette Dunstan, Sheree Lowry, Nelson Thomas and Errol Weir.*

The current ruling on closing dates of nominations was queried.

Nominations close 6 weeks prior to the meeting, and we allow some extra days to allow for any nominations that have been posted prior to the closing date to arrive. Late arrivals must be postmarked on or before the closing date.

As the closing date is only a few working days prior to the Christmas public holiday, and with Boxing Day as well, we normally give it a week for mail to arrive.

It was stated that we can't wait indefinitely for mail to arrive, what if a nomination never arrives, or arrived after a longer period than we allowed, several weeks for example? If people are interested

in positions, then they should be ensuring they mail them well in advance to be received prior to the closing.

It was stated that if anyone wanted to change this practice, then a motion could be moved specifying that nominations must be **received** on or before the closing date.

The nomination of concern was postmarked the day before nominations closed but was not received until 2 or 3 working days later. It was felt it was questionable as to whether or not we should have accepted the nomination.

It was commented that if we received 5 nominations we should be happy.

We also need to have a reserve selector. Last year it was Glenn Casey. Gayle Sutton nominated Glenn Casey. Glenn, while not present, had authorised Dulcie Casey to accept on his behalf.

No further nominations received.

2020 Selection Committee: Carmel Blyth, Annette Dunstan, Sheree Lowry, Nelson Thomas and Errol Weir with Glenn Casey as Reserve Selector.

Referees and Umpires: No written nominations were received.

Jean Kassulke nominated by Robin Cruikshank.....accepted
Robin Cruikshank nominated by Angus Youngaccepted
Vince Lakin nominated by Jean Kassulke..... subject to approval
Kyle French nominated by Angus Young**declined**
David Blyth nominated by Jean Kassulke.....**declined**
Glenn Casey nominated by Angus Young subject to approval
Diane Knight nominated by Robin Cruikshank..... subject to approval

2020 Referees & Umpires Panel: Jean Kassulke, Robin Cruikshank, Vince Lakin, Kyle French, Glenn Casey & Diane Knight???

Coaching:

Angus Young written nomination received.....accepted
Robin Cruikshank nominated by David Blyth.....accepted
David Blyth nominated by Angus Youngaccepted
Carmel Blyth nominated by Robin Cruikshank.....accepted
Nelson Thomas nominated by Angus Youngaccepted

2020 Coaching Panel: Angus Young, Robin Cruikshank, David Blyth, Carmel Blyth, Nelson Thomas

Disputes: No written nominations were received.

Cameron Hancock .. nominated by Angus Youngaccepted
Don Smith nominated by Robin Cruikshank.....**declined**
Elise Dunstan nominated by Adrian Casey subject to confirmation
Nelson Thomas nominated by Gayle Suttonaccepted
Angus Young nominated by Dulcie Casey.....accepted

2020 Disputes Committee:

Cameron Hancock, Nelson Thomas, Angus Young

Finance, Fundraising and Publicity: No written nominations were received.

Sharon Hancock as Treasurer is automatically elected as Chairperson of the committee.
Glenda Wilkinson nominated by Dulcie Casey.....accepted
Meryl Petrie nominated by Dulcie Casey.....**declined**
Deanne Amarant nominated by Glenda Wilkinsonaccepted
Max Evans nominated by Cameron Hancock subject to confirmation

2019 Finance and Fundraising Committee: Sharon Hancock (Treasurer), Glenda Wilkinson, Deanne Amarant, Max Evans

Health & Safety Committee: No written nominations were received.

Kyle French is doing the Health & Safety Course so is automatically on this committee

Kyle French nominated by Robin Cruikshank.....accepted

Sharon Hancock nominated by Janet Stockel subject to confirmation

Cameron Hancock ... nominated by Robin Cruikshank.....accepted

2019 Health & Safety Committee: Kyle French, Cameron Hancock, ??Sharon??

Strategic Planning Committee: This is the Head of each Standing Committee plus the COM.

The Strategic Planning Workshop will not be held this year.

All Committees are requested to hold a meeting before 31st May and to send a report of the meeting to QIBA Secretary for the July meeting.

Appointment of Selector to AIBBC:

Robin Cruikshank continuing on from last yearaccepted

Qld COM member to AIBBC:

Angus Young.....written nominationaccepted

AIBBC Patron:

Robin Cruikshank...written nominationaccepted

Qld Delegates to the AIBBC AGM:

Kyle French (President), Janet Stockel (Secretary), Angus Young (AIBBC COM member) plus one more required.

Carmel Blyth nominated by Dulcie Casey.....declined

Jenny Cruikshank nominated by Janet Stockelaccepted

2019 Qld AIBBC AGM Delegates:

Kyle French, Janet Stockel, Angus Young, and Jenny Cruikshank

QIBA INC. FEES

2019 fees were –

Membership \$15, Association/Club Affiliation \$50.00, Restricted Events \$10.00 per player,

Nomination or State Championships \$10 per player per event, free for Juniors for Junior events,

Jenny Cruikshank moved that the QIBA registration, affiliation and nomination fees remain the same, seconded Janice Hoare.

Angus Young spoke against the motion. For \$15 players are getting not just membership to the QIBA, but insurance coverage also and the opportunity to play in 9 Queensland held events every year, people are getting quite a bit for their money.

Angus Young moved an amendment that the registration fee be raised to \$20 per player per year, with the association affiliation fee and nomination fees to remain the same, seconded Gloria Barlow.

Don Smith spoke against the amendment saying that if we looked at the Registrars report our numbers are going down every year, and if we raise the fees we risk losing even more people.

It was asked what was the purpose of having money in the bank? It was also asked what the breakdown would be of registration v insurance for those associations and clubs who have their own insurance. Insurance currently costs QIBA approximately \$10 per person. The suggested split would be \$10 registration, \$10 insurance.

The amendment was voted on, tied at 19 for, 19 against, President Kyle exercised his casting vote, the motion was passed 20 for, 19 against. Motion Carried

The amendment became part of the motion. The motion was voted on, tied at 19 for, 19 against, President Kyle exercised his casting vote, the motion was passed 20 for, 19 against. Motion Carried

Angus Young moved that the registration/insurance split be \$10 registration, \$10 insurance, seconded Jean Kassulke. Motion Carried

Jenny Cruikshank moved that self-insured members or members covers under another insurance will pay \$10 per person, seconded David Blyth. Motion Carried

2020 Membership fee: \$20

2020 Association/Club Affiliation Fees: \$50.00

2020 Nomination fee for Restricted Events: \$10.00 per player

2020 Nomination fee for State Championships: \$10 per player per event, free for Juniors for Junior events. Motion Carried

Honorariums

2019: Secretary \$600, Treasurer \$200, Assistant Secretary \$200, Publicity Officer \$100

Angus Young spoke about raising the honorariums. Despite the travelling money, it still costs people to be on the COM, not just in accommodation, but also in time off work for some.

The secretaries position takes a lot of time doing minutes, correspondence and all the action items that go with them. The Treasurer is also spending a lot of time doing what is needed.

Shouldn't we be showing a reasonable level of appreciation for those who sacrifice their personal time to keep the association running.

Angus Young moved that the honorariums be: Secretary \$800, Assistant Secretary \$200, Treasurer \$300, Publicity Officer \$150, with the Assistant Secretary money to be added to the Secretary money if there was no Assistant Secretary. Seconded Gayle Sutton. Motion Carried.

It was passed at the November meeting that for 2019 Janet receive both the secretary and assistant secretary honorariums.

Honorariums: Secretary \$800, Assistant Secretary \$200, Treasurer \$300, Publicity Officer \$150

At the COM meeting last night it was decided that for the Treasurers Honorarium, to pay half to Ros Richter, half to Caitlin Yarrow.

Travelling Expenses for Committees (COM & Sub-Committees)

Angus Young spoke regarding increasing the travelling fees for the COM and sub-committees from 20c to 30c per km, and leaving the delegates fee at 20c, and next year to look at reducing it back to 20c but adding a per night flat fee for accommodation.

Angus Young moved that travel expenses for 2020 be 30c per km for COM and sub-committees and remain at 20c for delegates, seconded Jenny Cruikshank.

Against: delegates have the same costs at the COM to travel. It was asked how this would affect the budget - with less COM members, their travel costs should be down.

It was said, the Committee does not get paid enough for what they do, but even though there is cash at the bank, we don't need to spend it. 20c for everyone is enough given the rise in honorariums.

Angus and Jenny rescinded the motion. Angus Young moved that travel expenses for 2020 through to and including next AGM be 30c per km for COM and remain at 20c for sub-committees and delegates, seconded Jenny Cruikshank. Motion LOST

Angus Young moved that Travelling Expenses be increased to **25c/km**. Seconded Jenny Cruikshank. Motion Carried.

Restricted Events Host Associations to assist with the cost of hosting Restricted Events:

Robin Cruikshank moved the fee remain at **\$200**, seconded by Jean Kassulke. *Motion Carried*

All fees will be applicable 30 days after the AGM.

NOTICES OF MOTION

President Kyle asked for 3 Scrutineers.

They were Cathy Young, Irene Wallace, Ken Davis with Robin Cruikshank supervising.

1. Notice of Motion (November meeting) - Proposal to reduce Committee of Management

Don Smith moved that the Committee of Management be brought back to 7 by removing one Junior Vice President and the Publicity Officer, seconded Gayle Sutton.

No-one spoke for or against. The motion was put to the vote. *Yes 34 / no 1: Motion Carried.*

2. Notice of Motion (COM December meeting) - Constitution

Don Smith moved that the current rule 26 be changed to the following - "that these rules may be amended, repealed or added to by a special resolution carried at general meeting", seconded Cameron Hancock. (Currently the fee to register a change to the Constitution is \$21.35.)

The motion was put to the vote. Yes 36 / no 3: Motion Carried.

3. Notice of Motion (COM December meeting) – Gala Weekend

Carmel Blyth moved that the 2020 Gala Weekend green fees be trialled at \$5 per player per day, with the prize money remaining the same. To be ratified at AGM. Seconded Don Smith

The fee has been \$10 per day from the first Gala Weekend. Some people felt that a lower green fee would attract more players, pensioners for example. It was commented that if people want to play, the cost of the green fee wouldn't matter. If we don't get extra people, the lower green fee makes it more likely we could make a loss.

The motion was put to the vote.

Yes 28 / no 11: Motion Carried.

Robin Cruikshank moved the ballot papers be destroyed, seconded Carmel Blyth. Motion Carried

DISCUSSION ITEMS

RESTRICTED EVENTS TIMING

It has been suggested that we revert back to the old system (COM meeting in morning, bowls starts at noon, meeting starting after completion of bowls, approximately 6-8pm).

It makes little difference to the COM as they must be there either 7pm Friday night or 9am Saturday for a meeting, so they may need 2 nights anyway depending on what distance they need to travel. For those who work, it can affect how much time off they might require for travelling. If you can't get time off on Friday, some might not make a COM meeting. On the old system the host association people might take a further hour after the meeting to clean up, it could be after midnight before they leave.

For: going back to the old way and having a short COM meeting in the morning means most people can travel the same day and have one less night of accommodation. For the longer distances you cannot travel 6 or 8 hours after a meeting so at least one night of accommodation is required, two for the COM who have an early Saturday meeting also. Some people simply cannot take a Friday off work to travel.

Against: Do you want bowlers for the competition or delegates for the meeting? With the current method we are getting the delegates staying for the whole meeting.

Going back to the old way, the meeting starts later and therefore finishes later, and people get tired and leave the meeting early, or just voting yes to get it over with.

It was suggested we could have the delegates meeting at 12noon on Saturday, bowls on Sunday at 9am, with one night of accommodation for those not close enough to go home.

It was asked how long it could take for bowls? That depends on how many rounds are required, for only 8 teams like this weekend we only needed 4 hours, but if you have 4 or 5 or 6 rounds it could take 6 or 8 hours. For those travelling longer distances, it might still require a second night of accommodation, or they may simply not stay for the bowls, opting instead to drive home.

Last night the COM discussed splitting the COM meetings away from the delegates meetings, so the COM is not rushed to get a meeting out of the way before bowls on Saturday or on the Friday night before – for example - January (COM), March (AGM & delegates), April (COM), June (COM), July (delegates), Sept (COM), November (delegates), November/December (COM)

President Kyle commented that having a COM meeting a few weeks after the delegates meeting would give COM a better opportunity to look at any action items that came from the delegates meetings while they are still fresh in our minds.

It was commented that it is not always the distance that prevents associations from sending a team or delegates. Some associations simply can't put together a team of 4 for rinks, so then it does not matter where they are held. Pairs and Singles are much more likely to have more teams in attendance, and those events could be from 4 to 6 rounds of bowls.

It was suggested that we trial a different format for the next 2 or 3 restricted events.

Angus Young moved we go back to the old system of bowls at 12noon Saturday then the delegates meeting after the conclusion of bowls, seconded Jean Kassulke.

It was commented that some people like the idea of bowls and meeting on different days but would prefer to have the bowls on the first day and the meeting on the second.

After some discussion, Angus and Jean rescinded the motion.

David Blyth commented that his suggestion of having the bowls on Sunday was that being a knock-out competition, once you are finished you can leave instead of having to hang around for the meeting the next day.

David Blyth moved having the meeting at 1pm on Saturday, with bowls on Sunday at 8.30am, seconded Jenny Cruikshank. Motion Carried

Amanda Olive moved we move the AGM to the first Saturday in March, seconded Robin Cruikshank. Motion Carried

Robin Cruikshank moved we cancel the Strategic Planning Workshop for 2020, seconded Jean Kassulke. Motion Carried

Angus Young spoke about the difficulties of all the committees being able to meet on the one day. The COM had discussed this the previous evening and suggested that all the sub-committees have a meeting before 31st May with a report or minutes sent to QIBA Secretary to be collated for the July meeting. This could potentially save some money and get better representation at each sub-committee meeting. Motion Carried

Carmel Blyth moved a motion that there be a change of signatories at the Bank of Queensland for the new office bearers, two of three people to sign, seconded Gayle Sutton. Motion Carried

The new Signatories for the bank account will be President Kyle French, Secretary Janet Stockel and Treasurer Sharon Hancock.

Sharon is to advise of her choice for Auditor to the July meeting for ratification.

There being no General Business, the Annual Meeting was closed at 5.07pm.

During a dinner provided by Rockhampton Association, President Kyle French presented Rockhampton with a cheque to help defray the costs of hosting the Restricted Rinks.

The General Meeting was opened at 6.23pm

VOTING POWER: Committee of Management (4), Delegates (21), Proxies (7) = **Total: 32**

PREVIOUS MINUTES (COM Meeting Friday 1.11.2019)

Robin Cruikshank moved the minutes from the Committee of Management meeting on Friday 1st November 2019 be accepted as read. Seconded Caitlin Yarrow. Motion Carried

Business arising from the Minutes:

1. Boxes for bowls (#1 November COM meeting)

Robin Cruikshank had brought one of his own boxes to try the bowls in. It was a little too big but could be padded out to stop bowls from rattling around. Robin thinks he could have a smaller box at home, he will find it. Secretary Janet had been speaking with Rockhampton Secretary Gloria Barlow earlier, they have their boxes made by the Endeavor Foundation. Janet asked Gloria if she could ask the Foundation for a quote on boxes sized to our requirements.

Vince Lakin had advised he is not interested in making the boxes.

2. AIBBC – borrowing senior players guidelines (#9 November COM meeting)

Nelson Thomas said he was speaking with Peter Legge (NSW) who said there is nothing set in concrete about how to use players, and suggested that we put a notice of motion to the meeting if we want to get it in writing. President Kyle suggested that having it in writing might make it too inflexible at times, instead of just being able to do what we want and asking for what we need.

It was queried what would happen if several states requested times, who gets the first pick?

Angus and Robin will both be at the COM meeting, they will ensure the topic is discussed.

3. Income/expense summary – state events (#18 November COM meeting)

We have not had the chance to do the income/expense summary for each of our events to look at profitability.

4. Carpet spacing, National Championships (#2 November COM meeting)

Janet re-emailed this letter to the new secretary and has received acknowledgement of receipt.

We have requested that it be tabled at the next meeting, with the view to having a document send out to all states with specifications for carpet placement and any other requirements.

Robin Cruikshank said it was in the AIBBC's Workplace Health & Safety document.

The spacing requirement is 50mm either side of a standard wheelchair. We don't know the width of a standard wheelchair. Robin will email it to Secretary Janet.

Angus Young moved the minutes be confirmed as read. Seconded Robin Cruikshank.

Motion Carried

PREVIOUS MINUTES (Delegates Meeting held on 2.11.19)

Robin Cruikshank moved the minutes from the Delegates meeting on 2nd November 2019 be accepted as read. Seconded Jean Kassulke. Motion Carried

Business arising from the Minutes:

5. Omission from minutes

Nelson Thomas indicated that something was left out of the minutes. There was a discussion regarding the second compulsory practice at Nambour and that the format should have been the same as the QIBA practice, instead of having the extra games for the junior players. There will be no format variations in future.

6. Uniform trousers (#17 November delegates meeting)

It was asked what progress had been made regards the mens trousers. Secretary Janet will re-email Lyn Walker from Hunter Bowls for information.

7. AIBBC - umpires (#19 November delegates meeting)

At the recent nationals there was an umpire who was chocking kitties using his fingers, sometimes moving it. There were also some instances where the umpire came and did not actually measure, just made a judgement based on sight only. These things are not allowed. If an umpire is called, the umpire must conduct a measure.

President Kyle has drafted a letter and will forward it to Secretary Janet to send to AIBBC. Angus Young, as our COM member, will bring it up at the AIBBC COM meeting, and Kyle French will bring it up at the AIBBC umpires meeting. If anyone has any issues they feel should be brought up at these meetings, please send something in writing to the Secretary to be passed on. Angus asked if people wanted him to ask at the COM meeting for stronger actions be taken against umpires doing the wrong things. He thinks we could be pushing uphill on this, as the other current members of the COM seem to want to go light on the umpires because there are not enough and they don't want to discourage them from umpiring at nationals, even if it means letting them get away with things. Angus was authorised to do this, also Kyle at the umpires meeting.

It was asked that if such a situation arose again, could our Team Manager or the State President go to the AIBBC Chairman of Umpire to ask that that umpire be removed from the floor for the rest of the week, and also to have to be re-accredited?

The procedure for disputes at Nationals is:

- Stop the game and call the Team Manager immediately.
- The Team Manager should have \$20 in their pocket so that a dispute can be lodged.
- The Team Manager must write out the dispute, then find the AIBBC Chairperson of Disputes to lodge the dispute. After resolution the \$20 is given back.

The Team Manager is the only person the AIBBC allows to do this.

8. Qld v NSW (#22 November delegates meeting)

President Kyle has drafted a proposal and draw for a potential event between QLD and NSW. For further details see previous minutes. Kyle will be emailing it out the involved parties.

9. Selectors (#21 November delegates meeting)

The Chairperson of Selectors (David Blyth) is to write to Secretary Janet to request that a letter be sent to the relevant team members advising that correspondence received was incomplete, and that any similar letter received in the future would not be accepted, and that penalties may apply.

10. Scarborough Junior Development (#23 November delegates meeting)

Kaylene Weir had asked if the Scarborough representatives would be willing to donate the money left in the account towards the running of the 2023 National Championships. President Kyle said QIBA would send a letter to Nelson with the suggestion. This is yet to be done.

11. Scarborough Junior Development (#25 November delegates meeting)

Carmel Blyth had asked if some of the Scarborough money could be used for junior prizes at the May championships. A letter has been sent to Nelson and Frances Thomas. Nelson and Gayle looked at the letter, but feel that as juniors are already getting prize money, it could be better used elsewhere, so the answer is no.

12. Tamworth Accommodation (#42 November delegates meeting)

Angus Young has been looking into group accommodation options for Tamworth in 2021. He is still waiting on some responses but there are several suitable Tourist Parks. He would like to get an idea of how many people could be interested, what style of accommodation they would be looking for (1, 2 or 3 bedroom units, caravan site, etc), how many people they would have in their group/family.

13. Certificate of Appreciation (#36 November delegates meeting)

Daphne Ladlow had asked if a certificate of appreciation can be sent to Kay Marshall for all the work she had done over the years. This has yet to be done.

14. Player Substitution (#38 November delegates meeting)

In previous minutes David Blyth had said that the Team Manager is in control of the team and can put in a player when necessary in conjunction with one or more Selectors. Nelson Thomas stated that was not quite correct. Selectors make the decision and inform the Team Manager (who has no say in the matter).

David Blyth stated that in past years the Team Manager was in full control of the team, not the Selectors. Selectors picked the team and at the second practice they handed the team over to the Team Manager who then controlled that team. In more recent years the selectors were to be involved in the decisions if there was time or if they were not playing.

It was stated that the current Team Managers Criteria was written without any input from any previous Team Manager, and all control by the Team Manager was removed.

There was no point in continuing to re-hash this or demonising either the selectors or Team Manager. COM would welcome any suggestions for a more workable format if anyone would like to send something in writing.

Jean Kassulke moved the minutes be confirmed as read. Seconded Fay Ferry. Motion Carried

PREVIOUS MINUTES (COM Meeting Sunday 15.12.19)

Robin Cruikshank moved the minutes from the Committee of Management meeting on 15th December 2019 be accepted as read. Seconded Fay Ferry. Motion Carried

Business arising from the Minutes:

13. Raffle prizes (p1 December COM meeting)

The COM discussed the possibility of breaking down the prizes at the Championship weekend into more items to make it more attractive to players to purchase tickets. This was a discussion only, no firm decision has been made.

14. Junior Development Fund (p2 December COM meeting)

COM agreed to change how we refer to the Scarborough Donation money in order to clarify the purpose of the account.

15. Policies (#9 December COM meeting)

We have not had time to present the amended policies and they will be held over to the July meeting for ratification.

16. Correction to minutes (#17 December COM meeting)

Don Smith asked that it be noted that he did not say what was said in the first paragraph. This was accidentally left in from previous minutes. The minutes will be corrected.

17. Grant Application Service (#15 December COM meeting)

Active Queenslanders Industry Alliance offered a free grant application service to the first 300 organisations to send in a plan to spend a \$2000 grant on training or equipment.

There was not enough time provided to generate a thought-out response to the application.

Anyone is welcome to send in suggestions so that if the future if a similar opportunity arises, we will have some ready responses.

18. May Championships (#18 December COM meeting)

At the February meeting Caloundra volunteered to host the May Championships, however it got lost in the clutter of the meeting. Robin Cruikshank moved we accept Caloundra as the May 2020 Host, seconded Adrian Casey. Motion Carried

19. Prize Money (#20 December COM meeting)

It has been a number of years since the prize money for Championship events has been increased. COM talked about it at our December meeting and moved that they be increased. Secretary Janet presented an updated spreadsheet at last night's meeting for confirmation.

Angus Young moved the minutes be confirmed as read. Seconded Robin Kathy Harris Motion Carried

CORRESPONDENCE

At our December meeting it was suggested we trial changing the format of the correspondence lists to group like items together. Any feedback is welcome.

Inwards:

No business arose.

Janet Stockel moved that the inward correspondence be received and the outward endorsed, seconded by Angus Young. Motion Carried.

TREASURERS REPORT

Caitlin Yarrow moved that her Treasurer's report be received, seconded by Robin Cruikshank.

COM was looking at the costs for the website this year and believe that we may have been overcharged. Kyle French will contact Sites n Stores to clarify the expenses, and we will see where to go on from there.

Janet Stockel moved that the Treasurer's report be accepted and all accounts passed for payment, seconded by Robin Cruikshank Motion Carried.

Kyle French requested that those people wanting to claim delegates expenses need to complete the form before leaving.

GENERAL BUSINESS

20. October Championships

Caloundra Association volunteered to host the October Championships, accepted.

21. Promotional Brochures

We have amended the brochure proof and Caitlin Yarrow took some additional photos today to use. We will also reduce some of the text and look at another proof. *Angus moved that the COM be authorised to approve the final proof and proceed with printing, seconded Jean Kassulke.*

Motion Carried.

22. Review of Minutes at Meetings

It was suggested that any items arising from previous minutes be sent to the Secretary in writing, 2 or 3 weeks prior to the meeting. This would enable the COM to ensure they can provide a full and timely response to the queries at meetings rather than wasting time at meetings looking things up to provide answers. It would also mean that items that arise multiple times can be answered only the once instead of several times.

Angus Young stated that business arising from the minutes should be about clarifying that we accept the minutes as read are an accurate record of the previous meeting. The only business arising should be about inaccuracies, discussion of any specific items should then take place in general business.

23. July Championships

We have not received any applications to host the July Championships. After some discussion it was decided to write to Toowoomba Association to ask if they would host October.

24. State Team

President Kyle requested that we start thinking about who we can get to be our Team Manager this year. There is no point in waiting until the team is named.

It was asked how many nominations we received for the State Team. 24 ladies, 23 men, 2 juniors.

25. Contact details for North Queensland Associations and Clubs

Angus Young asked if anyone had any contact details for associations and clubs north of Rockhampton. He would like to get in touch with them to see if any of them would be interested in QIBA events. Angus also suggested considering creating a special event between the northern and southern regions.

26. Coaches Course, December

Caloundra Association said that they were not advised in writing that the Coaching Course was starting on the Friday night, they thought it was to start on Saturday.

It was asked if nominations for the Coaches course and Referee/Umpire training had to come in writing from the association secretaries? After some discussion, it was suggested that we write a procedure for these types of nominations.

27. AGM venue

It was suggested that we consider the possibility of holding the AGM in the same place every year, choosing a place that is reasonable central to all associations.

Maryborough, Wondai and Gympie were some of the suggestions, possibly Bundaberg. Then the other 2 events would alternate north & south. We would need to see what venues would be available and see how the associations feel about the idea.

COM requests that associations send some feedback and/or information on potential venues to Janet so we can start collecting information to see if this is viable.

Rockhampton Secretary Gloria Barlow indicated that they had some long mats and small bowls. Gloria will check exactly how many they have and let Janet know.

There being no further business President Kyle French thanked everyone for their attendance, at the Restricted Rinks and the meeting, and declared the meeting closed at 8.20pm

Janet Stockel
Secretary QIBA Inc
8th February 2020

Kyle French
President QIBA Inc

2020 EVENTS

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5 GAME DAY - Dalby Association on Sunday 1st March 2020

Please contact [Dulcie Casey on 4662 2220](#) – **BYO LUNCH**

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GALA WEEKEND - 14th & 15th March 2020 - Caloundra Indoor Bowls Hall, Burke St

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CALOUNDRA MEDLEY DAY – Sunday 29th March 2020 - Caloundra Indoor Bowls Hall, Burke St

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MAY STATE CHAMPIONSHIPS – 2nd, 3rd, 4th May 2020, Caloundra Indoor Bowls Hall, Burke St

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BOONAH SMALL BOWLS CARNIVAL – 20th & 21st June 2020, Boonah High School

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Delegates meeting, 1pm Saturday, 4th July 2020 – Boonah

Restricted Pairs, 8.30am Sunday, 5th July 2020 – Boonah

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STATE TEAM COMULSORY PRACTICE – 18th & 19th July 2020, Gympie

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JULY STATE CHAMPIONSHIPS – 25th & 26th July 2020, venue to be advised

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STATE TEAM COMULSORY PRACTICE – 8th & 9th August 2020, Nambour

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NATIONAL CHAMPIONSHIPS – 25th to 29th August 2020, Ballarat VIC

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CARNIVAL OF FLOWERS – 18th, 19th & 20th September 2020, Annand St, Toowoomba

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OCTOBER CHAMPIONSHIPS – 16th, 17th and 18th October 2020, Caloundra

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Delegates meeting, 1pm Saturday, 7th November 2020 – Caloundra

Restricted Singles, 8.30am Sunday, 8th November 2020 – Caloundra

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CALOUNDRA WEEKEND – November 2020 - Caloundra Indoor Bowls Hall, Burke St

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Any club or association can request that a COM member attend their events, just ask us

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IF YOUR ASSOCIATION OR CLUB IS HOLDING AN EVENT AND YOU WANT MORE PLAYERS email or mail a copy of your flyer to QIBA and we can add it to the website and if we are mailing correspondence, we can include a copy.

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Minutes of Committee of Management Meeting held at Caloundra & teleconference, on Friday, 20th March 2020

Present: President Kyle French, Secretary Janet Stockel, Treasurer Sharon Hancock.
Patron Robin Cruikshank & Senior Vice President Angus Young joined via teleconference.

President Kyle French opened the meeting at 7.15pm and welcomed Sharon Hancock as our new Treasurer.

PREVIOUS MINUTES

Due to the current Coronavirus situation it was decided to do only the most necessary items, holding minutes and treasurers report until the next meeting, where hopefully we will be able to sit down face to face.

General Business:

1. Committee of Management Positions

We sent letters to Errol Weir and Glenn Casey regarding them taking up positions on the COM. Errol Weir has declined. We are waiting on a response from Glenn Casey.

2. QIBA events

We received several items of correspondence regarding holding or not holding events from Ros Richter and Max Evans.

May Championships:

With the Government restrictions currently in place to slow the spread of the Coronavirus, it was decided that it was not possible to hold the May Championships as scheduled.

President Kyle had also checked with the Insurance company for their point of view, and they also recommended cancelling events, due to the liability factor.

Angus Young moved we postpone the May Championships indefinitely, with further announcements about other events to be made later. seconded Robin Cruikshank. Motion Carried.

We will put out a statement to this effect.

Decisions on other events (July delegates meeting, compulsory practices, July Championships, October Championships, November delegates meeting) will be considered at our next meeting, however until restrictions are lifted, we will not know what we will be able to hold.

At this time we must follow the restrictions, however if it becomes possible to hold the May events or any other missed events later in the year, we will look at possible dates for what we can.

RESTRICTED PAIRS and DELEGATES MEETING:

Fassifern Association has advised that they had already booked the hall for Saturday but had not intended to hold a 5 game day so did not book Sunday, and are now unable to do so as it has been booked by someone else. They investigated other venues but could not find one big enough to play the Pairs.

They have requested we ask if they can swap with the host for next year (Nambour IBA).

Given the current circumstances, we may not be able to hold the Restricted event and meeting at the scheduled time. We will advise that holding the event is uncertain at this time, and we will let them know when we have something definite. If we cannot hold 2 further Restricted event & Delegates meeting do we need to extend the format trial into next year?

COMPULSORY PRACTICE WEEKENDS:

If AIBBC does cancel the Nationals (which seems likely) the 2 compulsory practice weekends could possibly be used for other events if restrictions have been lifted in time to organise something.

JULY CHAMPIONSHIPS:

Toowoomba Association has sent a letter offering to host the July Championships. We will advise them that holding the event is uncertain at this time, and we will let them know when we have something definite.

Angus Young volunteered to write a statement to be put on Facebook and the website. A letter will be sent out to all associations and clubs:

The Queensland Indoor Bowling Association Committee of Management met on Friday night via teleconference and has postponed the May state titles indefinitely. This was required as a result of the restrictions placed on mass gatherings by the Federal Government and in order to protect the health of the Queensland indoor bowling community.

The Q.I.B.A. also strongly encourages all member associations and their clubs to cease all indoor bowls activity, regardless of the number of participants. The nature of our sport conflicts with the currently recommended social distancing and sanitation measures and continuing to play represents a substantial risk to all involved.

The committee will continue to meet regularly via teleconference to discuss future bowls events and we hope to be able to reschedule lost events later in the year, where possible. While the bowls season has come to an abrupt halt, we encourage players to maintain their passion for our great sport. There are many hours of high-quality matches that can be viewed online and the friends that we've all made on the mat are only a phone call away.

Decisions on future events will be made as the situation unfolds. The committee will keep you informed of all news and we wish players and their families good health during these unfamiliar times.

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To any association cancelling schedules events, please let us know so we can advertise the cancellation to as many people as we can. Caloundra and Brisbane Associations have already cancelled all bowls until further notice.
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3. AIBBC - National Championships

AIBBC has advised that there will be a teleconference between all the states and the AIBBC COM on Monday 30th March to discuss if the Nationals can be held this year.

Unknown to us at the time of our meeting, VIBBA (Victorian Indoor Bowls) was also holding a COM meeting at which they decided to cancel all Victorian indoor bowls events, at all levels, including the National Championships. They have issued a statement via facebook to this effect.

We are waiting on official confirmation from the AIBBC regarding the National Championships.

It was suggested that as the swingers for the teams have already been purchased, that we suggest to the AIBBC that all states still select a squad and those players receive a swinger.

We will hold another teleconference Wednesday 1st April once we know the AIBBC decision.

4. AIBBC - Australian Team

The Nationals this year should have been a selection year for the Trans-Tasman Australian Team next year. We will ask AIBBC if they have a plan to deal with that.

Angus suggested that there was a proposal he had put forward several years ago regarding a much smaller National event limiting state teams to only 15-20 players. We could suggest to AIBBC that depending on restrictions they could hold a smaller event aimed at those people who are interested in nominating for the Australian Team, so that the Selectors are able to see players in action to be able to select a squad. He will find his proposal and send it out.

5. Teleconferencing

We will investigate platforms for teleconferencing future COM meetings. There is also the possibility of holding the July delegates meeting that way. ZOOM was mentioned.

If we went that way for a delegates meeting, we would need to send out all documents (treasurers report, correspondence lists etc) to associations so they can discuss them beforehand.

6. Tamworth Accommodation

It was suggested that the COM could send Angus Young to Tamworth so he could check out the accommodation options for next year in person rather than just relying on information available on the internet. He could also look for team dinner venues.

For Angus, Tamworth is only 5-6 hours drive from home, the trip could be accomplished as an overnight trip. COM could pay travel and accommodation for the trip. We like the suggestion however we will need to wait until restrictions have been lifted.

7. Nominations (office bearer, sub-committee and all events)

There have been some questions raised about closing dates and if nominations posted on or before the closing date should be accepted if they arrive after the closing date. Nominations arrive as a mix of mail and email currently.

After some discussion it was *moved by Robin Cruikshank, seconded Sharon Hancock that all nominations (positions and events) must be received by the Secretary on or before the closing date to be accepted. Nominations must be received in writing, either mailed, emailed or a photo of the form by text message. If a photo sent the original to then be posted.* Motion Carried
Motion to be put on the agenda for the next delegates meeting.

8. Sub-Committee meetings

COM understands that due to Coronavirus restrictions the sub-committees might have some difficulty in meeting in person, and encourages all members involved to look at teleconferencing. If any sub-committee feels they must meet in person, please take all precautions to stay within the government restrictions on gatherings.

9. Gala Weekend

This event was held 14th and 15th March. While nominations were down, we had 40 players for the Pairs and 56 players for the Rinks.

With the reduced nomination fee we lost approximately \$900 for the weekend.

Our thanks and congratulations go to the Caloundra Association for all their hard work, in particular Carmel and David Blyth for getting the hall ready and all the raffle prizes, and Max and Lucas Evans who assisted QIBA by taking the nomination fees and checking people in, and also with assisting Kyle who acted as Games Director for the weekend. Kyle thanked Janet also for all the prep work needed for the event.

10. Restricted Events

At the AGM it was voted the trial holding the Restricted Event and Delegates Meeting over 2 days. We currently pay associations \$200, however we failed to address that with associations having to hire halls for 2 days, this will need to be increased.

It was decided to recommend to the AGM that for this format fees should be increased and hosts back-paid for 2020.

11. Suggested amendment to Team Managers criteria

Janet put forward a suggestion for a compromise between Selectors and Team Manager.

If a situation arises during the nationals where a team member needs to be replaced during a game, in order to keep the game moving that the Team Manager be authorised to place a reserve in the position (to finish the game only) without having to consult with the Selectors.

Once that has occurred the Team Manager is to find ALL the Selectors and inform them that a situation arose and they will need to have a meeting as soon as it is convenient for them, so they can decide what to do with that team for the balance of the competition.

The Selectors are to provide the Team Manager with a list of the reserves (if we have any) and the positions the Selectors feel them capable of filling to give the Team Manager some guidance, see table below.

RESERVE	FOURS	TRIPLES	PAIRS	SINGLES
Jane Doe	Lead or second	Lead	no	no

This is a reasonable procedure given the limited time available to deal with the situation when the following has to occur:

- find the Team Manager
- understand the problem
- find any available selectors
- find a reserve
- if we have no reserves of our own, find a Team Manager from the host state first, then other states if necessary (unless states have advised if they have available reserves prior to start of week)
- get that reserve to the appropriate carpet

10 minutes is all we are allowed by the AIBBC rules, and it is not a lot of time if you have to run around one or even two playing areas as well as eating and bar areas, and possibly the carpark, just to find the people needed in order for them to make a decision.

The Team Managers job during that week can be stressful and we should not be adding to it by placing difficult time constraints on the Team Manager at a time when that person might need every second they have just to find a reserve, let alone some selectors.

There has been a lot of contention regarding this issue over the last few years and we need to have a solution that satisfies both our obligations to the AIBBC rules as well as respecting the positions of both Team Manager and Selectors.

All COM members thought this was a reasonable suggestion, we will add it to the agenda for the next delegates meeting for discussion.

Correspondence:

Inward:

- # 48. Toowoomba – affiliation, memberships, May nominations, will host July Championships. We will send a refund for the nominations.
- # 53. Sport & Rec are requesting we advise them of cancelled events
- # 55. QSport advising there will be a teleconference discussion on COVID and sport
- # 56. Vince Lakin accepted the position on the Referees & Umpires Panel
- # 58. QSport provided a slide presentation of COVID discussion

Advise all associations and clubs that we will not be advertising any events for ourselves or any association or club until restricted have been lifted.

Janet Stockel moved that the Inward correspondence be received and the Outward endorsed.
Seconded Robin Cruikshank. Motion Carried

12. AJ Parkes

The badges for state title events had been ordered, however once it become clear we may not be able to hold at least the May Championships, Secretary Janet put the order on hold. After some discussion we decided to cancel the order for now and see how things are at the next meeting. It was suggested that we look at the design of the badges and also look at alternative suppliers.

13. Insurance Policies

Our policies are due for renewal. We will have to renew all policies even though we cannot play bowls until restrictions are lifted.

14. Engraving of Trophies

It was suggested that instead of the winners organising the engraving of shields for the various trophies that QIBA do all the ordering and distribute the shields at the next event. QIBA would remove the shields prior to giving out the trophies. At present with different places doing the engraving we are ending up with a variety of appearances and format. We would like to ensure consistency with the appearance.

15. Membership fees etc.

There was some discussion as to whether associations should be paying the affiliation and registration fees at this time, as our year is uncertain. It was decided that we should take fees as usual at this time.

16. National Championships donation

At the November meeting it was asked if the Scarborough representatives would be willing to donate the money left in the account towards the running of the 2023 National Championships.

We have sent a letter to Nelson and Frances Thomas. Kyle French indicated that in speaking with Nelson he had said they would donate some of the funds, however we are awaiting a formal response to confirm this. It was suggested that if the donation proceeded then we could name the Scarborough Club as a sponsor for one or more of the events.

Kyle also said that Nelson and Frances were interested in subsidizing the cost of the farewell dinner tickets this year to encourage more Queenslanders to go. Compared to other states, we often do not have many people going to the dinner.

Janet also noted that fundraising this year is going to be very difficult as Bunnings (for example) has had to cancel all sausage sizzles and cake stalls. Other Shopping centres will be in the same situation.

There being no further business, President Kyle thanked everyone for attending. The meeting was closed at 8.25pm.

Janet Stockel
Secretary QIBA Inc.
28th March 2020

Kyle French
President QIBA Inc.

2020 EVENTS

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QIBA strongly encourages all member associations and their clubs to cease all indoor bowls activity, regardless of the number of participants.

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The following events have been cancelled:

- CALOUNDRA MEDLEY DAY – March 2020
- BOONAH SMALL BOWLS CARNIVAL – June 2020
- STATE TEAM COMULSORY PRACTICES – July and August
- NATIONAL CHAMPIONSHIPS – August 2020

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The following events have been postponed:

- MAY STATE CHAMPIONSHIPS – May 2020

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The following events are to be advised:

- JULY STATE CHAMPIONSHIPS – July 2020
 - Delegates meeting, 1pm Saturday, 4th July 2020
 - Restricted Pairs, 8.30am Sunday, 5th July 2020
- CARNIVAL OF FLOWERS, Toowoomba – September 2020
- OCTOBER CHAMPIONSHIPS – October 2020
 - Delegates meeting, 1pm Saturday, 7th November 2020
 - Restricted Singles, 8.30am Sunday, 8th November 2020
- CALOUNDRA CHRISTMAS WEEKEND – November 2020



AUSTRALIAN INDOOR BIAS BOWLS COUNCIL, Inc.98778

President
Max Wines

Secretary
Anne Draffen
10/1314 Mair St
Lake Wendouree VIC 3350
Mob: 0447 746 498
Email: secretary@aibbc.com.au

AIBBC – COM – Special Meeting

MONDAY 30TH MARCH 2020 AT 7.00 PM AEDT

Teleconference

1. Welcome and Open Meeting

ROLL CALL

AIBBC Executive: Patron: Robyn Cruikshank
Secretary: Anne Draffen
Treasurer: David Speechley

Committee of Management:

Chair: Michael Andersch
VIC: Max Wines
NSW: Ian Ogilvie
TAS: John De Groot
QLD: Angus Young
SA: Margaret Clarke (apology)

Other Delegates attending:

VIC: N/A
NSW: Tricia Legge; Peter Legge;
TAS: N/A
QLD: President - Kyle French
SA: President – Chris Chrisakis

Apologies:

Margaret Clarke (SA); Ian Ogilvie (NSW)

2. National Championships 2020

- Under the current gov restrictions it would not be possible that the championships can be conducted
- VIBBA's position – would like to defer the 2020 championships, with VIC to host in 2021.

Proposal 1: That the championships be completely cancelled in 2020 with the rotation to “start again” and VIC to host in 2021



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This proposal caused some consternation regarding work that has already gone on to prepare for championships in future years.

NSW are prepared to forgo holding the championships in 2021 – Ballarat VIC to host in 2021 with NSW to be skipped in the rotation.

Championship schedule moving forward:
VIC 2021; TAS 2022; QLD 2023; SA 2024; VIC 2025; NSW 2026

Proposal 2: That the 2020 national championships be cancelled, with Victoria to host the 2021 Championships followed by Tasmania in 2022.

Proposed: NSW

Seconded: VIC

All in favour, Carried

3. AIBBC Fees for 2020

Treasurer:

- \$300 affiliation fee will cover the public liability insurance
- Forgo the \$3,200 and the \$500 player registration for this year only
- Part of the \$3,200 goes to the international player fund, if there is an international test match the player fund will be a bit shorter and players will have to cover a little more themselves
 - Players would still have around 4.5K in the fund to share

Proposed: VIC

Seconded: TAS

All in favour, Carried



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4. International Series 2021

A key criteria for selection into the squad is attendance at the championships; the squad is selected from that week.

Proposal:

Each of the states to put forward a proposal with 2 or more viable options for how to proceed with international selection, presuming a international series to be held vs NZ in May 2021, detailing (1) how a squad is to be selected; (2) how trials are to proceed

Each state to submit to Anne (national secretary) by 30 April 2020.

Each state to nominate the selector from their state who will be representing them on the selection panel.

Proposer: SA

Seconder: TAS

All in favour carried

QLD: query re World Cup – is this still on the cards

- Anne to contact NZ to sound out their feelings...general consensus around the COM seemed to be that travel to Europe would be unlikely given the currently global situation

5. Any Other Business

AGM meeting date and method of conduct

- Michael is the public officer, he will research the AGM requirements with the NSW Dept of Fair Trading – to be discussed at the next meeting

Next meeting in 8 weeks – 25th May, 2020 7PM via Zoom.

Meeting closed 7:52

Minutes of Committee of Management Meeting held by teleconference, Tuesday, 31st March 2020

Present: Patron Robin Cruikshank, President Kyle French, Senior Vice President Angus Young, Secretary Janet Stockel, Treasurer Sharon Hancock

President Kyle French opened the meeting at 7.12pm.

1. AIBBC Teleconference minutes

AIBBC held at teleconference on 30th March to discuss National Championships. It was concluded that under the current restrictions it would not be possible to hold the Championships this year. Several options were discussed regarding the Victorian place in the state rotation, NSW volunteered to forgo hosting 2021 in favour of Victoria, that way plans for further years would not be disrupted.

It was also decided that the states only pay the affiliation fee of \$300 and not the registration fees.

It was requested that each state put forward a proposal with 2 or more options for how to proceed with international selection, presuming that an international series will be held vs NZ in May 2021. Proposals to details how a squad is selected and how trials are to proceed. Proposals to be sent to Secretary Anne Draffen by 30 April.

- Victoria suggested just putting the last team into the squad plus a number of invited players.
- Queensland suggested a modified Nationals with less players, aimed primarily at those players wishing to nominate for the Australian squad. Other players would be able to nominate.

QIBA COM discussed the matter. It was suggested that this would be an opportunity for us to put forward an alternative to the current trials.

- Hold an event over 4 days, 16 ends, Australian Rules, short mats if possible.
- 12 mats, 3 draws each day, round robins with 1 bye per state (could use bye for extra practice)
- Practice on Friday morning, 2 mats per state, rotating.
- 2 games Friday afternoon, 3 games Saturday, 3 games Sunday, 2 games Monday.

Angus Young will put together a more detailed proposal and email it to Secretary Janet in time for the next COM meeting.

CONFIRMATION OF MINUTES

Previous Minutes

Janet Stockel moved the Minutes from the Committee of Management meeting 31st January 2020 be accepted as read. Seconded Robin Cruikshank. Motion Carried

Robin Cruikshank moved the Minutes from the General Delegates meeting 1st February 2020 be accepted as read. Seconded Angus Young. Motion Carried

General Business:

2. Registrations

It has been queried if registration fees still need to be paid.

QIBA still has some expenses even though we are not playing at present – expenses incurred prior to shut-down, insurances, affiliation with various bodies, production & postage of correspondence.

If we are able to play later in the year there would also be event expenses (raffles, prize money, hall hire, trophies, badges). We still need to take fees as usual at this time.

We will re-do the budget allowing for events we don't think we will be playing, and costs that may not be incurred. Janet will do this for the next COM meeting.

3. Fundraising suggestion

Toowoomba Association has sent a letter with a fundraising suggestion for the National Championships - that all or at least \$3 of the membership increase be set aside for the Nationals.

They would also like some information that can be given to potential sponsors detailing what they get for their sponsorship and how much we would be looking to get for each event.

4. Keeping in Touch

During this difficult time when we are unable to play bowls it is important to find ways to keep the bowls community engaged and informed so that when we can play again, people will be enthusiastic to return. Angus suggested some kind of on-line event?

5. Tamworth Accommodation

In our previous meeting we had discussed the idea of sending Angus Young to Tamworth to check out the accommodation options. With NSW dropping out of this rotation, this is no longer necessary.

6. Bowls Boxes

When we were in Rockhampton, we enquired where they had got their boxes made. They did let Janet know that that organisation no longer made them. The Pittsworth Mens Shed was no longer interested, after the passing of the person most interested. We will continue to look at options.

7. Committee of Management Position

We still have not had a response from Glenn Casey regarding taking up a position on the COM.

8. National Championships donation

No correspondence has been received from Nelson Thomas at this time.

9. Proposal for NSW v QLD tournament

Kyle French has been working on this. It was asked if we could enlarge the format for more players? Perhaps 12 each ladies and gents, if that was viable.

10. Next COM meeting

Our next meeting will be on Wednesday 22nd May, 7pm. The paid version of Zoom is \$21 per month, which would be much cheaper and easier for everyone to attend. AIBBC may have to hold their AGM via Zoom also, and they will have to decide if they want every delegate, COM member and executive logging in, or if each state gets together for a single log-in. Angus uses it for uni, and said large groups are quite manageable. Kyle uses it at work and said that everyone is usually on mute and that there is a button you can push to "raise your hand" if you want to speak.

9. July Delegates Meeting

We need to think about how we can hold the July meeting? Will we be able to meet in person by then, or will we need to teleconference everyone? What happens with the people who may not have the technology to join in with a Zoom meeting? We would need to mail or email out the agenda, correspondence list, treasurers report etc in time for everyone to read them prior to the meeting and make a list of any queries they want to bring up. Any association not able to attend a teleconference will need to send in proxies if they wish to vote on any matter, and letters if they want input on any discussion item.

CAN ASSOCIATIONS please talk with the people who might normally represent them at a delegates meeting to see if they are willing to take part in a teleconference via the ZOOM software, and let us know before the end of May so we have some idea of the possible attendance.

There being no further business, President Kyle thanked everyone for attending. The meeting was closed at 8.10pm.

Janet Stockel
Secretary QIBA Inc.
13th April 2020

Kyle French
President QIBA Inc.

=====

2020 EVENTS have been delayed or cancelled at this time.

QIBA strongly encourages all member associations and their clubs to cease all indoor bowls activity, regardless of the number of participants.

Minutes of Committee of Management Meeting held by teleconference, Tuesday, 22nd April 2020

Present: Patron Robin Cruikshank, President Kyle French, Senior Vice President Angus Young, Secretary Janet Stockel, Treasurer Sharon Hancock

President Kyle French opened the meeting at 7.05pm.

Treasurers Report

1. There is an unbanked cheque (given to John Norton before he went to WA last year). We will contact John and remind him. As it has been nearly a year the cheque will expire soon. We will arrange to make a bank deposit instead. Kyle said he will contact him.

2. Correspondence

With our insurances, the Broker has advised that they are recommending that we let the players injury policy lapse and take it up again once we are able to start playing again. With the Combined Liability policy, the insurer had offered a partial payment now, and the balance payable when we start playing again. The insurance renewal invoices have not been received as yet.

Nothing further arising.

Confirmation of Minutes

Previous Minutes

Janet Stockel moved the Minutes from the Committee of Management meeting 31st March 2020 be accepted as read. Seconded Sharon Hancock
Motion Carried

General Business:

3. Australian Team selection

AIBBC requested that each state put forward a suggestion on how Selection for the Australian Team should be done in the absence of the National Championships this year.

Angus Young put forward a proposal for teams of 14 interested players from each state. This way the Selectors would be able to see people playing, rather than picking based on reputation. After some discussion it was decided to send this to the AIBBC.

4. Budget

Because of the current COVID restrictions, we will not be able to hold some events this year, and this alters the budget put forward by the committee at the AGM. Janet prepared a revised budget, adjusting for income not expected to be received, and expenditures not expected to be made. Depending on when we are able to play again, the budget may change again.

We still require all associations to pay their affiliation and registration fees. If we end up not playing at all this year, then refunds can be discussed late in the year.

For the July and November delegates meetings, associations not paid up will not be able to have delegates.

5. AIBBC – carpet layout specifications

Previously we have requested that AIBBC provide a document stating the spacing required between carpets at the National Championships. This arose initially as there was some debate as to the minimum distance between carpets in 2018. The only information we can currently find from the AIBBC is “the width of a standard wheelchair”. As this is somewhat vague, we have prepared a proposed document with specific measurements. After some discussion it was decided to send this to the AIBBC.

6. COM meetings

Secretary Janet proposed we meet monthly (via teleconference) so we can re-act quickly if restrictions are lifted.

7. Website

Kyle spoke with the website people today but is speaking with them again tomorrow to clarify some things. If we cannot resolve the issues, we will need to look at moving to an alternative host. While we are not playing would be a good time for that as the website & emails would be down for a few days whilst transferring across.

8. Next COM meeting

Our next teleconference will be on Wednesday 3rd June, 7pm.

9. AIBBC – 2020 AGM

AIBBC will have to hold an AGM, it will probably be held by Zoom, they will let us know.

10. July Delegates meeting

We will have to hold the meeting, but it will have to be done via Zoom.

We will send out some instructions out to associations for delegates, so as many can attend as possible.

Any association not able to attend a teleconference can mail in any items for discussion.

We will have to pay for Zoom, however the plan is only \$21 a month, so not too much.

There being no further business, President Kyle thanked everyone for attending. The meeting was closed at 8.00pm.

*Janet Stockel
Secretary QIBA Inc.
25th April 2020*

*Kyle French
President QIBA Inc.*

=====

2020 EVENTS have been delayed or cancelled at this time.

QIBA strongly encourages all member associations and their clubs to cease all indoor bowls activity, regardless of the number of participants.

Minutes of Committee of Management Meeting held by teleconference, 13th May 2020

Present via teleconference: President Kyle French, Senior Vice President Angus Young, Secretary Janet Stockel, Treasurer Sharon Hancock. **Absent:** Patron Robin Cruikshank

President Kyle French opened the meeting at 7.50pm.

July State Titles

1. We received correspondence from Toowoomba Association advising that their COM have held a meeting and have made the decision not to host the July Championships, as they believe that it will still be a vulnerable time for their members. Government regulations at this time are still not clear as to where we will be at that time. Toowoomba is happy to host a re-scheduled Championships, perhaps in September.

President Kyle suggested that the last weekend in August might be a possibility, given we would normally be away at Nationals then. He did not want to clash with Toowoomba's Carnival of Flowers weekend, assuming they are still looking at having that weekend.

Ultimately, we cannot set a date until Government restrictions allow indoor gathering of over 100 people. According to the Governments "Roadmap to easing Queensland's restrictions" STAGE 3 is slated to begin on 10th July. At that time a maximum of 100 people will be permitted to gather and community sports can re-start, although it will still require physical distancing and 4 square metres per person when indoors.

It was suggested that for State Championships we might consider regional playoffs, and the regional winners then play off at a location large enough to have perhaps only 8 widely spaced carpets to determine the state winners. This could only be done with singles or pairs, as triples and fours would have too many people at each end of the mat.

One issue with this format is that some people make up teams with people from outside their own association, sometimes from preference, sometimes from necessity.

2. July Meeting

There was some discussion regarding the options of how a delegates meeting can be held.

At previous meetings we discussed holding the meeting via ZOOM and delaying the Restricted Event.

Quorum

(extracted from Constitution, rule 22.1)

At any general meeting the number of delegates and office bearers required to constitute a quorum shall be double the number of office bearers presently on the Management Committee plus one.

THEREFORE: Committee currently is 5 elected members, so double that plus 1 = 11.

(extracted from Constitution, rule 22.3)

If we hold the meeting and fail to get a quorum the meeting is to be adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the Management Committee may determine.

At this time we still feel the ZOOM meeting would be the best option. We must still consider our duty of care, and our general membership is in the older age bracket. Easing of Government restrictions might change by our next meeting.

Another option is that we can send out a postal vote to the associations asking them to vote on whether or not we hold the meeting at all. It would need to be a postal vote without dissent, so that if even one association says to hold the meeting, then we have to.

Alternatively we could ask about deferring the meeting until possibly the first weekend in September. If restrictions have been sufficiently lifted at the time, we would have enough time to choose to play a Championships in October, be it the normal events for October, or to re-schedule some of the May events, particularly the junior ones.

It was also commented that at some stage we will be able to decide on an event we can play, and at that time people may want some input into what we do.

Perhaps we should send out a survey regarding the July meeting, proposing an alternative date either later in July, August or September and requesting that all association respond with either a yes or not as to whether they would send delegates to the meeting. We could also request that if anyone has any specific questions they send them in writing for inclusion on an agenda. We would need to set a response date.

3. Events

It was felt that the main point of discussion at a meeting would be what events, if any, we will be able to hold before the end of the year. People could be keen enough to get out and about that we may be able to schedule events each month for the later part of the year, and thereby fit in a number of our events.

Distancing restrictions would mean that we might only play singles or pairs until restrictions are further lifted, we would need additional spacing between mats, and look at using bowls with different coloured rings within each team so that each player is not touching bowls being used by other people. We could also have a kitty for each team.

We will have to re-activate the Public Liability insurance before STAGE 2 on 12th June.

We may need to send out a letter to associations advising them that QIBA will not be hosting events at this time, but if associations decide to start to play, they need to remember to maintain social distancing, to allow 4 square metres per person in their venue, hygiene etc.

Clubs and associations should also give some consideration to starting with singles, not with pairs, triples, rinks or fours. Players could also not roll the kitty, just have the skip place the kitty.

It was suggested that we could jumble up the various events from the 3 state championships, starting by playing the various singles games over a weekend – ladies singles and gents singles (May), open singles (October), junior singles (May). This way we can more easily maintain social distancing while still being able to start playing some of our events. We would need to sit down and work out how a schedule for such a weekend. Would we need 2 days or 3? We would be restricted to only about half the usual number of mats we could put down, and that will affect what we can comfortably achieve, as we would have less people in each round so there would be more rounds, and therefore time, required for each event.

We could then move through types of events as the degree of restrictions and safety requirements change, Pairs, then triples then rinks/fours.

Once we get to being able to make decisions about hold events, we may want to invite some sub-committees to attend our COM meeting, for instance Referees to discuss what rules might have to be amended or created under COVID conditions.

4. Next COM meeting

Our next teleconference will be on Wednesday 3rd June, 7pm.

There being no further business, President Kyle thanked everyone for attending. The meeting was closed at 8.50pm.

Janet Stockel
Secretary QIBA Inc.
25th May 2020

Kyle French
President QIBA Inc.

=====



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AIBBC – COM – Meeting

HELD MONDAY 25TH MAY 2020 AT 7.00 PM AEDT

Teleconference (Zoom)

1. Welcome and Open Meeting

ROLL CALL

AIBBC Executive: Patron: Robin Cruikshank
Secretary: Anne Draffen
Treasurer: David Speechley

Committee of Management:

Chair: Michael Andersch
VIC: Max Wines
NSW: Ian Ogilvie
TAS: John De Groot
QLD: Angus Young
SA: Margaret Clarke (apology)

Other state executives attending:

VIC:
NSW: Secretary: Tricia Legge, President: Peter Legge
TAS:
QLD: President - Kyle French
SA: President – Chris Chrisakis

Apologies:

Margaret Clarke

2. AGM Requirements

Anne & Michael to prepare a plan for how to conduct the AGM via teleconference (or similar), in line with our requirements from the AIBBC Constitution and in line with NSW Department of Fair Trading guidelines.

To be presented at the next meeting.



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3. International Series 2021

- *Confirmation of Series with NZ*

We have been in contact with NZ and confirmed that both nations are looking to proceed with the Trans-Tasman in 2021.

The potential World Cup has been postponed to until the 2023 season, with planning to continue in the interim. NZ are hoping to have a draft copy of the Conditions of Play for this event completed and circulated for perusal/review to interested nations by Sep 2020.

Graham Low is our designated contact.

- *Location of International Series*

The AIBBC have previously designated Mounties Club (Mount Pritchard, Sydney) to be the location for both the 2021 Trans-Tasman series and the associated selection trials event.

This was based on significant financial sponsorship from Mounties.

Given the current situation, we are currently unsure whether Mounties is in a position to commit to the same level of sponsorship as previously indicated.

There is also a new CEO in place who the NSW bowlers do not have a relationship with, and there has been no contact with Mounties management since the shut down of Clubs in NSW at the end of Feb. Per the NSW representatives, it will most likely be a month before they will be able to get in for a face-to-face with Mounties management.

After discussion amongst the delegates regarding the suitability of Mounties as a venue, it was determined:

- Mounties is the preferred option for the AIBBC to host the 2021 Trans-Tasman Series
- If an agreement with Mounties cannot be reached, other suitable locations in Victoria and Queensland will be explored.
- Michael to approach Mounties through his contacts to set up a meeting – via teleconference would be the preferred option at this stage
- Michael, Peter, and Anne to develop a proposal to put to Mounties, and confirm their level of support
- Anne to notify COM ASAP once this is confirmed or otherwise, and to collect expressions of interest from potential hosts if Mounties is not in a position to host.
- Agreed that the location of selection trials depends on the Host venue, so location of trials to be confirmed at the next meeting.



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- *Selection Criteria and Process/Procedure*

Each state submitted proposed adjustments to the nomination process and selection criteria, given the extraordinary circumstances of not having a National Championships.

QLD proposal – effectively a mini-internationals format, consisting of 10 rounds played over 4 days. Each state would send a team of 14 players (7 men, 7 women) who would compete in 2 events each.

View from VIC, NSW, TAS, and SA delegates that this is not appropriate as a “trials” format as it does not allow the National Selectors flexibility.

Unanimous view amongst the states that this would be an ideal addition to the AIBBC calendar for 2020 if we can facilitate a safe event in line with national and state government guidelines around restrictions.

AIBBC to aim for hosting an event under this format in November 2020.

This will be an additional selection tool for the National Selectors.

Each delegate to take back to their state to consider interest in hosting this potential event.

Further discussion to take place at the next meeting.

Selection Criteria

In-camera discussion between delegates regarding potential selection criteria.

Final agreement amongst delegates:

- Nominations for National Squad to open on 15th July
- Individual nominations to go to State Secretary who will forward to National Secretary
- To nominate, an individual must have EITHER
 - Been a member of the 2018/19 National Squad, and trialled at Mounties in Jan 2019
 - Played in the National Championships hosted in Mount Gambier, August 2019
- The National Selection Committee has the capacity to invite individuals to trial who do not meet these criteria but demonstrate outstanding performance and merit an invitation under section 3.3 of the AIBBC Selection Policy.
- The number of individuals to make up the squad is flexible depending on the requirements of the selectors, with no minimum or maximum number. The selection panel shall consult with the COM if wishing to invite more than 32 players, as this shall be dependent on the facilities available
- Nomination close date has not been set at this stage



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- *Nominations for National Selection Panel*

As per section 3.1 of the AIBBC Selection Policy, the AIBBC shall accept a single nomination from each state association to constitute a panel of five National Selectors.

State Nominations are as follows:

- NSW: Tricia Legge
- QLD: Robin Cruikshank
- SA: Milton Hawke
- TAS: Jon Edmondson
- VIC: Glen Sargent

4. Website Update

The website revamp is in progress and Janet/Dale have done an exemplary job in moving forward on this project.

We are hopeful that this will be up and running in the coming months.

5. Proposed Specification for National Carpet Layout

QLD have put forward a proposal for a minimum specification of 700mm between mats, and 2M between the end of carpet and Walkway.

The COM appreciates that there are venues where this is simply not possible. Given that state associations already can struggle to find venues to host National Championships, this is an extra deterrent.

Agreement that the current minimum of 450mm has been sufficient in the past with very few issues.

Proposal: That the specified minimum space between mats be set at 450mm, but the AIBBC COM recommends 700mm as a guideline.

If there are a number of individuals participating with wheelchairs or walkers, then the host state is taking on the responsibility that there may be some people who are walking on the mat.

There is already facility within the Laws of the sport that provision should be made for players with a disability.

Moved: VIC Seconded: TAS

Passed



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6. Any other Business

Date of next meeting – 29th June via Teleconference

Anne to produce and send out invoices to each state for the \$300 fee.

Minutes of Committee of Management Meeting Held at Caloundra, 12th July 2020

Present: President Kyle French, Senior Vice President Angus Young, Secretary Janet Stockel, Treasurer Sharon Hancock.

Absent: Patron Robin Cruikshank, but available on phone if necessary.

Observer: Max Evans

President Kyle French opened the meeting at 10.15am.

TREASURERS REPORT

1. Sharon Hancock presented her report.

It was queried if we had made a profit or loss on the Gala Weekend. There was a loss of \$900. There were a number of contributing causes – lack of sufficient nominations, combined with the reduced green fees (\$5 instead of \$10 as previously), and which also affected the amount taken in the raffles.

It was commented that at a previous delegate meeting it was suggested that an association could host it instead of QIBA. It was asked who would provide the prize money in that case? Could an association afford it?

Why are we holding it? It seems like it is an event being held by QIBA just for the sake of holding another event, and it does not seem to be doing what it was intended to do, which was to get more people involved, and to increase the event each year, with more prize money to entice bowlers back.

Reducing the green fees to \$5 from the original \$10 brought no extra people in.

It was commented that the Gala held no significance as an event itself, it is just a money grab, not really any better than a 5-game day. There is no prestige or real meaning to the event to generate more interest.

Kyle French said that there was a competition in New Zealand that was an invitational, but no invitee could play with another invitee, you had to play with someone else. It ran over 2 days with everyone playing 5 games the first day, after which all teams were ranked into sections. Those sections then played the next day, with a winner from each section.

Angus Young suggested an event where play was sectional on the first day, then the top 2 teams from each section went into a knock-out competition the next day. The remaining teams played a separate knock-out competition.

Both of these suggestions will be developed more and brought to the next meeting in writing. It was suggested that we could consider trialing a new format instead of the Gala next year.

Sharon Hancock moved her report be accepted as tabled, seconded Angus Young.

Motion Carried

Correspondence:

2. Inward:

51. AJ Parkes – cost of the badges was queried. The logo badges are \$5.10+gst, and the swingers are \$9.95+gst. It was asked if we could investigate alternative designs and suppliers. Angus Young will look into it.

75, 86. Blue card applications – Sharon queried if we needed cards only for Juniors, or for interaction with the Aged also, as she has both types.

143. QSport put together a panel to generate a COVID Safe Plan for various types of sports. They have sent out a government approved plan. We will still need to work out a specific plan for indoor bowls.

We will look into purchasing a digital touchless thermometer.

135. Office of Fair trading have sent confirmation of registration of Amendment of Rules.

Janet Stockel moved correspondence be accepted as read. Seconded Sharon Hancock. Motion Carried

3. Confirmation of minutes

Previous Minutes

Angus Young moved the Minutes from the **Committee of Management meeting 3rd June 2020** be accepted as an accurate representation of the meeting. *Seconded Sharon Hancock. Motion Carried*

AIBBC Minutes

4. The meeting was postponed and will be held tomorrow night instead.

It looks likely that the Trials and the Test will both be held at Mounties in Sydney. This is to be confirmed.

General Business:

5. COVID Safe Plan

For example, if someone sneezes rather than just sending them away, we would need to have a procedure by which to question them as to whether they are feeling unwell, or if it was just dust or an allergy.

We need to be clear to people that if they are feeling unwell prior to coming, then they should withdraw from the competition and stay away, rather than risk being turned away when they get there, particularly if they have travelled some distance.

Players not in possession of the mat must stand well back to allow the player in possession a safe space.

For COVID safety, it was suggested that we look into purchasing a non-contact thermometer to check everyone entering the hall. Janet will do a little on-line research on types that are available and email some information out to COM members for comment.

6. Delegates Meeting and Restricted Pairs

Toowoomba will be the venue for these events.

The meeting will be held on Saturday at 1pm, with the Pairs on Sunday at 8.30am.

The Toowoomba members are on top of ensuring a safe environment and distancing. They did ask Angus how many people we were expecting, but until we get nominations we cannot say for sure. Possibly between 30 and 40. For a quorum we will need at least 6 delegates, which should not be a problem.

7. Scheduling Championship events

Kyle was thinking we could try and hold an event each month in September, October and November.

A number of options were discussed, we will put the options on paper for the next meeting so we can look at them properly. The only event we would look at cutting completely would be the rinks, for safety reasons.

The best suggestion was the following:

September - May pairs and singles, and junior events

October – leave as is

November - July 4th events in November. This means we would only lose the rinks this year.

Toowoomba Assn has cancelled their September Carnival, so potentially that weekend could be possible.

We will ask Caloundra if they would look at events in September and October, as they were scheduled to have May and October this year. It could depend on exactly how many carpets can be put down.

It appears that the restrictions are decreased to what it takes to play the sport on the “playing field” but must resume once play has finished. Chairs can be spaced appropriately for social distancing.

We should also look at what venues are of suitable size for hosting state events under COVID spacing conditions. Caloundra and Toowoomba halls are the obvious ones, but Gympie might also be an option, and perhaps the Salo Centre in Toowoomba, the Civic Centre in Laidley and either the town hall or show hall at Pittsworth. There is also the sports centre in Caboolture we used for the 2013 International.

If anyone knows of other venues that could work for us, we would appreciate it if you could let us know.

Catering might have to be BYO. We might have to transport mats and bowls if necessary.

Once we have a response from Caloundra, we will know if we need to really consider other venues and get some quotes.

8. National Championships

It was commented that we could see if the 'mini nationals' event suggested for November could be pushed to early December instead, as the further away it is, the more likely restrictions might have decrease.

At the AIBBC meeting tomorrow night Angus and Kyle will put forward Queensland as a venue for the November Mini National Championships, assuming that it will be able to be held safely. With the infection rates in Victoria, there is no guarantee it can be held at all if the Victorians cannot attend, or if the 2 week quarantine periods are still in effect.

If it was held in Toowoomba, Angus thinks we might be able to get sponsorship from the Tattersalls Hotel, across the road from the Toowoomba hall, if we nominated the Hotel as the official bar.

We could also suggest that even if it was not held this year, it could be held in the off year between Internationals (every second year). Or possibly the off year of the trials.

There are several questions we would need answers to – would they want a farewell dinner, a bar, will AIBBC be putting in a portion of the normal sponsorship via a levy on the states, do we have any souvenirs?

We can also ask if they want to include junior events, perhaps boys and girls singles and mixed pairs. This would involve an additional 2 carpets which would affect the size of venue required.

We could also suggest changing the number of ends of various events so all games finish in a similar time. We cannot decide much until after AIBBC decides whether or not to proceed.

9. Nationals Sponsorship

We held a brief discussion on sponsorship. Janet will re-send out the information for next meeting.

Do we calculate it on mat sponsorship or event sponsorship? Are Singles and Pairs more prestigious, should they cost more? If you have mat sponsors instead of events sponsors, then who do you get to present trophies? Alternatively, you can say if someone wants to sponsor the Fours, then that gets them a specific number of mats. Do events that appear earlier in the book seem more attractive to sponsors? How big an ad do sponsors get for their money?

10. Website

President Kyle has been in contact with Site n Stores.

The person he had been liaising with is no longer with them, so they have not been receiving Kyles messages. "Red Membership" is the hosting and support, emails are extra. This item has been charged from the beginning but has increased. Janet will get a quote for moving the website to another host, making sure it is secure, and also secure emails that can also be set to receive on peoples' phones.

Kyle will check with the current firm to see if there are any exit fees.

10. ZOOM subscription

It was suggested that we take a subscription to ZOOM. We do not always need to have face-to-face meetings, and it is easier to have more frequent meetings on ZOOM which means we are better able to stay current on the more routine items. We can do face-to-face when required for more complex discussions, or perhaps every 2nd or 3rd meeting at the committees discretion.

Sharon commented that the cost for a subscription is less that the cost of travel expenses for a single face-to-face meeting, so on a yearly basis we will save a lot of money.

Our sub-committees can also meet via ZOOM.

Janet also commented that anyone who wants something particular raised at a meeting can email or phone to ask that an item be put on the agenda to ensure it comes up.

11. Next COM meeting

Our next teleconference will be on Thursday evening 6th August at 7pm.

If necessary, we can have another brief meeting in the morning before the Delegates meeting.

12. Updating documents

Max Evans has offered to assist President Kyle to go through as many documents as possible to see what needs to be updated or aligned with other documents. Janet put most documents onto a USB for them.

A question for the future is whether or not to not print them but have the current version always on the website. For example, the by-laws should be a 'living document' that is changed every time there is an amendment and uploaded to the website. All documents need to have a version date.

13. Team Selection for 2021

It was commented that something was brought up to a COM member regarding team selection. We currently have a motion on the books that says *That any player or players that have won a National Title automatically go back into that team (this is from August 1979 meeting)*. As we do not play Nationals this year, will that affect how teams will get selected for 2021? Should medaling teams go back together next year? Will the mini nationals (if it is held) have any bearing on the 2021 team?

14. Mini-Nationals

We will suggest that there be a strong recommendation from the AIBBC COM that the current Australian Selector from each state be on the state selection panel for this event. This event is geared towards giving players an opportunity showcase their abilities to Australian Selectors for the International so it makes sense to have our Australian Selector having input into the team. It also means that if there is a 3/3 split each side will have to show cause that their choice is better.

It was queried if we would be choosing reserves, and how many – probably on one of each.

15. Rinks event

It was suggested we see if Toowoomba would want to double the Rinks on their Australia Day weekend as QIBA Championships Rinks. It was also suggested that it could be combined on the November Restricted weekend. We could start the singles on the Friday night, continue on Saturday morning, then have the meeting, and have the rinks on Sunday. Alternatively, we could start the singles early on Saturday. We will discuss this more at our next meeting. It would need to be voted on by the delegates.

16. First Aid

Angus has a first aid certificate through work, but it is almost expired and it is unlikely to be renewed through them. Angus wondered if QIBA would be willing to pay for him to do an update so we have it on our books. Angus will get a quote for a course.

17. Restricted Pairs, modifications

It was asked if we are modifying any rules for COVID reasons, for example different colours rings for each player, gathering bowls with our feet, which we normally don't recommend, but would be better at the moment. We can put coloured dots on bowls for better identification. Or we could issue a set of bowls to each player for the day? We could consider having 2 jacks on each mat, one for each team.

We can print a number of sheets to put up around the hall so everyone can see them.

Enforcing these modifications is another thing. What penalty would we apply - A warning, then loss of a bowl or game?

It does not matter if some people do not believe that COVID is a problem, the government believes it and has issued restrictions, and if we are caught not adhering to them, we can be fined. Keep in mind that the Toowoomba Police Station is directly across the road from the hall. They may notice extra cars than normal in the carpark and may come across to investigate.

18. Coaching Allocation (funding)

We are allocated \$2500 for coaching clinics for the year. This year it may be difficult to spend, but we have until end June 2021 to spend it.

19. Team Manager position

We should consider trying to make this a more professional position, possibly having travel, accommodation and meals for the week covered. Possibly this could be a position for a Coach in which case we may be able to use some of the funding allocation for it, or maybe look at a player levy. This could be a person from inside indoor bowls who knows the game, or possibly from outside if necessary, maybe even a sports psychologist. The Team Manager can be fighting an uphill battle when the team moral and team interaction is not good to start with.

We also need to look at the Team Meetings. Some people don't like having them in the evenings as they feel they have finished for the day and want to relax, but the alternative is going back to having them in the morning which means everyone has to be there at 8am or earlier not matter what time they start. Or we could not have them at all, what are the benefits to the team?

There are different reasons why people don't like the meeting. Some are doing well, but don't want the added pressure of everyone knowing and expecting something of them. Then there are the ones who are not doing well, and don't want that brought up either. Some people see no benefits, some do. Are we just doing it out of habit?

As another alternative, we could consider having the Team Dinner not on the Sunday before we start, but mid-week and use it as a team meeting as well. We could do the initial team meeting on Tuesday morning before opening instead. It also takes the pressure off having to be there in time on Sunday when they might want an early night instead.

Instead of the meeting, the TM can have a chat with each team individually instead. The teams that don't want the chat can just say so when the TM comes around.

Then there are some of the duties of the Team Manager (TM). For instance, constantly checking scores. Each team, and particularly the skip, should have enough interest to know how their team is going, and their opposition also. If you need to win a game to stay in the medal chance, you should know that yourself, not expect the TM to tell you. This would also free up the TM to get around and see the teams during the day. There have been comments in the past that some teams say they have not seen the TM at all during their game, so more time for the TM could be beneficial.

A sports psychologist could give us some guidance on better practices and habits that could benefit the team. Angus will see if they can source some quotes. Kyle said he would have a chat with Brett Wilke.

Sharon commented that some of the issues come from having to deal with so many personalities and age-groups. It was also commented that we are having difficulty in even getting a TM.

We also need check on the 10 minute rule that we have been working on. Kyle said he had checked with the Head of Umpires and was told there was no specific rule. He will bring it up and the next Umpires meeting for clarification. He was told there was a 10 minute medical break then if they are unable to continue it is up to the TM to find someone to replace them, there does not seem to be a time limit for that, although obviously time is of the essence with continuing the game.

At the TM meeting at the start of the week, there is a pool of players made known to all TM's from whom they can choose if necessary. It was felt that once that list of names is available, the TM should meet with the Selectors to rank the names as to what teams each player could go into if necessary, to give the TM and Selectors a chance to make quick decisions when required.

We also need AIBBC to give some clear direction, in a written document, as to what is allowed, as we are not the only state that thinks there is a 10 minute rule.

We also need a written document about exactly what makes a substitute a constituted player, how many games do they have to play or finish and is there a minimum number of ends for a game to qualify.

REMINDER

Our next teleconference will be on Thursday evening 6th August at 7pm.

If necessary, we can have another brief meeting in the morning before the Delegates meeting.

There being no further business, President Kyle thanked everyone for attending. The meeting was closed at 1.55pm.

*Janet Stockel
Secretary QIBA Inc.
26th July 2020*

*Kyle French
President QIBA Inc.*

Minutes of Committee of Management Meeting held by teleconference, 8th August 2020

Present via teleconference: President Kyle French, Patron Robin Cruikshank, Senior Vice President Angus Young, Secretary Janet Stockel, Treasurer Sharon Hancock. **Observer:** Max Evans

President Kyle French opened the meeting at 7.03pm.

1. Confirmation of minutes

Previous Minutes

*Janet Stockel moved the Minutes from the **Committee of Management meeting 12th July 2020** be accepted as read. Seconded Angus Young. Motion Carried*

2. Correspondence:

Inward:

189. Nanango IBA has a new President, he queried their affiliation status – currently affiliated through Kingaroy.

190. We had sent a letter to Carmel Blyth asking if Carmel would be the Chairperson of the National Titles Steering Committee for 2023.

191. We had sent a letter to Caloundra IBA in July regarding the following:

1. Asking if Caloundra would be willing to host a replacement event for the May Championships.
2. Asking if Caloundra is still interested in hosting the October Championships as scheduled.
3. Asking if Caloundra would be interested in hosting a possible replacement event for the AIBBC National Championships, a mini-nationals, in November.
4. Asking if the CDIBA hall might be a possible venue for the Farewell Dinner for the 2023 Nationals.

We received a response from Carmel requesting a meeting to discuss requirements.

We received a response from Caloundra confirming they are interested in hosting the 3 events and also requesting a meeting with the COM to discuss requirements.

We will choose a date and send a reply to Caloundra for confirmation.

Business arising:

Kyle asked if we had received a response from Glenn Casey (he was nominated for a position on the COM at the AGM in February). We have not yet had a response.

In relation to the query from Nanango, we might need to look at the constitution and by-laws for requirement of affiliation, as some associations don't have many clubs anymore. It was noted that for the By-Laws one of the changes already proposed to be made was removing the requirement for associations to have 2 or more clubs. If we loosen up the requirements, there is the potential we might gain more participation in meetings and restricted events.

It was commented that we could consider changing our system so that there is more direct participation between the clubs and state. We could have all clubs and associations directly affiliated with QIBA.

Associations might then be more of a district idea to create team atmospheres between different areas at state events, and also foster more team spirit for the state team.

It was also commented that we could group associations & independent clubs for Districts. For example, Sunshine Coast (Caloundra, Nambour, etc), South East (Brisbane, Ipswich, Lockyer, Fassifern etc).

There was also a comment about having the players being the members of QIBA rather than the associations, but this might create situations where meetings could be stacked when it came to voting.

We have also come to the position where some associations only have one club. If we change things so that independent clubs have voting power, will that encourage them to come to meetings? If they don't come now, would being able to vote make a difference?

We would need to fully consider the options and consequences before making any suggestions to delegates. We would also need to look at where the various clubs are located and their membership.

It was also said that there are clubs around that have no idea QIBA exists but might be keen if contacted.

There are other clubs or associations who have lost those members who were interested and have therefore lost contact with us.

3. AIBBC minutes (13th July 2020)

Angus not sure it is of any point to discussing minutes, as it is starting to look unlikely that the AIBBC events will be able to go ahead at all.

If they are held, Mounties is mostly likely to hold Trials & International, but NSW is still waiting on confirmation & sponsorship, and the Mini-Nationals seems most likely to be held in Queensland or possibly NSW.

Kyle noted that Kaylene Weir (Toowoomba) had advised that they were not willing to host the Mini-Nationals even if they were held.

Constitution – Robin had not heard anything from Michael Andersch (NSW), he will follow up.

Several states made queries for clarification on a number of things – Replacements, Constituted players etc. We should have answers at the AGM.

The AIBBC AGM is being discussed for 26th October.

It was asked if it could be put to the AIBBC for the mini-national format to become a regular event, possibly even replacing the existing Nationals. The times it has been brought up so far about reducing team numbers it has been knocked back. It was suggested that perhaps it could be an event held in the off-year of the Internationals.

4. Treasurers Report:

Sharon Hancock moved her report be accepted as read. Seconded Robin Cruikshank. Motion Carried

We should send letters for registration in arrears for associations who only paid \$15 instead of \$20 for memberships. Also, some associations paid for restricted events, do we refund or hold in credit?

GENERAL BUSINESS:

5. Delegates Meeting

Robin thinks we need to hold a meeting in September to determine if we are going to go ahead with a meeting in November. He does not think any Australian event will proceed this year, and possibly not even the trials early next year.

QIBA events

We want to have at least a tentative plan going forward for events.

6. RESTRICTED EVENTS

At a minimum we want to play the Restricted Pairs and Singles in conjunction with a meeting. We could do the Pairs early on Saturday, then the meeting immediately afterwards and the Singles next day. It was also suggested that if we do that, then we play the pairs with 4 $\frac{3}{4}$ " bowls and Qld rules instead of Australian Rules. This would avoid people having to play both types of game on the same weekend.

Caloundra Association is rostered for this event. We will confirm with Caloundra Association that they are still willing to host, and to add the Pairs to the weekend.

7. CHAMPIONSHIP EVENTS

The next priority would be the May Championship events but without the rinks.

Caloundra was scheduled to host May and October Championships, and have already confirmed that they are still willing to host a May replacement and October also. They requested we avoid the school holidays in September (19th Sept to 4th Oct).

After some discussion on dates, we decided on September 12th and 13th for the May replacement weekend.

8. Regarding social distancing, it seems that while playing a game, we don't need to worry too much about distancing, so long as once a game is completed we go back to proper distancing.

Nominations may need to be done differently for the September events, as we don't have a lot of time to get the information out there and for nominations to be received.

One suggestion was to close nominations a week prior to the event so we can do the draw and cards.

If anyone made a late decision not to come they would just have to be forfeits.

Another was to take nominations on the day with the option of pre-nominating up to the day before.

If we do the draws on the day, we would need approximately 60 minutes to enter names and double check them, do a draw, write out the cards and print draw sheets before we can start play.

There was some discussion on whether we want everyone there before we do the draw (to avoid byes), or whether we accept phone calls or texts on Saturday morning confirming that people are on their way and to include them in the draw. We would also expect that anyone making a late decision not to come also needs

to call or text to say so. There would need to be a closing time Saturday morning to give us time to do the draw etc.

If we specify people must be there before the draw, then we would need plenty of space for people to be waiting and be able to social distance. Caloundra has multiple areas inside and outside that could be used to space people out. That is something we will need to discuss with Caloundra. Some of the inside space will also depend on how much space we need to put down mats.

If we play the pairs first and did the Pairs draw on Friday night, we could then contact the skips who then contact their leads to let them know when they need to be there.

If we play the Singles first and do the draw Friday night, then everyone has to be there at the same time as we need spotters.

Either way we would need to specify a closing date, and it is however people can get their nominations to us. Closing date could be as late as Thursday evening.

9. Do we have a raffle or not?

We decided not, as we are going to have enough to do, and it reduces risks in money handling.

10. CANCELLATION OF EVENTS

We held a discussion on under what conditions we would cancel an event.

Our position is that we would not cancel unless we are legally required to do so.

We can't cancel just because someone crosses the border with COVID, unless it blows up big.

If that were to happen, we should have at least a few days warning just from the news channels.

If anyone decides they are uncomfortable attending and wants to cancel their nomination, they can do so up until close of nominations and can get a refund if they have already paid.

There was a discussion about badges. We have not ordered any championship badges this year. It was decided that we could order badges after the events and present them at a future event. That way if we do have to cancel we have not spent the money. Certificates would still be presented on the day, and trophies. Presentation would have to be modified also. Trophies and certificates would need to be laid out on a table for people to pick up themselves rather than have one of us handing it to them.

11. JULY CHAMPIONSHIPS

We discussed the possibility of holding the July events sometime in November. It seems unlikely the mini nationals will be held, and all the 4 ¾" bowls events will have been played for the year, so no-one should have issues with the different bowls. So long as we are still in a reasonable situation with COVID there should be no reason why we should not proceed. We could look at the 21st and 22nd November, in Toowoomba, as they are still interested in holding it.

12. We need to organise a meeting with Caloundra Association to discuss requirements for how to handle the social distancing requirements etc. We chose Sunday 23rd August, 10am and will email Caloundra and ask them to confirm the date is okay. It will most likely be a sit-down meeting at the Caloundra Hall.

These dates work for Robin, as he is already planning on coming down on that weekend for a family event. It will be 3 weeks prior to our proposed date for the Championships.

13. Publicity

What are we doing in terms of publicity? We have been away from the mats for a while now, and we were already in a nominations crisis. Do we have a plan to try and increase numbers for next year?

There is the brochure, which got put on the backburner so far this year.

There are also some digital options.

- Facebook advertising, this is targeted advertising, you just need to specify the demographics you want. Kyle and Max are meeting next weekend to look at document, so they will look into options.
- We are a relatively non-contact sport, so we might attract people who are getting bored with COVID.
- Streaming live games – we would need equipment – 2 tripods, 2 cameras, switching box, software, leads. Webcams on ceiling? Angus will look at cost of equipment. Consent for filming is covered on the leaflet. We could also look at having someone doing a commentary.

14. Age limit on voting at QIBA meetings.

We can't see anything in our constitution to prevent it. If any association has a rule in their own constitution regarding this then that is what applies to their delegates, but for QIBA any delegate has the right to vote.

15. Guide to games directing.

We have a Games Director Handbook. It has instructions for doing draws for Three or Five game days, Knock-out competitions and Inter-Club or Inter-Association games, and Round Robin competitions.

16. Reviewing compulsory practices – are they effective practices for the team? Can they be improved?

Our National performance has not really improved over the last 5 or 10 years.

Could we have one earlier and change the format to more of a trial so selectors can move people around in various teams to see how they perform? A suggestion was to instead have an extra championship weekend of 4" singles and Fours. Any other suggestions are welcome. We do still need to hold 2 practice weekends for our funding requirements.

17. Delegates meeting

Will November be the next delegates meeting, are we scrapping the July/August meeting altogether?

It is only another 2 ½ months to November anyway, so that might be the best option.

Alternatively, we could call a ZOOM meeting. All associations are encourage to send in any items they would like us to look into for the meeting a few weeks beforehand.

18. Gala Weekend

At the last meeting we talked about bringing some ideas to this meeting for alternative formats. Kyle is waiting on something from New Zealand.

19. Website

Janet is sourcing a quote for an alternate website hosting and emails, and also for Google OneDrive.

20. Delegates meeting Mileage

If anyone was unable to cancel accommodation for the August meeting, should we pay mileage?

21. 2023 Nationals

If the meeting with Caloundra does not go well, we may need to look at deciding whether or not we can reasonably host the 2023 nationals. If we can't get a reasonable level of support from Caloundra people it may not be feasible and missing a whole year of time for fundraising has not been helpful.

Angus was asked if Toowoomba might be interested in having another go at it? He said that money and volunteers are the main issues. We may need to look to see if there are additional government grants that can be got and see if we can bargain for venues and we might have to dig deeper in our own pockets.

Getting raffle prizes is a difficult time-consuming project.

22. Team Dinner

Should we look at having the Team dinner in Queensland before we go?

And/or an have optional dinner down there? The swingers are given to us at the AGM, so that would have to be done during the week away, along with the welcome to new players, or perhaps it could be done on the Tuesday morning before the opening.

If we have a meeting/dinner, we could look at options to make it more interesting – less speeches, we could try karaoke, bingo, trivia, dancing?? We would need a venue with a bit of space, more than just for the tables. We would probably have to spend more money and be better aware of the venue space before we book it. We would need have some prizes. If everyone can have a think about it and bring ideas to next COM meeting that would be appreciated.

22. Games Master

It was asked if Robin thought Barry Hankins might be interested in doing it for us again? Robin will find out. If Barry expresses interest, then we can Let South Australia know what we are doing.

8. Next COM meeting

We will decide our next teleconference date when we meeting with Caloundra on 23rd August.

There being no further business, President Kyle thanked everyone for attending and closed at 9.25pm.

Janet Stockel
Secretary QIBA Inc.
14th August 2020

Kyle French
President QIBA Inc.

PROPOSED DATES FOR EVENTS

12th and 13th September – Pairs and Singles from May Championships

16th, 17th, 18th October – usual events

7th and 8th November - Restricted Singles and Pairs, with Delegates meeting

21st and 22nd November – Small Bowls Championships

Minutes of Committee of Management Meeting held by teleconference, 3rd September 2020

Present via teleconference: President Kyle French, Patron Robin Cruikshank, Senior Vice President Angus Young, Secretary Janet Stockel, Treasurer Sharon Hancock. **Observer:** Max Evans

President Kyle French opened the meeting at 7.33pm.

1. QIBA events

We sent out a flyer and nomination sheet for the September Championships.

Only a few days later COVID cases in Queensland started to move again.

We emailed out to Associations and many interested players to see how everyone felt about continuing to hold the event, postponing it or cancelling it, requesting urgent responses so we could evaluate them.

There have been some responses in favour of continuing and those associations have sent in nominations, however there have also been responses in favour of postponing or cancelling.

After reviewing the responses received, and also considering the current restrictions effective in South East Queensland, we discussed the pros and cons.

The latest changes to the restrictions are affecting the Darling Downs, Toowoomba and South Burnett areas. Kyle spoke with Queensland Health whose response was that a person could travel out of a restrictions area to a non-restrictions area to play an event. That seems self-defeating.

There is a chance that we won't be able to play any bowls at all for the rest of the year, and potentially even the earlier part of next year. There is a chance we will lose players who just don't bother coming back for whatever reason.

The current requirements in non-hotspot areas are 30 people outside of the playing area. That is a problem in that while restrictions don't seem to apply while we are playing a game, once the game is finished and the players go back into the common areas, then the 30 limit applies.

This makes it difficult to know what to do with people between games if we have more than 30 people.

The nominations we received are: 5 pairs, 8 ladies singles, 6 mens singles.

We could cancel September and reschedule to late in October.

We would need to check that a venue would be available for the rescheduled May/September events.

There have been indications that there are some people who would not attend even if we do hold events, as they work in occupations where they do not consider the risk acceptable in relation to their jobs.

If we hold the event, there would be an overall monetary loss because of the low numbers. Is this something the delegates would object to?

We could look at holding the junior events but not the senior events of the May Championships, as for several juniors this would be their last year. Depending on nominations it might be possible to do it in one day.

We also have to consider that we have a duty of care to our players.

We reluctantly concluded that postponing the event again was the only option.

PROPOSED DATES:

- 16th, 17th, 18th October – usual events
- 30th & 31st October and 1st November – May Championship events with the rinks on the Friday night at 7.30pm.
- 7th and 8th November - Restricted Singles and Pairs, with Delegates meeting
- 21st and 22nd November – Small Bowls Championships

As backup, our criteria for cancelling any further events would be increasing numbers, or tighter restrictions that make it difficult for us.

2. Recording Equipment

A Podcast was suggested, and Angus also has been looking into equipment for recording games for putting up on the internet. He is still working out what products are the best options for us. With the software we

would want something that did not become outdated too quickly, and which also don't require high-spec computers. It looks to be approximately \$2000, but Angus will get more definite figures.

It was suggested that the equipment could also be used in Coaching for instructional videos. We should be able to purchase the equipment under the funding requirements.

3. Future COVID planning

On the basis that the COVID situation continues into next year we will need to put in place a plan for events next year. Perhaps we could split events over more weekends or have the earlier rounds in various regional areas with only the last 2 rounds being played at a single venue. Any suggestions are welcome.

4. Other Possible Events

A suggested new event was an invitational with small bowls. Anyone who won a state title or National Title last year would get an invitation, but they cannot play with anyone else who received an invitation. That way we will get different combinations and possibly more people involved. It could be 4 games on the first day, open draw, then sectional on the second day, and possibly finals. There would be 8 games on long mats over the weekend. It was suggested that we ask the Selectors to push back selection so we can fit this into the small bowls calendar prior to selection to give the Selectors a chance to see how people do over 8 games. Kyle & Max have been working on this, they will send it out for us to look at for the next meeting.

8. Next COM meeting

We will decide our next teleconference date will be Tuesday 6th October, time to be advised.

We should have the AIBBC agenda by then, with the AGM on Monday 26th October.

There being no further business, President Kyle thanked everyone for attending and closed at 8.47.pm.

*Janet Stockel
Secretary QIBA Inc.
20th September 2020*

*Kyle French
President QIBA Inc.*

Minutes of Committee of Management Meeting held by teleconference, 13th October 2020

Present via teleconference: President Kyle French, Senior Vice President Angus Young, Secretary Janet Stockel, Treasurer Sharon Hancock. Patron Robin Cruikshank joined later in the meeting.

President Kyle French opened the meeting at 7.35pm.

1. Draw for Championships

President Kyle and Secretary Janet did the draw for the October Championships before the meeting started.

2. AIBBC

We have the agenda for the AIBBC AGM to be held on Monday 26th October.

There are a number of items to be voted on, all relating to changes to the Constitution.

Test Match:

The current plan is to approach NZ about holding the Test Match in November next year, with the trials close after Nationals next year, assuming Nationals are held.

3. AIBBC Umpires meeting

Kyle has a draft of the meeting from Narinda Cawthorn.

A reserve becomes a constituted player in a team once they have played **2 full consecutive games** in the team.

The following scenarios were discussed:

- What if you are playing triples and one member becomes ill and a substitute plays the remainder of the game. In the second game the original player returns, but becomes ill again halfway through, and the same substitute finishes the game. If that happens every day of the week, do they become a constituted player? **No they do not.** Must complete 2 full consecutive games.
- Would that player still be eligible for the Reserves Competition? **Yes they would be.**
- Once a substitute becomes a constituted player, can the original player still come back? **Yes**, the original player is still a constituted player of the team unless they become ineligible.
- 6.D.(2)(d) says a constituted player may become ineligible and their position declared vacant. **How does a player become ineligible?** Umpires can withdraw "playing status", so can a state if they choose to.
If a fourth person becomes a constituted player in a triple then the Selectors would have to decide who was playing each game, unless the replaced player is physically unable to play for the remainder of the week. Keeping in mind that neither the original player nor the newly constituted player can now play in any other team.
- What if you are playing triples and between games one member becomes ill and a substitute plays the whole of the next game. In the following game the original player returns, but a different member of the team has become ill and cannot start the game, so the same substitute plays in their place. The substitute has now played 2 full games, but for different members of the team. Does that count to being constituted given that different players were replaced? This will need to be checked with the AIBBC.
- The members of a team become constituted as soon as they play their first bowl [6.D.(1)(a)] and also [6.D.(1)(b)] An intended original player shall become a constituted player in a team immediately a substitute acting for the original player delivers the first bowl. Thus the members of that team would be eligible for a medal if they win the competition.
- Replacing a sick player – it was requested by the Umpires Panel that AIBBC consider amending Law 7.P (2) to include 7.P (2)(5): If a player shall unintentionally delay play due to a medical issue, a period of 10 minutes shall be allowed for that player to seek medical assistance. If at the conclusion of that 10 minutes it is determined that the player cannot continue play in the game, a further 10 minutes shall be allowed for a substitute to be found.

It should be noted that the AIBBC Law Book, while fully applicable to the other states for their local competitions, is not fully applicable to the National Championships, and that there are some Conditions of Play that apply only to Nationals.

If the selectors want the power of deciding what reserve to put in, they must accept the responsibility of making their availability and location known to the Team Manager whenever they are not playing.

At the Team Managers meeting at the start of the week, a list of the available reserves from other states is made available, and our Selectors and Team Manager should be discussing what positions those players are capable of to give the Team Manager a guide to being able to put in a player to complete a game when necessary.

We need a rule that allows some flexibility and guidance without reducing the importance of either the Selectors or Team Manager positions. The Team Manager should be able to pick a player to finish a game. This person is only allowed to play lead and may not be the person the Selectors might decide on if a substitute/replacement needs to be made for further games, but it does enable the game to keep moving. The Team Manager can then take whatever time is required to find all the Selectors to let them know they will need to have a meeting.

4. Recording Equipment

Angus is still looking into cameras etc, for quality and being able to film indoors, tripods etc. A podcast was mentioned last meeting, but also needs more time to setup.

5. Ink

Sharon asked if she could purchase a replacement ink cartridge for her printer. *It was moved by Angus Young, seconded Janet Stockel that Sharon spend up to \$80 for what she requires. Motion carried.*

6. State Championships

It was asked how we are going to deal with social distancing when it comes to people returning cards to the Games Directors station after each game. There were various suggestions, however the one we chose was to place the cards on the mats at the start of each game and the names and mats called, then players to leave their cards on the mat at the end so a COM member can collect them. The cards will then be distributed to the mats again for the next round. As rounds progress, we can try and allocate mats that are not next to each other when possible.

For the July Championships, Millmerran will be hosting and have booked the Town Hall, but it can only hold 8 carpets and we would also have to be out of the hall by 3pm on Sunday. After some discussion, we concluded that the Town Hall is too small, and 3pm on Sunday is not feasible. We will ask Millmerran to try and change to the Showgrounds Hall, or another larger venue. Other possible venues would be somewhere in Toowoomba. In theory an Association could host an event anywhere, not necessarily in their home venue. The sports centre at Gatton would also be a possibility, or the sports centre at Millmerran.

It was asked if we had to have an association to host, can we just hire a venue and host ourselves? While it is traditional to have an association, it may not be necessary. All of the COM would need to be available on such a weekend to sell raffle tickets, do COVID stuff and games director duties, we could either make it completely BYO or ask an outside group to cater?

Are we prepared to pay for cleaning? Hire costs may be more depending on what venues are available. The carpets and bowls need to be transported no matter where it is held.

There being no further business, President Kyle thanked everyone for attending and closed at 9.25.pm.

*Janet Stockel
Secretary QIBA Inc.
20th October 2020*

*Kyle French
President QIBA Inc.*

Minutes of Delegates Meeting held at Caloundra, Saturday 7th November 2020

Senior Vice President Angus Young stood in as chair instead of the President (see apologies). Angus opened the meeting at 1:50pm, welcoming everyone to Caloundra.

Angus Young then did the presentations to the winners of the Restricted Pairs.

PAIRS

OPEN

Winners:	Errol and Kaylene Weir	Toowoomba IBA
Runners-Up:	David Stoker and Max Evans	Caloundra IBA

CONSOLATION

Winners:	Diane and Ron Knight	Ipswich IBA
Runners-Up:	Sharon Hancock and Sarah Penrose	Queens Beach IBA

Senior Vice President Angus Young thanked Caloundra Association for hosting the Restricted Pairs and the Delegates Meeting.

Patron Robin Cruikshank read the attendance book for the Committee of Management and Delegates. Gayle Sutton advised that Nelson Thomas would be in attendance later in the meeting. At that time the voting power will change to + 1 delegate and +2 proxies.

Voting Power	Committee of Management	4
	Delegates	16
	Proxies	<u>3</u>
	Total:	<u>23</u>

APOLOGIES:

President Kyle French had an emergency at home and was unable to attend. Jean Kassulke requested her apologies be noted.

1. Treasurer's Report

Sharon Hancock moved the Treasurers Report, seconded by Jenny Cruikshank. Sharon noted that an expense amount of \$75 had been incorrectly allocated to postage instead of printing.

Queries:

- Grants were received for an 18 month period due to Sport & Recreation transitioning into to formats yet to be received. The same allocations as previous will apply.
- nomination fees (other events) – some amounts appear to have been incorrectly allocated.
- website expenses – very high, looking at alternatives.
- prize money: Kaylene queried the cost vs expenses May and October State Titles, that they were being run at significant losses.
- Junior Account: should this account be used to cover both nominations and prize money? (see item 6, page 3)
- If in restricted [adult] events, Juniors to pay?

Treasurer Sharon Hancock moved that the Treasurer's Report be received and all Accounts be passed for payment. Seconded by Jenny Cruikshank. Motion Carried

Sheree Lowry moved that Committee Members could remove their blazers, seconded Iris Bryce. Motion Carried

2. Correspondence

Janet Stockel moved the correspondence be taken as read. Seconded by Robin Cruikshank.

Inward Items:

C50, 60. Different views from older and younger generations. Some clubs may fold if enough of the older generation decides not to return to playing bowls due to COVID

C206. Trevor Neale – has advised he has moved to WA.

C10, 19. Pittsworth IBA – queried if they do some demonstrations of bowls, are the spectators covered by QIBA insurance. Response from Insurer – yes spectators are covered.

C21. Max Evans – advised acceptance of position on a sub-committee. We were advised that as he is under 18 he is not legally allowed to be on a committee (Incorporations Act 61 part 2).

C83. Office of Fair Trading – we received a receipt for the lodgment of our annual return.

C245. Max Evans – Max asked if we could notify the Referees Panel that he would like to do the Referees Exam.

Outward:

Secretary Janet apologies for not having an outward correspondence list. The list will be prepared for scrutiny and endorsement at the next meeting. *Jenny Cruikshank moved the Inward correspondence be received, seconded by Monique Wiegand. Motion Carried.*

3. 2021 AGM

At the 2020 AGM it was moved that we move the AGM to the first Saturday in March. The motion was carried. There was some discussion as to whether or not this could be changed as the date is currently stated in the Constitution as the first Saturday in February and the motion to be able to change the Constitution at any meeting would not come into effect for 30 days. The motion will be put on the agenda for the 2021 AGM, if it is passed again it will take effect in 2022.

4. Confirmation of Minutes

Previous Minutes (Delegates 1/2/20)

Robin Cruikshank moved the minutes from the Delegates Meeting on 1/2/20 be taken as read. Seconded by Jenny Cruikshank. Carried.

Previous Minutes (COM 20/3/20)

Janet Stockel moved the minutes from the Committee Meeting on 20/3/20 be taken as read. Seconded by Sheree Lowry. Carried.

Previous Minutes (COM 31/3/20)

Robin Cruikshank moved the minutes from the Committee Meeting on 31/3/20 be taken as read. Seconded by Gayle Sutton. Carried.

Previous Minutes (COM 22/4/20)

Robin Cruikshank moved the minutes from the Committee Meeting on 22/4/20 be taken as read. Seconded by John Moore. Carried.

Previous Minutes (COM 13/5/20)

Janet Stockel moved the minutes from the Committee Meeting on 13/5/20 be taken as read. Seconded by Sharon Hancock. Carried.

Previous Minutes (COM 3/6/20)

Robin Cruikshank moved the minutes from the Committee Meeting on 13/5/20 be taken as read. Seconded by Sharon Hancock. Carried.

Previous Minutes (COM 12/7/20)

Robin Cruikshank moved the minutes from the Committee Meeting on 12/7/20 be taken as read. Seconded by Annette Dunstan. Carried.

Previous Minutes (COM 8/8/20)

Sharon Hancock moved the minutes from the Committee Meeting on 8/8/20 be taken as read. Seconded by Robin Cruikshank. Carried.

Previous Minutes (COM 3/9/20)

Sharon Hancock moved the minutes from the Committee Meeting on 3/9/20 be taken as read. Seconded by Jenny Cruikshank. Carried.

Previous Minutes (AIBBC 25/5/20)

Angus Young moved the minutes from the AIBBC Meeting on 25/5/20 be taken as read. Seconded by Robin Cruikshank. Carried.

Other AIBBC minutes will be tabled at the AGM.

5. AIBBC

- Trials have been cancelled and it looks like the Trans-Tasman event will be pushed to 2022.
- The proposed Mini-Nationals events, although well received by the AIBBC COM, will not be held due to COVID.
- We have previously suggested a smaller state team, but thus far the idea has been refused by the other states. It was questioned that other state COM's are not passing on information from meetings, as members of other state teams seem not to be aware of the suggestion.

Jenny Cruikshank moved Standing Orders be in place at 3.30pm. Seconded Diane Knight.

Motion Carried

Iris Bryce moved Standing Orders be rescinded at 3.45pm. Seconded Jenny Cruikshank.

Motion Carried

6. Junior Fund

During the break we looked at previous minutes for information on Junior fees.

The following is a list of items from various minutes:

- **FEB 2017 - State Titles nomination** fee be \$10 per player per event, free for Juniors in junior events and Juniors playing in Open events subsidised by Scarborough sponsorship.
- **JULY 2017** - \$250 to Juniors representing Queensland at National Championships. Nominations for Juniors in Senior State events.
- **In minutes of AGM's 2018 and 2019** the following wording was in the minutes:
Nomination fee for State Championships: \$10 per player per event, free for Juniors for Junior events.
- **In minutes from November 2019** it was asked if some of the Scarborough money could be used for junior prizes at the May Championships. Nelson Thomas said that it could be, but that a letter of request would need to be sent.

A letter was sent 10th January 2020. Response at the 2020 AGM - Nelson and Gayle looked at the letter, but feel that as juniors are already getting prize money, it could be better used elsewhere, so the answer is no.

The current conditions for use of the Scarborough money are as follows:

- \$250 donated to each Queensland Registered Junior State Team Member who represents/plays for Queensland each year in the National Championships including Queensland Registered Junior reserves that represent Queensland. These funds to be given to the Queensland Registered Junior representors upon completion of the National Championships.
- When a Registered Queensland Junior represents any Australian State at any Australian Titles including those hosted in Queensland then they are entitled to the same funds as per original donation letter.
- For Juniors playing in State Title Open Events nomination is subsidised by Scarborough sponsorship. (Feb 2017, see above)

GENERAL BUSINESS:

Business Arising: Minutes (Delegates 1/2/20)

7. Boxes for bowls

The original person contacted at The Mens Shed regarding a quote for the boxes passed away, and no-one else was interested.

Vince Lakin was asked if he would be interested in making them. He has declined. (AGM 2020)

Gayle Sutton said she had a contact at the Maroochydore Mens Shed and would enquire.

We still need associations to let us know if they have QIBA bowls and kitties.

8. Promotional Flyers

COVID overtook everything this year and we have not progressed. We were also waiting on photos.

9. Woodford

Annette Dunstan advised that she was told Woodford IBC was closing.

NOTE: Janet has since spoken to the club secretary, they are holding an AGM 28 January 2021 and will make a final decision at that time.

Business Arising: Minutes (AIBBC 25/5/20)

10. Spacing of Carpets

FROM AIBBC COM meeting May 2020: That the specified minimum space between mats be set at 450mm, but the AIBBC COM recommends 700mm as a guideline.

If there are a number of individuals participating with wheelchairs or walkers, then the host state is taking on the responsibility that there may be some people who are walking on the mat. There is already facility within the Laws of the sport that provision should be made for players with a disability. Moved: VIC Seconded: TAS Passed

Business Arising Minutes (COM 20/3/20)

11. Insurance

It was asked if the view of the Insurance Company has changed regarding the liability factor of playing during COVID. The May Championships were cancelled because we could not legally host an event with the normal number of people we would expect to attend. We are currently operating under the Governments Sport & Recreation COVID safe procedures.

12. Swingers for State Team

It was asked at an AIBBC COM meeting if swingers would be distributed to the various states. AIBBC said it was a state matter and left it at that. As no state actually selected a team, it does not seem likely swingers will be given out. There was some discussion that the swingers for this year could be used next year instead, it has not been decided yet.

13. Nominations (office bearer, sub-committee and all events)

At the February General Meeting a comment was made about nominations being received after the closing date. Previously the custom has been to allow receipt of the nomination so long as the item was postmarked on or before the closing date

The COM moved *that all nominations (positions and events) must be received by the Secretary on or before the closing date to be accepted. Nominations must be received in writing, either mailed, emailed or a photo of the form by text message. If a photo sent the original to then be posted.* The motion was carried, to be put on the agenda for the next delegates meeting. This item was missed and will be added to the 2021 February agenda.

14. Gala Weekend

It was noted that we made a loss on this event, but also noted that there were more nominations than we received for the recent May Championships (played October). We probably lost more at the May Championships than the Gala. We cannot say for certain how nominations were affected by COVID.

15. Engraving of Trophies

COM had discussed that instead of the winners organising the engraving of shields for the various trophies, that QIBA do all the ordering and distribute the shields at the next event.

QIBA COM would remove the shields from trophies prior to giving out the trophies in order to facilitate this.

Nelson Thomas apologised for not returning the Mens Singles trophy in time for presentation at the May Championships. Angus also thanked Nelson for making the effort to get the Ladies Singles trophy back from Samantha Nash who is no longer playing.

16. Scarborough Junior Development

At the November 2019 meeting it was asked if the Scarborough representatives would be willing to donate the money left in the account towards the running of the 2023 National Championships.

We have sent a letter to Nelson and Frances Thomas. No official response has been received as yet. Nelson Thomas responded that he and Gayle have spoken about it and feel that while they could be prepared to donate some of the money, but not all, it is there for the juniors.

It was requested that Nelson and Gayle sent a written response for the correspondence.

17. Investment Accounts

Jenny Cruikshank asked that it be noted that the monies in the investment accounts are not donations from Queensland bowlers, but profits from previous National Championships, to be used if we have a shortfall in fundraising for another National, with future profits being added to the accounts.

Gayle Sutton commented that they feared that by donating funds towards the running of the Nationals it might mean that people won't fundraise for Nationals the way we have done in the past. It is important to continually fundraise for these events.

18. National Championships

Angus commented that for the 2023 Nationals to be held in Queensland, we may struggle to get anyone to do any volunteer work. We have a situation where our younger members are too busy, and the older members are not well or strong enough.

There is a document that was written after the 2003 Nationals as a guide to running the Nationals. It was asked if this document could be distributed so people could have a look and see what they could do.

Kaylene Weir asked if we are in a position to host a Nationals? If we can't get volunteers for the week, how can we do it? Will we even have a team, let alone a workforce?

Angus commented that he would rather pay a levy of \$200 towards fundraising, instead of having to put in hours or days of time. It was commented that some people cannot afford to put in extra money, they have set income/work hours, and household and personal expenses to meet.

Also, it is not just about money, you need people to sell raffle tickets and souvenirs, run a bar and bbq, move bowls around, clean the carpets etc. The flip side to that is that you can pay people to do those things, which does bring it back to money.

If we are going to run a Nationals, then we need to make a plan on how we are going to do that. Are we even allowed to pull out of the roster? We would need to consult with AIBBC about that. If we did, would we still be able to participate at Nationals in general?

If we decide to go with employing people to help us run things when do we need to do that?

We can approach volunteer groups to do some things – bar, bbq, raffle and souvenir sellers.

That usually entails a donation to the volunteer group of part of the proceeds.

We cannot continue to rely on only the association local to the event venue for all the help, we need other people from other areas to help as well, but if they don't because it is too far for them to travel, then we are back to employing people or groups.

Janet stated that we cannot generate an answer to this question at this meeting. We will need to work out what areas could be outsourced to volunteer groups, contact some groups and see what

is possible, and how much it would cost us in donations. We cannot continue to go round in circles, discussing it endlessly at meetings.

Angus said we should put out a call for volunteers, and if we don't end up with enough, then we look at other groups.

Jenny Cruikshank noted that in past years, there had been a roster system for all the team, with everyone rostered on for an hour a day before, between or after games. Unfortunately no-one wanted to do the work and it was discontinued. The other problem is that sometimes with a game starting late, or early, sometimes there is not time for everyone to put in the time.

Business Arising Minutes (COM 31/3/20)

19. Affiliations

It was asked if all the associations have paid their affiliation and memberships this year. Janet said most have paid but would need to check. South Burnett for instance has not paid, so they are not currently affiliated, their members are not registered, they cannot vote at meetings, or play at state championships, or nominate for any position including the state team for next year.

20. Mini Nationals

The mini nationals were discussed a number of times both at QIBA and AIBBC COM meetings, but never proceeded due to various COVID restrictions. QIBA secretary Janet contacted Toowoomba IBA to ask if such an event were to proceed whether or not Toowoomba would be interested in hosting if it proceeded to a more definite plan. At the time there were no details available as it was still mostly an idea to see if a National event could be salvaged for the year.

21. Fundraising ideas

Toowoomba sent a letter earlier in the year with several fundraising suggestions. COM did discuss some items, one of which was putting aside \$3 of the membership increase to the Nationals fund. To move forward with this suggestion, it would need to be a notice of motion to the AGM as it deals with fees. *Kaylene Weir moved that \$3 of the registration increase be set aside in an account as fundraising for Nationals, seconded Gayle Sutton. Motion Carried*

This will be added to the agenda for the AGM.

Kaylene as said that if she is going to approach potential sponsors she needs her approach to be professional and have documentation with specifics about what sponsorship would cost and what sponsors would get for their money. Do they get to put out brochures, banners etc? This has been discussed at COM meetings and still needs to be finalised. Annette commented that you cannot approach to early as it tends to get forgotten.

In the coming year we will need to finalise documentation, including updating the letter for people to take to potential sponsors. Kaylene indicated RACQ might be a possibility, a letter would need to come from QIBA to their head office (racq@racq.com.au).

Business Arising Minutes (COM 22/4/20)

22. Insurance

Our Public Liability policy was due for renewal in April, however the Broker advised that as we could not play until COVID restrictions decreased, and as that was an unknown timeframe, we could let the policy lapse at this time and re-start it once we were able to start playing again.

We restarted the policy in late July when we thought we were going to be able to hold the Delegates meeting and Restricted Pairs in August.

There is the possibility of a partial refund of the insurance portion of the membership, however we will need to compare the fees of this year and last year, then put forward a recommendation for the AGM.

Business Arising Minutes (COM 13/5/20)

No business arising.

Business Arising Minutes (COM 3/6/20)

23. Trial Format

Errol Weir spoke against the concept of the Australian Team being selected on reputation.

We had submitted a proposal to the AIBBC regarding how to select the next Australian Squad and Team as requested by AIBBC at their previous meeting.

We had proposed having a trial that was conducted in a competition format. As there were no Nationals this year, we felt that players should still have the opportunity to be seen by the Australian Selectors in a competition, instead of the Selectors picking people based on what they remembered of their performance at the 2019 Nationals and their reputations.

Unfortunately our proposal was not taken up, AIBBC chose to take up a proposal from another state.

The format AIBBC accepted for the trials is:

- *Nominations for National Squad to open on 15th July*
- *Individual nominations to go to State Secretary who will forward to National Secretary*
- *To nominate, an individual must have EITHER:*
 - *Played in the National Championships hosted in Mount Gambier, August 2019*
 - *Been a member of the 2018/19 National Squad, and trialled at Mounties Jan 2019*
- *The National Selection Committee has the capacity to invite individuals to trial who do not meet these criteria but demonstrate outstanding performance and merit an invitation under section 3.3 of the AIBBC Selection Policy.*
- *The number of individuals to make up the squad is flexible depending on the requirements of the selectors, with no minimum or maximum number.*
The selection panel shall consult with the COM if wishing to invite more than 32 players, as this shall be dependent on the facilities available
- *Nomination close date has not been set at this stage*

Angus Young said the part of the proposal Errol was referring to was about ensuring that the 2021 squad was able to be selected based on current form and not just reputation. It was not a suggestion that previous teams had been picked this way. If the 2021 squad was picked without any national event held, all the selectors would be able to base their choices on would be reputation.

Business Arising Minutes (COM 12/7/20)

24. Gala Weekend

During the COM discussion about the Gala Weekend, it was commented that the Gala held no significance as an event itself, it is just a money grab, not really any better than a 5-game day. There is no prestige or real meaning to the event to generate more interest. *This was a personal opinion by one person and not intended to cause any offence.*

Angus commented that discussion is free and open in COM meetings and anyone is free to offer their personal opinion. Angus said that to him, it seems like a money grab from QIBA. At the end of the day, for the money we are taking we are not really offering that much to players other than that they get to play a weekend of bowls, it could be better. It is always good when people say they enjoy it, but he also thinks that plenty of people could say that it could be improved.

It is not just about prestige, but about having something different. Back when the Gala was first presented by Justin Weir, Angus thought it gave a lot more to players who would be playing, he thought it was a much better idea that what we are currently playing. But the format got whittled down by the various COMs to what it is now and does not resemble the original idea, which would have been a much better event and it probably attracted more players, particularly from outdoor bowls.

So why are we holding another weekend of bowls that is exactly the same as any other weekend of bowls and not doing something different, which was the original intention of the event?

We have an opportunity to run an event without the restrictions of a state title and how they are run, we can run an event that is great for players, creates a bit of interest and is something new. Instead we just went back to holding something basically another 4 game day or weekend.

Kaylene said if it had been written as Angus had just said, it would have been so much nicer than the comment included. (The comment in the July minutes reflected what was said at that meeting. Words cannot be put in the minutes if it was not actually said during that meeting).

Angus also commented that QIBA minutes are more comprehensive than many other organisations. There is a lot of wording and sometimes the sentiment that is expressed in the meeting is not always captured in the written words. We try to have minutes that are an accurate reflection of what happened, but we sometimes pass minutes that we might only have glanced at and think "that's basically got it". Sometimes things get missed that shouldn't have, and sometimes things get taken out of context.

Jenny Cruikshank asked we amend the July minutes to include the comment from this meeting for clarification of the comment.

25. Blue Card applications

Several people asked if the new blue card form could be available tomorrow.

Business Arising Minutes (COM 8/8/20)

26. clarification of comment, business arising, page 1

"There was also a comment about having the players being the members of QIBA rather than the associations, but this might create situations where meetings could be stacked when it came to voting".

Currently associations are members of the QIBA, not individuals. The associations can have 3 delegates at a meeting for voting purposes. If individuals were the members and they all had the right to vote, then a large block of people who might not normally attend meetings could turn up at a meeting specifically to vote for or against something.

This was a comment only as part of a discussion. There is no intention of changing our membership specifications.

27. Compulsory Practices

COM discussed the practices and whether or not they are effective. One suggestion was that we could have one earlier and change the format to more of a trial so selectors can move people around in various teams to see how they perform.

It was commented that as our current Selectors are also players, this might not be a viable option. It would be different if we had non-playing Selectors.

If anyone has any suggestions on how the practices could be improved, please send them to us.

Nelson Thomas said that we need more people to nominate so that Selectors have more choice. At the moment we have to take what players we can get.

A suggestion was made for the second practice. Could the first game on Saturday be played before lunch?

Currently we have the team photo taken on the Saturday morning. Could the photo be scheduled earlier so that lunch was not too late. 1 hour earlier was suggested. We would need the photographer to be there and setup at 9am.

If we need to, we could use a different photographer. Tayna Garland was suggested by Annette Dunstan, also Tim Lowry. It was asked if those people could provide quotes for consideration. Can the proofs be supplied on the Sunday for people to choose from?

Business Arising Minutes (COM 3/9/20)

No business arising.

29. Team Manager Suggestion

The table suggestion on the page has to be flexible. If we get down to the last couple of names and need one of them, we have to take what is there regardless of how they might be graded. The AIBBC has clarified at the recent Umpires meeting that there definitely is a time limit – Up to 10 minutes if a person is ill, then a further 10 minutes once the decision has been made that the person cannot continue and a substitute must be put in.

This suggestion is aimed at making it easier to put in a substitute to complete a game without too much delay. It is not taking power away from the Selectors, they would still be able to make the final decision about what happens with an affected team.

A motion was moved by Annette Dunstan, seconded Diane Knight - If a player requires being replaced the Team Manager is to approach any Selector not playing, or if no Selector is available the Team Manager has the discretion to replace that player.

DISCUSSION: What happens if a Selector is not playing but the Team Manager is unable to locate them? The Selector could argue that they were available but were not approached. It was said that the Team Manager should be aware of what teams are playing, and what Selectors are playing.

There is also some responsibility on the part of the Selectors to make the Team Manager aware that they have finished playing and are available, and where in the building they can be found. Jenny Cruikshank commented that if Selectors are not playing perhaps they should be staying with the Team Manager in case they are needed to do their job.

It was asked if the team skip could have some say in a replacement? That would up to the discretion of the Team Manager.

There is a list of reserves available from other states that is given to the Team Managers at the start of the week and the Team Manager and the Selectors should be meeting prior to the tournament to go through that list to give preferences for different positions.

The motion was put to the vote, was passed.

Motion Carried.

Senior VP Angus Young as Patron Robin Cruikshank to confirm the current voting power as Nelson Thomas had now arrived at the meeting:

Voting Power	Committee of Management	4
	Delegates	17
	Proxies	<u>5</u>
	Total:	<u>26</u>

Nelson Thomas moved the Team Manager in conjunction with the affected Skip of the team and at least one Selector will make the decision to replace the player. Seconded Gayle Sutton.

It was asked what happens if all the Selectors are playing? Or you can't find a Selector.

If you need "at least one Selector" then we are back to the start with the Team Manager having to find a Selector. What if none can be found? What if the only Selector that can be found is a first time Selector, and relatively recent to Nationals and does not know players from other states? How is that Selector supposed to make a decision?

The motion was put to the vote, was lost.

Motion Lost

It was asked that players who understand the situation have a think about it, and if they come up with a better alternative they should submit it through their association as a notice of motion for the AGM.

30. State Team

Kaylene Weir believes that we will be unlikely to get a full team next year. Do the Selectors have some guidelines on the books as to how they would select those players, and how they would

select the players from other states? Would Selectors put those other players in before any of our own.

The Selectors need to sit down and write some guidelines for themselves as to what they would do in this situation. The COM will not tell the Selectors what to do, they are going to have to write the guidelines themselves so Queensland has a proper procedure.

The Selectors will then need to bring their new guidelines back to a delegates meeting for approval by the delegates.

George Napper stated that there was a Selectors Guidelines.

It was asked if it covered the situation of having to place multiple players from another state?

Is this guideline available only to Selectors or can the COM have a copy of it?

The guidelines are part of the Selectors Handbook. Has anyone other than a Selector sighted this handbook? How long since it has been reviewed?

It was also raised about uniforms. Whose responsibility is it to pay for uniforms for players from other states, particularly if we have a large number of them? It would have to be decided by the delegates.

31. Games Director duties

It was stated that it has been mentioned several times at the last 2 championships about non-COM members doing the running sheet during the state championships.

Extract COM meeting April 2016

State Titles Running Sheets

There has been a problem with players filling out the running sheet themselves. This should only be done by the Games Director or a member of COM (if they know what they are doing).

The Games Director is to decide mats for the Semi-finals and Finals games.

With only 4 COM members (of 5) available for the weekend, the COM was stretched thin. Max Evans plans to nominate for the COM next year, and specifically wants to be Games Director. He asked if he could help and should not be discouraged.

Max stated that he did not understand why people want to make it hard for the COM when there is so few of them this year. Why are we criticizing the COM for doing work?

11. Mat Draw

David Blyth asked why some Juniors played on the same mat twice in the same competition on the same day during the May Championships last weekend? Junior Pairs.

The COM was unaware of this happening, no-one has brought this up until now.

Senior Vice President Angus thanked Caloundra Association for hosting today.

There being no further business the meeting was closed at 6.57pm.

Janet Stockel
Secretary QIBA Inc
7th November 2020

Angus Young
Senior Vice President QIBA Inc

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The Restricted Singles were played on Sunday 8th November 2020 due to the July meeting being cancelled. Results as follows:

RESTRICTED SINGLES (PLAYED Sunday 8th November)

LADIES OPEN	Winner:	Sheree Lowry	Millmerran IBA
	Runner-Up:	Carmel Blyth	Caloundra IBA
CONSOLATION	Winner:	Janet Stockel	Nambour IBA
	Runner-Up:	Jenny Cruikshank	Callide Valley IBA

GENTS OPEN	Winner:	Angus Young	Toowoomba IBA
	Runner-Up:	John Moore	Brisbane IBA
CONSOLATION	Winner:	Robin Cruikshank	Callide Valley IBA
	Runner-Up:	Walter Hancock	Queens Beach IBA

Minutes of Committee of Management Meeting held by teleconference, 8th December 2020

Present via teleconference: President Kyle French, Senior Vice President Angus Young, Secretary Janet Stockel, Treasurer Sharon Hancock. Patron Robin Cruikshank sent apologies.

President Kyle French opened the meeting at 7.05pm.

1. Treasurers Report

Sharon noted that she needed to fix a couple of things. President Kyle commented that Sharon was doing a great job. One of the Term Deposits was rolled over recently.

Sharon commented she did not seem to have a copy of the previous Auditors report. Secretary Janet emailed it to Sharon.

2. Draft minutes from previous COM meeting (13 October 2020)

We looked through the draft minutes from the previous meeting and made a few adjustments to better reflect the meeting.

3. Draft minutes from Delegates meeting (6 November 2020)

There was discussion regarding Errol Weir's comments from the delegates meeting about the rationale stated for the proposed 'mini nationals'.

Angus Young reiterated that the mini nationals were meant to ensure that the 2021 squad was picked on current form and not solely on reputation, so as to provide equity for players who had excelled since the last team was selected. There was no suggestion in the rationale for this proposed event that previous teams had been selected solely on reputation. Rather it suggested that without an event being held in 2020, selectors would only be able to make decisions based on performances from more than a year ago and on reputation.

4. Notice of closing dates

Janet had drafted a notice to send out and wanted the other COM members to check it had everything. Some amendments were made and approved for distribution.

5. Notice of Motion from QIBA Committee of Management

We spoke about some issues that had arisen.

The date and time of the AGM is currently stated in the constitution and even though at the previous AGM it was moved to move the AGM to 1pm on Saturday, and then another that it be in March, we feel that both motions were out of order. The motion earlier in the meeting to be able to change the constitution at any general meeting was not yet in effect, thus both of the other motions would have to have come in by notice of motion not off the floor as they did.

We feel that the constitution should be more general and have the specific details in the by-laws where it is not such a hassle to change them.

After some discussion the COM moved the following motions to be put on the agenda for the AGM:

Notice of Motion 1

That Constitution Rule 20 (1) be rescinded and replaced with the provisions of the model constitution which states:

20. Annual General Meeting

1. The first annual general meeting must be held within 6 months after the end date of the association's first reportable financial year.

Each subsequent annual general meeting must be held at least once each year and within 6 months after the end date of the association's reportable financial year.

Notice of Motion 2

That the following is to be added to Constitution Rule 20:

1 (a) The specific date and time of the annual general meeting will be stipulated in the By-Laws.

The current 20(1)(a) to become 20(1)(b).

Notice of Motion 3

That the following be added to the By-Laws:

The Annual General Meeting shall be held every year on the first Saturday in March at 1.00pm.

The meeting shall be held at a different venue every year on a roster system.

One calendar months' notice of such meeting shall be given by the Secretary to all affiliated associations by notice in writing.

Other items for the agenda will be:

- Motion from the March COM meeting regarding receipt of nominations
- Motion from November meeting regarding setting aside some of the registration increase towards fundraising for the Nationals
- 4 motions from Toowoomba for the AGM

As we are returning to the timing as specified in the constitution for the AGM, we decided to also play bowls on the same day, starting at 9am as per the last previous starting time.

6. Restricted Roster

Lockyer Association has confirmed their withdrawal from the Restricted Roster.

Caloundra Association is next on the list for the Rinks and AGM.

7. Closing date for nominations

Office Bearers nominations close 6 weeks prior to AGM, which will be 23 December.

8. Closing date for nominations State Team

It was asked how long you have to be a financial member of QIBA before you can nominate for the Queensland State Team. We would need to check but we believe that a person would have to be a financial member before the closing date for nominations, which is 9 January 2021.

There being no further business, President Kyle thanked everyone for attending and closed at 9.45pm.

Janet Stockel
Secretary QIBA Inc.
20th October 2020

Kyle French
President QIBA Inc.