

## **Minutes of Committee of Management Meeting held at Pittsworth Town Hall, on Saturday, 13<sup>th</sup> January, 2018.**

**Present:** President Carmel Blyth, Senior Vice President Daphne Ladlow, Junior Vice President Kyle French, Junior Vice President Philip Lowry, Secretary Annette Dunstan, Treasurer Roslyn Richter, Assistant Secretary Diane Knight and Publicity Officer Sheree Lowry.

President Carmel Blyth opened the meeting 4pm, welcoming all and thanking them for taking the time to attend the first COM meeting for 2018. It is going to be a big year with the Nationals only 8 months away.

**Apologies:** Robin Cruikshank

### **Confirmation of Minutes**

#### **Previous minutes (COM Meeting, 3<sup>rd</sup> November, 2017.)**

*Ros Richter moved the minutes from the Committee of Management meeting on 3<sup>rd</sup> November, 2017 be accepted as read. Seconded Kyle French.* *Motion Carried*

### **Business arising from the minutes:**

#### **1. Gala Weekend**

Toowoomba Association will host the 2018 Gala Weekend on 10<sup>th</sup> and 11<sup>th</sup> March, 2018.

#### **2. Emcee for 2018 National Championships**

We have contacted Angus Young and are waiting for a formal reply.

#### **3. Skola Material**

Skola will sell us a bolt of material. Annette to contact them again to find out how many metres are on a bolt of material and how much per metre it will be. This year the State team ladies should be in this material if they are replacing maroon components of their uniform and the men in the new Taupe coloured pants.

#### **4. Rule Books**

The Rule Books have been reprinted and are ready for distribution.

#### **5. Coaches Course**

The November course was postponed due to various factors. Robin Cruikshank is to reschedule the course.

#### **6. Bribie Island Indoor Bowls Club**

Kyle French has not heard anything further from them. He will follow this up.

#### **7. Certificates of Appreciation**

These have been done and sent out to the various venues.

#### **8. Bev Richardson - Registrations**

A letter has been drafted

#### **9. Promotional Flyer**

Sheree Lowry is putting the final touches to the flyer. Once it is finalized it will be presented to a Delegates meeting to be ratified and then sent out to Associations.

#### **10. Sport & Recreation Survey**

Annette Dunstan has filled out the necessary paperwork for the Survey.

## **11. Venues for 2018 State Titles**

As no Association has applied to host the May State Titles. As the flyer has to go out at the AGM in February, Daphne Ladlow moved, Kyle French seconded that the Titles be held in Caloundra (as per their standing letter) Motion Carried

*Sheree Lowry moved the minutes be confirmed as read. Seconded Philip Lowry. Motion Carried*

## **Previous Minutes (Delegates Meeting, 4<sup>th</sup> November, 2017.)**

*Diane Knight moved the minutes from the Delegates meeting on 4<sup>th</sup> November, 2017 be accepted as read. Seconded Ros Richter Motion Carried*

### **1. Games Master**

A number of people are still to be contacted.

### **2. Notices of Motion**

Annette Dunstan has spoken to our Sport and Recreation advisor re the moving and seconding of Notices of Motion. The procedure will be announced at the AGM. Kyle French moved, seconded by Philip Lowry that this be added to our "Operational Procedures". Motion Carried

### **3. Updating of Bylaws and Operational Procedures**

Round Robin Competitions. There was further discussion on this matter in General Business.

### **4. Team Manager's Report**

We are still to receive the report.

### **5. New Format for Restricted Events**

This is to be decided on at the AGM.

*Daphne Ladlow moved the minutes be confirmed as read. Seconded Ros Richter. Motion Carried*

## **Correspondence:**

**Inward:** 2. Toowoomba IBA - Corrected Cheque - Previous cheque had the wrong date

**Emails:** 17. Kyle French – Checking dates for website

18. Sunshine Coast Regional Council – We have received sponsorship of \$10,000.00

42. Abul Akol – A reply has been sent

### **Outward:**

*Kyle French moved that the Inward be received and the Outward endorsed, seconded Sheree Lowry Motion Carried*

## **Treasurers Report:**

Ros Richter presented her Report for the previous year. There was a discussion on this report.

*Ros Richter moved that her report be adopted and all Accounts passed for payment. Seconded Kyle French. Motion Carried*

## **General Business:**

### **1. State Team Nominations Forms**

State Team Nomination Forms have to be signed by your own Association or Club Secretary. This will be discussed further at our next COM Meeting.

## **2. Promotional Flyer**

Sheree Lowry asked that "Photo Permission Slips" be sent out with these minutes to be signed and returned to QIBA Secretary.

## **3. Junior Events – Round Robin or Knockout**

**Recommendation to the next Delegates meeting** - "When there are less than 8 nominations for an event in State Championships then a Round Robin will be played for that event"

## **4. Letter to the COM from Kaylene Weir**

After much discussion and listening to the recording of the November Delegates Meeting and the Facebook post of the Medal Presentation from the 2017 National Championships, a letter of reply is being drafted and will be further discussed at our next COM meeting.

## **5. Questions from 2017 National Championships**

1. Jackie Morey playing in the Reserves Competition and wearing the Queensland Uniform.
2. Janet Stockel did not attend the Closing Ceremony.
3. Ian Long was a reserve in the Queensland team but was not in Uniform for the full week and not seated with the Team during Closing Ceremony.

## **6. Care of Bowls Equipment**

Announcement to be made by the Games Director at State Events about walking over mats unnecessarily.

## **7. Medical Certificates and or Clearances**

This issue is to be investigated further as it may impact on Insurance matters.

## **8. Office Bearers Nominations**

There was a discussion on the nominations that were received for the 2018 AGM.

*Kyle French moved that Standing Orders be in place at 5.50pm. Seconded Philip Lowry  
Motion Carried*

*Sheree Lowry moved that Standing Orders be rescinded at 7pm. Seconded Daphne Ladlow  
Motion Carried*

## **9. Notices of Motion for AGM**

There was a discussion on the Notices of Motion that were received for the 2018 AGM.

## **10. 2018 National Championships**

There was a discussion on the following items for the 2018 National Championships.

1. School Choir to sing the National Anthem.
2. Major Raffle
3. Sponsorship Letters
4. Sale of Henselite Mats and Bowls prior to the Championships
5. Sunshine Coast Council Grant – Received \$10,000.00
6. Bunnings to be re-contacted re the holding of a fundraising BBQ
7. Canterbury Books – printing of Program Books
8. Grants – Holden application has been submitted, will know by May if it is successful
  - Gambling Community Benefit Fund – will know by May if it was successful in the second round
  - Caloundra RSL application for Sponsorship was unsuccessful
9. Letter to Caloundra Assoc. re Halls & Equipment for the AIBBC AGM and other Committee meetings
10. Publicity Officer to contact various media outlets in Caloundra re Championship Advertising

11. Advertising Signs for the Championships in North Street
12. Photo Frames for Certificates
13. TAFE to be contacted re Management of the Bar
14. Scorecards
15. Table Decorations for Farewell Dinner
16. Farewell Dinner Entertainment
17. Souvenir Shirts
18. Souvenirs - Key Ring/Gadgets, Notebooks With Pens, Pens

**11. Recommendation to Delegates Meeting – Forms for Selectors**

“That each Selector gets a copy of All Nomination Forms”

Rationale: There are changes to the form so everyone has a chance to study all the relevant information for Selection.

**12. 2018 Budget**

There was a discussion on a budget for 2018 in conjunction with our Sport & Recreation Funding.

**13. Sport & Recreation Forms**

The “Performance Measures Form” was filled out and the “Operational Plan for 2018” was updated to be submitted to Sport & Recreation to comply with our funding requirements.

**14. First Aid Kit**

This is to be checked and updated.

**15. Secretary’s Laptop**

**Recommendation to the Delegates meeting**

“That we replace her laptop because the battery is not holding its power or charging”.

There being no further business, President Carmel thanked everyone for attending and closed the meeting at 9.20pm.



Diane Knight  
Assistant Secretary QIBA Inc  
22<sup>nd</sup> January, 2018.

Carmel Blyth  
President QIBA Inc

=====  
Next Committee of Management meeting, Friday, 2<sup>nd</sup> February, 2018  
=====

Next Delegates meeting and AGM, Saturday, 3<sup>rd</sup> February, 2018  
Discussion Points, Recommendations from COM and Notices of Motion  
as per agenda.

=====  
**Any club or association can request that a COM member attend their events,  
just ask us.**

## **Minutes of Committee of Management Meeting held at Pittsworth Town Hall, on Friday, 2<sup>nd</sup> February, 2018.**

**Present:** Patron Robin Cruikshank, President Carmel Blyth, Senior Vice President Daphne Ladlow, Junior Vice President Kyle French, Secretary Annette Dunstan, Treasurer Roslyn Richter, Assistant Secretary Diane Knight and Publicity Officer Sheree Lowry.

**Apology:** Junior Vice President Philip Lowry

President Carmel Blyth opened the meeting 7.20pm, Welcoming everyone to Pittsworth for our COM Meeting.

### **Confirmation of Minutes**

#### **Previous minutes (COM Meeting, 13<sup>th</sup> January, 2018.)**

*Sheree Lowry moved the minutes from the Committee of Management meeting on 13<sup>th</sup> January, 2018 be accepted as read. Seconded Ros Richter.* *Motion Carried*

#### **Business arising from the minutes:**

##### **1. Gala Weekend**

The Gala Weekend Flyers have been sent out.

##### **2. Skola Material**

We are still waiting for a reply from Skola re the price of a bolt of material.

##### **3. Coaches Course**

Robin Cruikshank advises that the Coaches Course will be held 14<sup>th</sup> & 15<sup>th</sup> April at Caloundra. Venue and times to be confirmed.

##### **4. Rule Books**

Rule Books are ready for distribution. Please contact Q.I.B.A. Inc. Secretary, Annette Dunstan.

##### **5. Bribie Island Indoor Bowls Club**

Kyle French has been unable to make contact. The Club is closed until the end of February.

##### **6. Care of Bowls Equipment**

There was further discussion on this matter. Please refer to Q.I.B.A. Inc. Rule Book – Page 16 – Rule 1: Equipment. - G. Protection of the Mat - No.5

*Robin Cruikshank moved the minutes be confirmed as read. Seconded Sheree Lowry.*

*Motion Carried*

### **Correspondence:**

#### **Inward:**

**Emails:** 46. Sharon Hancock – submitting her Team Manager's Report

56. St Peter's IBC - Querying Public Liability Insurance

#### **Outward:**

*Kyle French moved that the Inward be received and the Outward endorsed. Seconded Robin Cruikshank.* *Motion Carried*

### **Treasurers Report:**

Ros Richter presented her Report for the previous year. She advised that there was no Auditor's Report for the 2017 year because the Auditor had a car accident on his way home from holidays and has not been able to finalize the report. It will be distributed as soon as we receive it.

It was also noted that the 2 Investments are Maturing this year. After some discussion it was decided to re-invest the \$33,000.00 for 6 months and reconsider the \$28,000.00 Investment in July.

*Ros Richter moved that her report be received and all Accounts passed for payment. Seconded Diane Knight.* *Motion Carried*

## **General Business:**

### **1. 2018 State Team Dinner**

The Power Boat Club has been booked for the 2018 State Team Dinner. Moved Sheree Lowry,  
Seconded Robin Cruikshank that this be ratified. Motion Carried

### **2. 2018 National Championships**

There was a discussion on the following items for the 2018 National Championships.

1. Souvenirs – There was a discussion on the pricing
2. Canterbury Books – printing of Program Books – Kyle French advised that he is getting no response from the company. We will be contacting other printers
3. Sunshine Coast Council Grant – We only received \$10,000.00 so there will be a shortfall of \$6,800.00 on the hire of the playing Venue.
4. Coffee Machine at Venue - After meeting with the Stadium manager, Carmel has been advised that we are not allowed to have a Coffee Machine outside the venue
5. Farewell Dinner Sponsorship - A letter has been sent to Mark McArdle.
6. Fundraising BBQ at Bunnings - No response as yet.
7. Control Room - Several people still to be contacted.
8. Scoreboards – these are being updated.
9. Junior Mementos
10. Closer to the Nationals we will take a mat to Stadium to check the floor.

### **3. July / August 2018 Dates**

There was a discussion on the dates for the Compulsory Practices and July 4<sup>th</sup> State Championships.

### **4. Raffle Tickets**

Carmel Blyth is to contact the printer again after a mix-up with the tickets.

### **5. Replacement Players in National Championships**

There was further discussion on “What is a constituted player?” We want clarification on whether it is three **full** or **part** consecutive games.

### **6. Conditions of Play at National Championships**

There was further discussion on what are the conditions of play at National Championships.

### **7. 2017 Annual Reports**

The Committee of Management read through the Annual Reports for the 2018 AGM.

### **8. Strategic Planning Meeting**

The meeting is to be held on Saturday, 3<sup>rd</sup> March, 2018. In looking for a venue, it was suggested that we ask Dulcie Casey if Dalby Association could host the meeting as they have a 5 Game day the following day.

There being no further business, President Carmel thanked everyone for attending the meeting and for their work over the past 12 months and wished the incoming COM all the best for the big year ahead and closed the meeting at 8.50pm.



Diane Knight  
Assistant Secretary QIBA Inc.  
11<sup>th</sup> February, 2018.

Carmel Blyth  
President QIBA Inc.

Next Committee of Management meeting, Friday, 20<sup>th</sup> April, 2018,  
Starting at 7pm at Wondai RSL

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Next Delegates meeting, Saturday, 7<sup>th</sup> July, 2018  
Discussion Points, Recommendations from COM and Notices of Motion  
as per agenda.  
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**Any club or association can request that a COM member attend their events,  
just ask us**

## Minutes of the Annual General Meeting held at Pittsworth Town Hall Saturday 3rd February, 2018

President Carmel Blyth opened the meeting at 4.45pm, and welcomed everyone.

President Carmel then asked Games Director Kyle French to do the Restricted Rinks Presentation and Kyle asked Daphne Ladlow to present the Certificates.

### OPEN

Winners: Toowoomba IBA Monique Weir, Kaylene Weir, Justin Weir, Errol Weir  
Runners-Up: Callide Valley IBA Val De Git, Jenny Cruikshank, Jeff De Git, Robin Cruikshank

### CONSOLATION

Winners: Dalby IBA Dulcie Casey, Pat Wanka, Ted Wanka, Glenn Casey  
Runners-Up: Pittsworth IBA Bev Brown, Philip Lowry, Sheree Lowry, Ros Richter

Monique Weir thanked everyone for the day, saying they had some good games.

President Carmel congratulated the Winners and Runners-up of the day.

A Minute Silence was held for the Bowlers who have passed away over the past 12 months.

President Carmel then asked Senior Vice President Daphne Ladlow to read the Roll Call for the Committee of Management and Delegates.

**VOTING POWER**

Committee of Management	9
Delegates	34
<u>Proxies</u>	<u>7</u>
Total:	50

**Apologies:** Ryan Wiegand, Redcliffe IBA (John Norton)

Before the meeting proceeded, Errol Weir asked if the meeting could proceed because he thought the Agenda should have been sent out 1 month prior. President Carmel explained she thought it was 14 days. After a lot of discussion and explanations, *Dulcie Casey moved that we go on with the meeting. Seconded Jean Kassulke. Motion Carried*

### **PREVIOUS MINUTES (AGM 4<sup>th</sup> February, 2017)**

*Robin Cruikshank moved the minutes from the previous Annual General Meeting held 4<sup>th</sup> February, 2017 at Dalby be taken as read, seconded by George Napper. Motion Carried*

### **BUSINESS ARISING FROM THE MINUTES**

Bev Richardson asked about the re-accreditation of Umpires. (John Norton's Umpire's Report)  
*Janet Stockel moved that the minutes be confirmed as read, seconded by Bob Falkenhagen. Motion Carried*

### **COMMITTEE REPORTS**

**Patron's Report**, moved Robin Cruikshank, seconded by Janet Stockel. *Motion Carried*  
**President's Report**, moved Carmel Blyth, seconded by Glenda Wilkinson. *Motion Carried*  
**Strategic Planning Report**, moved Daphne Ladlow, seconded by Mel Smith. *Motion Carried*  
**Secretary's Report**, moved Annette Dunstan, seconded by George Napper. *Motion Carried*  
**Treasurer's Report**, moved Ros Richter, seconded by Sheree Lowry. *Motion Carried*  
**Registrar's Report**, moved Philip Lowry, seconded by Frank Berry. *Motion Carried*  
**Selection Report**, moved Glenn Casey, seconded by George Napper. *Motion Carried*  
**Team Manager's Report**, in Sharon Hancock's absence Cameron Hancock moved the Team Manager's Report, seconded by Elise Dunstan. *Motion Carried*

**Referee's Report**, moved Vince Lakin, seconded by Faye Holding. *Motion Carried*  
**Umpires Report**, in John Norton's absence Robin Cruikshank moved the  
Umpires Report, seconded by Jeff de Git *Motion Carried*  
**Coaching Report**, moved Robin Cruikshank, seconded by Bob Falkenhagen. *Motion Carried*  
**Publicity Report**, moved Sheree Lowry, seconded by Janet Stockel *Motion Carried*  
**Disputes Report**, in Marilyn Long's absence Janet Stockel moved the  
Disputes Report, seconded by Frances Thomas. *Motion Carried*  
**Games Director's Report**, moved Kyle French, seconded by Gayle Sutton. *Motion Carried*  
**Auditors Report**, There was no Auditors Report because the Auditor was involved in a car  
accident on his way home from holidays and he has not been able to finalised the Report. It will  
be sent out as soon as it is received and ratified at the next meeting.  
**AIBBC Selector's Report:** Janet Stockel asked about a report on the International Test Match.  
There was no Report presented.

Robin Cruikshank moved that all reports be adopted, seconded by Jean Kassulke. *Motion Carried*

### **ELECTION OF OFFICE BEARERS**

President Carmel Blyth declared all positions vacant, and asked Robin Cruikshank to take the chair

President Carmel thanked all the office bearers for their hard work during their time on the Committee of Management.

**Patron: Robin Cruikshank** was elected unopposed.

**President: Carmel Blyth** was elected unopposed.

President Carmel asked for 3 Scrutineers. They were Trevor Sander, Ted Wanka, and Matt Cross. Patron Robin Cruikshank acted as Overseer.

**Senior Vice President:** Written Nominations were received from Daphne Ladlow and Kyle French. With the result of the vote being – Daphne Ladlow-15, Kyle French-35 –  
**Kyle French was declared the Senior Vice President.**

President Carmel thanked Daphne for her years of service on the Committee of Management and everything she has done for Queensland Indoor Bowls, it has been very much appreciated. Kaylene Weir also congratulated Daphne on 27+ years and said that we appreciate the work you have done over those years.

Glenn Casey moved that the ballot papers be destroyed. Seconded George Napper. *Motion Carried*

**Junior Vice Presidents:** Written Nominations were received from Philip Lowry, Janet Stockel and Errol Weir. Two Junior Vice Presidents are required. The result of the vote was - Janet Stockel-42, Philip Lowry-29, Errol Weir-29,

Kyle French moved that the ballot papers be destroyed. Seconded Ros Richter. *Motion Carried*

With Philip Lowry and Errol Weir receiving 29 votes each, a second vote was taken with a total voting power of 47 as Redcliffe's Proxies were not valid for this vote.

While the meeting waited for the Junior Vice Presidents vote results to be returned, Publicity Officer Sheree Lowry asked President Carmel to remind members to sign the Photo Permission Forms and to please hand them back.

Dulcie Casey asked about the reprinted Rule Books and how to get them.

Jenny Cruikshank reminded the COM that Rockhampton IBA was waiting for Rule Books as well.

As it was nearing the time for the dinner break, Jenny Cruikshank moved that we wait for the Junior Vice President vote only. Seconded Bev Richardson.

Nelson Thomas moved an Amendment that we wait for the Junior Vice President results and the Selection Committee results as well. Seconded Kyle French. *Motion Carried*

The Amendment became the motion. *Motion Carried*

Following the vote for the second Junior Vice President - Philip Lowry – 23, Errol Weir – 24  
**Janet Stockel and Errol Weir were declared the Junior Vice Presidents.**

President Carmel thanked Philip Lowry for all the work he has done over the past 12 months. Elise Dunstan thanked Philip Lowry as well, saying that he had taken on a big job.

*Sheree Lowry moved that the ballot papers be destroyed. Seconded George Napper. Motion Carried*

**Secretary: Annette Dunstan** was elected unopposed.

**Treasurer: Ros Richter** was elected unopposed.

**Assistant Secretary: Diane Knight** was elected unopposed.

**Publicity Officer: Sheree Lowry** was elected unopposed.

Carmel Blyth welcomed Janet Stockel and Errol Weir to the Committee of Management.

### **ELECTION OF STANDING COMMITTEES**

**Selection:** There were nine nominations received from David Blyth, Glenn Casey, Annette Dunstan, Kyle French, Vince Lakin, Bev Richardson, Ros Richter, Nelson Thomas and Errol Weir. Five Selectors are required.

President Carmel Blyth reminded the delegates that they should tick 5 names only.

The result of the first vote was - David Blyth – 33; Glenn Casey – 41; Annette Dunstan – 29; Kyle French – 34; Vince Lakin – 22; Bev Richardson – 14; Ros Richter – 29; Nelson Thomas – 18; Errol Weir – 30.

*Diane Knight moved that the ballot papers be destroyed. Seconded Robin Cruikshank.*

*Motion Carried*

*Elise Dunstan moved Standing Orders be in place at 6.10pm. Seconded Philip Lowry.*

*Motion Carried*

After the dinner break, *Jean Kassulke moved Standing Orders be rescinded at 7.20pm.*

*Seconded Faye Holding.*

*Motion Carried*

Before the next Selection Committee vote was taken, President Carmel presented the Games Director's Badge to Janet Stockel and the Registrar's Badge to Errol Weir.

A vote was then taken between Annette Dunstan and Ros Richter, the total voting power being 47 as Redcliffe's Proxies were not valid for this vote.

Annette Dunstan (27) is the fifth Selector and Ros Richter (20) is the Reserve Selector.

**2018 Selection Committee: Glenn Casey, Kyle French, David Blyth, Errol Weir and Annette Dunstan** with Ros Richter as Reserve Selector.

*Kyle French moved that the ballot papers be destroyed. Seconded George Napper.*

*Motion Carried*

After the Selection Committee was declared, Errol Weir asked if all the Selectors were travelling Selectors? All answered YES.

**Referees:** No written nominations were received.

Glenn Casey ..... nominated by Kyle French, seconded George Napper

Frances Thomas moved the 2018 committee be the same as 2017 with David Stoker **subject to approval**. Seconded by Frank Berry. *Motion Carried.*

**2018 Referees Panel: Glenn Casey, Jean Kassulke, Vince Lakin, Larni Stretton, David Stoker (subject to his approval).**

**Umpires Panel:** A written nomination was received from John Norton.

Robin Cruikshank ..... nominated by Glenn Casey, seconded George Napper.....accepted

Jean Kassulke.....nominated by Frances Thomas,.....accepted

Janet Stockel.....nominated by Robin Cruikshank, seconded Frances Thomas.....accepted

Ryan Wiegand.....nominated by George Napper, seconded Frank Berry. **Subject to approval**

**2018 Umpires Panel: John Norton, Jean Kassulke, Robin Cruikshank, Janet Stockel, Ryan Wiegand (subject to his approval)**

**Coaching:** No written nominations were received.

David Blyth.....nominated by Glenda Wilkinson, seconded Elise Dunstan.....accepted

Robin Cruikshank.....nominated by Kyle French, seconded Frank Berry.....accepted

Carmel Blyth.....nominated by Philip Lowry.....declined

Nelson Thomas.....nominated by Frank Berry, seconded Gayle Sutton.....declined

Angus Young.....nominated by Kaylene Weir, seconded Kyle French. **Subject to approval**

There being no further nominations, two COM members will make up the panel of 5. *Motion Carried*

**2018 Coaching Panel: David Blyth, Robin Cruikshank, Angus Young (subject to his approval)**

**Disputes:** No written nominations were received.

Kyle French .....nominated by George Napper, seconded Janet Stockel.....declined

Janet Stockel.....nominated by Dulcie Casey, .....declined

Marilyn Long.....nominated by Kyle French..... **Subject to approval**

Nelson Thomas..... nominated by Robin Cruikshank.....declined

Elise Dunstan..... nominated by Annette Dunstan, seconded by Kyle French.....declined

Philip Lowry..... nominated by Ros Richter, seconded Elise Dunstan.....accepted

Ann Sander..... nominated by Kyle French.....declined

Ros Richter..... nominated by Frances Thomas, seconded Gayle Sutton.....declined

Jenny Cruikshank... nominated by Jean Kassulke.....declined

Daphne Ladlow ..... nominated by Ros Richter.....declined

Bev Brown..... nominated by Frances Thomas, seconded Philip Lowry.....accepted

Bev Richardson..... nominated by Jean Kassulke.....declined

Cameron Hancock...nominated by Kyle French, seconded George Napper.....accepted

Don Smith.....nominated by Kyle French.....declined

**2018 Disputes Committee: Philip Lowry, Bev Brown, Cameron Hancock, Marilyn Long (subject to her approval) plus a COM Member**

**Finance and Fundraising:** No written nominations were received.

Ros Richter as Treasurer is automatically elected as chair of the committee.

David Blyth moved the 2018 committee be the same as 2017 with Bradley Stoker **Subject to approval**. Seconded by Kyle French..... Janet Stockel declined.....  
Deanne Amarant.... nominated by Annette Dunstan, seconded Elise Dunstan **Subject to approval**

**2018 Finance and Fundraising Committee: Ros Richter (Treasurer), Glenda Wilkinson, Meryl Petrie, Bradley Stoker (subject to his approval), Deanne Amarant ( Subject to her approval)**  
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**Publicity Committee:** No written nominations were received.  
Sheree Lowry as the Publicity Officer is automatically elected as Chair of the committee.  
Janet Stockel..... nominated by Sheree Lowry, seconded Philip Lowry.....accepted  
Elise Dunstan..... nominated by Philip Lowry.....declined  
Don Smith. ....nominated by Elise Dunstan, seconded Kyle French.....accepted  
Philip Lowry..... nominated by Annette Dunstan, seconded by David Blyth.....accepted  
Tim Lowry..... nominated by Kyle French, seconded Robin Cruikshank...**Subject to approval**

**2018 Publicity Committee: Sheree Lowry, Janet Stockel, Don Smith, Philip Lowry, Tim Lowry (subject to his approval)**  
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**Health & Safety Committee:** No written nominations were received.  
Kyle French is doing the Health & Safety Course so is automatically on this committee  
Bradley Stoker..... nominated by Janet Stockel, seconded Kyle French.....**Subject to approval**

**2018 Health & Safety Committee: Kyle French, Bradley Stoker (subject to his approval)**  
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**Strategic Planning Committee:** This is the Head of each Standing Committee plus the COM.  
George Napper moved that the Strategic Planning Committee be endorsed. Seconded Faye Holding  
*Motion Carried*

**The Strategic Planning Workshop will be on 3<sup>rd</sup> March at 9.00am at Dalby Uniting Church Hall. All committee members are requested to attend, anyone else interested is welcome to attend.**  
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**Appointment of Selector to AIBBC:** A written nomination was received from Kaylene Weir.  
As this is an Appointment, further nominations were called from the floor.  
Robin Cruikshank..... nominated by Jeff de Git, seconded Philip Lowry.....accepted  
Errol Weir..... nominated by Justin Weir, seconded Kyle French.....declined  
Glenn Casey..... nominated by Elise Dunstan.....declined  
Nelson Thomas..... nominated by Justin Weir.....declined  
Kaylene Weir withdrew her written nomination.

**Robin Cruikshank was declared the Queensland Selector to the AIBBC.**

Nelson Thomas and George Napper questioned the word "Appointment". After some discussion  
*George Napper moved that the word Appointment be removed and that ALL nominations be in writing. Seconded Kyle French.*  
*Motion Carried*

**AIBBC Secretary:**  
A written nomination was received from **John Norton** *Motion Carried*

**Qld COM member to AIBBC:**  
**Ryan Wiegand** remains as Queensland's AIBBC COM member for 2018 as this is a 2 year nomination.

**Qld Delegates to the AIBBC AGM:**

Qld Secretary...Annette Dunstan

Qld AIBBC COM Member...Ryan Wiegand

Kyle French.....nominated by Frances Thomas, seconded Sheree Lowry.....accepted

Errol Weir.....nominated by Frank Berry.....declined

Daphne Ladlow...nominated by George Napper, seconded Frank Berry.....accepted

Kaylene Weir.....nominated by Janet Stockel.....declined

**2018 Qld AIBBC AGM Delegates: Annette Dunstan, Ryan Wiegand, Kyle French, Daphne Ladlow and Carmel Blyth as Australian President**

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**QIBA INC. FEES**

Sheree Lowry moved that all fees stay the same. Seconded Ros Richter.

There was much discussion and perusal of the 2018 Budget and heated discussion on fees and the timing of the COM meeting where budget is sorted.

Don Smith moved an Amendment that Membership Fees be straight up \$15.00 (no splitting).  
Seconded Gayle Sutton. *Motion Carried*

The motion was then put to the meeting that the QIBA Fees for 2018 are -

**Membership fee:** \$15 (straight up/no splitting)

**Association/Club Affiliation Fees:** \$50.00

**Nomination fee for Restricted Events:** \$10.00 per player

**Nomination fee for State Championships:** \$10 per player per event, free for Juniors for Junior events. *Motion Carried*

**Honorariums**

Frances Thomas moved honorariums remain the same, seconded by Janet Stockel.

*Motion Carried.*

**Honorariums:** Secretary \$600, Treasurer \$200, Assistant Secretary \$200, Publicity Officer \$100

**Travelling Expenses for Committees (COM & Sub-Committees)**

Nelson Thomas queried when the COM claim for travelling expenses. The COM claim for the meetings they attend but not if they are held at the same time as State Championships. Frank Berry, Bev Richardson and Jean Kassulke commented that the COM should be paid travelling expenses.

Frank Berry moved that Travelling Expenses remain at **20c/km**. Seconded George Napper.

*Motion Carried*

**Money paid to the Host Associations** to assist with the cost of hosting the Restricted Events.

Robin Cruikshank moved the payment remain at **\$200**, seconded by Jeff de Git. *Motion Carried*

Kyle French asked if this amount covers the cost for Associations.

Jenny Cruikshank asked that the amount paid to Host Associations be looked at in next year's budget as hall rentals continue to rise.

**All fees will be applicable 30 days after the AGM.**

## **NOTICES OF MOTION**

### **Notice of Motion from Redcliffe IBA**

President Carmel read the Notice of Motion on behalf of the Redcliffe Association as there were no delegates present.

#### **Notice of Motion from Redcliffe**

##### **MOTION**

That. Selectors hold office for a period of no longer than two consecutive years. The election process to be as follows:

- (1) That. Six members be elected as normal with the member with the lowest number of votes becoming the reserve, who is to be included in the process of selection but has no voting power.
- (2) The process for the following year – three members stand down for re-election with three original members continuing for the next year.
- (3) When a member has served for a period of two years they stand down for a period of two years before being permitted to stand for further election.

Rational:

By adopting this process it is a way of getting fresh ideas into the selection combinations for the team instead of team members being selected continually into similar positions as in the past. This has not been successful, so new personnel should mean new ideas. This may allow for a stronger outcome at the Nationals.

Note:

The suggestion for the first year those that stand down be those two with the highest vote at the last AGM plus the none voting member, there after the three longest committee member stand down to allow three new members to be elected.

Nelson Thomas spoke against the motion commenting that the delegates vote every year for the Selection Committee so they can be changed every year. He gave a further rundown on his thoughts on the Motion.

Kaylene Weir spoke against the motion saying there is usually a choice of who you would like to be on the Selection Committee when voting at the AGM.

As there was no mover or seconder for the Motion the ***Motion Lapsed.***

### **Notice of Motion from Nambour IBA**

##### **MOTION**

*Move to suspend the girls and boys Junior Singles until such time as it becomes viable to resume them.*

##### **REASONING**

*Junior nominations in recent years, particularly the girls, have been decreasing.*

*The junior open singles and open pairs would still be played, and the juniors could compete in the senior singles if they wished.*

*The current sponsors of all the junior singles events could be contacted to enquire if they would consider being joint sponsors of the Junior Open Singles, as this could increase the overall prize money on offer which could possible attract more junior players.*

Janet Stockel moved the motion, seconded Don Smith

Janet Stockel explained that this motion was just for Junior Boys Singles and Junior Girls Singles. The juniors would still be playing the Pairs and Open Singles. Justin Weir asked what we are calling viable nominations. David Blyth asked how would it affect our funding, we should be promoting Juniors. (Vote: YES 11, NO 39) ***Motion Lost***

*Kyle French moved that the ballot papers be destroyed. Seconded Robin Cruikshank.*

*Motion Carried*

### **Notice of Motion from COM**

*“Queensland members of Australian Test Teams be paid \$200 when held in Australia and \$250 when held in New Zealand”*

Diane Knight moved the motion, seconded Elise Dunstan

After some discussion the vote was taken. (Vote: YES 42, NO 8) *Motion Carried*

*Frank Berry moved that the ballot papers be destroyed. Seconded Gayle Sutton. Motion Carried*

### **Recommendation from COM**

*“When there are less than 8 nominations for an event in State Championships then a Round Robin will be played for that event.”*

Kaylene Weir asked if this was for Restricted events too. This recommendation is for State Championships only.

Elise Dunstan spoke for the recommendation saying it gave everyone a chance to play more than one or two games.

*Elise Dunstan moved the recommendation, seconded Philip Lowry Motion Carried*

### **Notices of Motion from November Delegates Meeting**

1. *“In the event that one or more of an Association’s nominated Delegates, who had arrived at the venue for the Delegates Meeting but became ill and was unable to be replaced, a proxy vote or votes will be granted to another Delegate of the same Association for all matters arising at the meeting”*

Janet Stockel moved the motion, seconded Jean Kassulke.

Elise Dunstan spoke for the motion. (Vote: YES 49, NO 1) *Motion Carried*

*Kyle French moved that the ballot papers be destroyed. Seconded Ros Richter. Motion Carried*

2. *“In the event that there is only one nomination for any Junior event at a QIBA State Championship, the player (in Singles) or players (in Pairs) are to be included in the draw for the relevant Senior competition instead.”*

The motion was withdrawn by the Nambour Delegate, Janet Stockel.

### **Discussion**

Following discussion with Sport & Recreation it is to be noted that:

*“If an Association sends in a written Notice of Motion for a Delegates Meeting that is spoken on and moved by one of their own Delegates it cannot be seconded by another of their own Delegates.”*

Jenny Cruikshank moved that this be put forward as a Notice of Motion, seconded Ros Richter.

After some discussion, this motion was withdrawn until written clarification is received from Sport & Recreation.

**There being no General Business, the Annual Meeting was closed at 9.15pm.**

## The General Meeting was opened at 9.15pm

President Carmel asked Senior Vice President Kyle French to do a recount on the voting power for the General Meeting.

Justin Weir left the meeting.

<b>GENERAL MEETING VOTING POWER:</b> Committee of Management	9
Delegates	31
<u>Proxies</u>	<u>4</u>
Total:	44

### PREVIOUS MINUTES (COM Meeting held at Biloela, 3<sup>rd</sup> November, 2017)

*Robin Cruikshank moved the minutes from the Committee of Management meeting on 3<sup>rd</sup> November, 2017 be accepted as read. Seconded Kyle French. Motion Carried*

#### Business arising from the Minutes:

##### 1. AIBBC Minutes

Nelson Thomas asked about "States being short of players". This was raised as a discussion point at the AIBBC AGM.

##### 2. Bev Richardson – Registrations

Bev Richardson queried the outcome. A letter is being drafted to be sent to the Lockyer Association and to Bev Richardson.

##### 3. Norfolk Island Tournament

The tournament is going ahead although we have not received any further information.

##### 4. Mats at State Championships

Nelson Thomas and Kaylene Weir commented on the mats that were in use at the October State Championships.

##### 5. Certificate for Ian Long

The Certificate will be presented at the next event he is at.

##### 6. Venue for 2018 State Championships

Caloundra Association sent a letter in on 26<sup>th</sup> October, 2016 requesting to host the May, 2017 State Championships, the 2017 Gala Weekend and the 2018 4<sup>th</sup> State Championships. A letter was recently received from Toowoomba Association applying for the 2018 4<sup>th</sup> State Championships. After some discussion and explanations Errol Weir withdrew Toowoomba Association's application stating that they didn't realise there was a letter from Caloundra Association.

Nelson Thomas moved "If an Association wishes to host a State Championship they must make a written application for the following year's events by the previous November Delegates meeting to be voted on at that delegates meeting". Seconded Jenny Cruikshank

After more discussion the vote was taken.

*Motion Carried*

##### 7. QIBA Inc Flyers

The size of the bowls being played at all State Championships will be added to the Flyers.

*Ros Richter moved the minutes be confirmed as read. Seconded Kyle French. Motion Carried*

### PREVIOUS MINUTES (Delegates Meeting held at Biloela, 4<sup>th</sup> November, 2017)

*Robin Cruikshank moved that the minutes from the Delegates meeting on 4<sup>th</sup> November, 2017 be accepted as read, seconded Sheree Lowry. Motion Carried*

**Business arising from the minutes:**

**1. Singles Marking Own Card at National Championships**

A Notice of Motion has been sent to the AIBBC for the AGM.

**2. Assessment Sheets**

These were the sheets forwarded to Sharon Hancock for the Team meetings in Devonport.

**3. Unknown Deposit**

Treasurer Ros Richter is to re-check emails – It seems to be from Nambour Association.

**4. Programs for National Championships**

Kyle French advised that he is getting no response from Canterbury Books re the printing of the Program Books. We will be contacting other printers.

**5. Notices of Motion to the AIBBC**

The two Notices of Motion re the Rules of Play and Substitute Player Rules have been sent to the Australian Secretary for the AIBBC AGM.

**6. Emcee for 2018 National Championships**

A letter has been sent to Angus Young. He has verbally agreed but the COM has asked him to put it in writing.

**7. Apology**

Kaylene Weir asked that her letter be read out to the meeting.

There was a lot of discussion on this matter once again. Jenny Cruikshank stated that this matter has been dealt with long enough.

*Meryl Petrie moved that the minutes be confirmed as read, seconded by George Napper.*

*Motion Carried.*

Bev and Bill Richardson asked to be excused from the meeting at 9.55pm.

Ros and Frank Berry asked to be excused from the meeting at 10.00pm.

**PREVIOUS MINUTES (COM Meeting held at Pittsworth, 13<sup>th</sup> January, 2018)**

*Sheree Lowry moved the minutes from the Committee of Management meeting on the 13<sup>th</sup> January, 2018 be accepted as read. Seconded Diane Knight.*

*Motion Carried*

**Business arising from the minutes:**

**1. Promotional Flyer**

Sheree Lowry apologised for not having the Flyer finished.

**2. State Team Nominations Forms**

This was discussed at the last COM meeting. The forms can be sign by your Association OR Club Secretary.

**3. National Championships – National Anthem**

A School Choir has been contacted. We are waiting for a formal acceptance in writing.

**4. Medical Certificates and or Clearances**

Players who have been injured may need a clearance from their doctor to be allowed to play as it may impact on any future Insurance claims.

**5. Secretary's Laptop**

The battery in the Secretary's laptop is not holding its charge. It has to be plugged into power for it to be used.

## **6. Recommendation to Delegates Meeting - Forms for Selectors**

*Diane Knight moved "That each Selector gets a copy of all Nomination Forms", seconded Kyle French*

*After some discussion, George Napper moved "That all Selectors get a copy of every Form from this year onwards", seconded Robin Cruikshank* *Motion Carried.*

*Jeff de Git moved that the minutes be confirmed as read, seconded Faye Holding. Motion Carried.*

## **CORRESPONDENCE**

### **Inwards: Emails**

**15. Carmel Blyth** - Price of Bowls & Mats for 2018 Pre-sale.

**18. Sunshine Coast Regional Council** - Sponsorship of \$10,000.00 towards Venue hire.

**63. Sharon Hancock** - Willing to accept Team Manager position for 2018 if she is nominated.

### **Outwards:**

**1. Angus Young** - Asking him to Emcee at 2018 National Championships

### **Emails:**

**17. Abul Akol** - Re Hiring of "Our" hall

*Sheree Lowry moved that the inward correspondence be received and the outward endorsed, seconded by Kyle French.* *Motion Carried.*

## **TREASURERS REPORT**

There was a discussion on the Donations that were received for the October State Championships. Ros Richter explained how the Bonus Interest Savings Account (Scarborough Club Donation) was set up and that it is on hold until the Account has been set up properly re Interest being withheld. Don Smith questioned the Profit for the last year.

The two Term Deposits are due for renewal this year. The one due in July is to be held over in case it is needed for the running of the National Championships.

*Ros Richter moved that her Treasurer's report be accepted and all accounts passed for payment, seconded by Jeff de Git.* *Motion Carried.*

## **GENERAL BUSINESS**

### **1. Term Deposit - \$33,000.00 due in April**

*George Napper moved that we roll over the \$33,000.00 Term Deposit (due in April) to the best interest rate. Seconded Faye Holding* *Motion Carried.*

### **2. NEW FORMAT for RESTRICTED EVENTS AND DELEGATES MEETINGS**

Kaylene Weir stated that she thought the Annual meeting had to start at a certain time. If this new format is passed, the Constitution will be amended to cover the changes.

*Kaylene Weir moved that the Draw is to be done at 9.10am, seconded by George Napper. Motion Carried.*

Janet Stockel proposed a revised Format.

1. Committee of Management Meetings – to be held on the Friday night prior to the Restricted Rinks, Pairs and Singles. Meeting to commence at 7pm. Venue to be arranged by Secretary and Host Association.
2. Saturday – Restricted bowls event to be held.
3. All Association players to be signed in at the venue by 9.00am
4. If an Association has not got all players signed in by 9am, their name will not be entered into the draw.

5. Draw for Restricted event shall be done at 9.10am.
6. Bowls to commence as soon as possible following the draw.
7. Call of cards is deemed to be start of play.
8. Delegates Meeting to commence at approximately 3pm. If bowls finishes after this time, the meeting will commence as soon as practically possible after the completion of the finals.
9. A dinner break will be held between 6 – 6.45pm with the meeting to commence again at 7pm.

*Elise Dunstan moved that the New Format be adopted with the amendments, seconded  
Ros Richter. Motion Carried.*

### **3. State Team Uniforms**

If Gents need new pants they are to be the colour and type that was passed at a delegates meeting. Ladies are to use the Maroon material from Skola.

### **4. QIBA Inc. Facebook Page**

Anyone can post information and or photos on the Facebook page. Anything deemed to be inappropriate can be removed.

### **5. Thanks from Cameron Hancock**

Cameron Hancock thanked the Brisbane Association for the opportunity to take part in a Delegates Meeting. He also thanked the people who nominated him for a committee and said he would do his best to serve and give back to bowls.

### **6. 2018 National Championships**

1. People are still to be contacted re the Control room
2. The Hall Convenor will be David Blyth plus helpers
3. A letter is to be sent out regarding donations and volunteers

There being no further business President Carmel Blyth thanked everyone for their attendance, at the Restricted Rinks and the meeting, and declared the meeting closed at 11.10pm



Diane Knight  
Assistant Secretary QIBA Inc  
26<sup>th</sup> February, 2018

Carmel Blyth  
President QIBA Inc

## **2018 QIBA EVENTS**

May Championships	5 <sup>th</sup> , 6 <sup>th</sup> & 7 <sup>th</sup> May (Caloundra)
Restricted Pairs	6 <sup>th</sup> July (Caloundra)
July 4" Championships	28 <sup>th</sup> & 29 <sup>th</sup> July (Caloundra)
National Championships	19 <sup>th</sup> – 24 <sup>th</sup> August (Caloundra)
October Championships	19 <sup>th</sup> , 20 <sup>th</sup> & 21 <sup>st</sup> October (Venue to be advised)
Restricted Singles	3 <sup>rd</sup> November (Fassifern)

Queensland Indoor Bowling Association Inc.  
**Strategic Planning Committee Workshop**

Saturday, 3<sup>rd</sup> March, 2018.

Held at the Dalby Uniting Church Hall, 71 Condamine Street, Dalby

**PRESENT:** Chairperson and Senior Vice President Kyle French, Patron Robin Cruikshank, President Carmel Blyth, Junior Vice President Janet Stockel, Secretary Annette Dunstan Treasurer Ros Richter, Assistant Secretary Diane Knight, Publicity Officer Sheree Lowry, Glenn Casey, David Blyth, Vince Lakin, David Stoker, Jean Kassulke, John Norton, Bev Brown, Cameron Hancock, Glenda Wilkinson, Meryl Petyrie, Deanne Amarant, Don Smith, Jenny Cruikshank, Daphne Ladlow, Margaret Stevenson, Mel Smith, Bob Falkenhagen, Pat Wanka, Ted Wanka, Dulcie Casey,

**APOLOGIES:** Junior Vice President Errol Weir, Larni Stretton, Bradley Stoker, Tim Lowry, Philip Lowry

Chairperson Kyle French opened the meeting at 9.20am welcoming everyone and thanked them for their attendance. He said that it was an important year with the National Championships coming up. Fundraising and Membership are big issues that need to be discussed. He then asked President Carmel Blyth for her opening remarks.

President Carmel welcomed everyone and thanked them for taking the time to come. She said it is an important year and the Strategic Planning meetings are important too. She asked that the ideas that are put forward at these meetings be put into practice.

Kyle thanked Carmel for her opening remarks and asked everyone to break into their relevant committees for discussions and if there is only one member of a committee in attendance, or anyone not on a committee, please join in with other committees.

Following a basket lunch, the meeting resumed at 1.15pm with each committee giving their reports.

**REPORTS:**

**SELECTION COMMITTEE:** The Chairperson is Glenn Casey

The Committee discussed the Selection Criteria Form and propose that it be sent out with the State Team Nomination forms in future years. This year they are proposing that it be sent out with the Team Selection letters. They would like to see more Communication between the Selectors, Team Manager, Players and Officials whilst at the National Championships. They would also like to have a meeting with the Team Manager prior to the start of the Championships and also have a meeting with the Team Manager after the Championships.

~~~~~  
**REFEREES PANEL:** The Chairperson is Vince Lakin

Vince advised that the Committee proposes to submit a Notice of Motion on DRIVING to the next Delegates meeting and if the Motion is passed he asked that it be added to the present Rule Book. Referees David Stoker and Bob Falkenhagen were re-examined and both passed.

~~~~~  
**UMPIRES PANEL:** The Chairperson is John Norton

For the Nationals in Queensland, the "Conditions of Play" are being drafted and will be submitted to Queensland Body for the 2018 National Championships. John, as Queensland's Chief Umpire, is proposing that the AIBBC Rules be updated. He would also like to see Queensland Referees be Measurers at the National Championships to alleviate some of the pressure on the AIBBC Umpires.

The Committee put forward some "PROPOSED CHANGES TO THE CONDITIONS OF PLAY, AIBBC"

These being - **Replacements and Substitutes**

(5) A substitute who completes **10 or more ends in three** consecutive games shall become a constituted player of the team and shall be entitled to play in any position in that team (this player is no longer eligible to be a reserve)

(6) a substitute who is replaced by the original player is eligible to substitute in another team ~~(except in rule 3e)~~

(10) For a reserve who becomes a constituted player in a medal winning team, an extra medal can be struck at the request of the State, and is to be paid for by the State.

**Players and Reserves**

(7) The Team Manager has the authority to instruct a player to get into uniform, or forfeit their position in their state team.

**Past Presidents Executives**

(2) Players shall be any past ~~President~~ Executive of the AIBBC Inc, or a current or past State ~~President-Executive~~ who are not playing in the championship events.

**Determining results and publication**

3. Complete daily results sheet will be available for each Team Manager within 1 hour of the completion of play each day.

Add a footer into the document with the name of the document, date of issue, version #

These amendments are to be applied to any document in which they are contained.

1. Conditions of Play
2. Team Managers instructions
3. Standard operating procedures
4. Rule book ?
5. By-laws ?

The Umpires Panel would like Queensland to send this proposal to the AIBBC.

Note: The AIBBC Rule book covers ANY 4" game. The "Conditions of Play" are for the National Championships.

~~~~~  
**COACHING COMMITTEE:**

The Chairperson is Robin Cruikshank

Robin advised that the Coaches Course set down for the 14<sup>th</sup> & 15<sup>th</sup> April cannot go ahead. The new dates proposed are the 12<sup>th</sup> & 13<sup>th</sup> May at Caloundra. The Committee also suggested that Coaching Clinics could be held in different areas by local Coaches with the costs covered by QIBA Inc. funding. Any Association wanting to hold a Coaching clinic would still have to contact the QIBA and organise the clinics in conjunction with the Coaching Committee.

~~~~~  
**DISPUTES COMMITTEE:**

The Chairperson is Cameron Hancock

Minutes from Strategic Meeting – Disputes Committee 3/3/18

**Members of Disputes Committee:**

- Bev Brown (Attended)
- Cameron (attended)
- Marilyn Long (apology)
- Philip Lowry (Apology)

**Content of meeting:**

- 1) Exchanged contact details as below:
  - a. Bev Brown:
    - i. [hillside lodgepastoral@gmail.com](mailto:hillside lodgepastoral@gmail.com)
    - ii. 0427 311 217
  - b. Cameron Hancock:
    - i. [Cameron.hancock@gmail.com](mailto:Cameron.hancock@gmail.com)
    - ii. 0433 825 437
  - c. Marilyn and Philip's details to be obtained

- 2) Acknowledging that both Bev and Cameron had no experience on QIBA committees, information was sought as follows:
  - a. Guidelines for disputes processes found in QIBA By-Laws
  - b. Discussion with Dianne Knight who provided By-Laws, and an Incident Report template. Dianne also provided examples of the disputes process. Main task of the committee is once a letter of complaint is received to meet and resolve the complaint.
  - c. Identified the Goal of Disputes Committee written in the By-Laws may need to be updated.
- 3) Identified key principles of disputes process included neutrality and objectivity, and listening to all sides of the dispute. As well as principles in By-Laws (social justice and regional development and non-discrimination).
- 4) Discussed the selection of chairperson of disputes committee. Bev nominated Cameron who will accept pending telephone call with Marilyn.
- 5) Identified hopes for the committee this year:
  - a. To provide a process that QIBA members feel is useful and fair.
  - b. That outcomes of disputes process are clearly communicated to all parties involved.
  - c. That "disputes" which are not referred to the committee do not continue to affect QIBA members after the 14 days which the event occurred (I.e. that disputes are laid to rest if the formal process is not pursued).

Following this meeting, discussion was had with Marilyn Long 10/3/18 who confirmed acceptance to the Disputes Committee, agreed with selection of Cameron as chairperson, and read these minutes with no further input. Discussion with Philip Lowry 10/03/18 who read these minutes and had no further input. Contact details for Marilyn and Philip as follows:

- Philip Lowry:
  - [philipjameslowry@gmail.com](mailto:philipjameslowry@gmail.com)
  - 0499 705 220
- Marilyn Long:
  - [fhtoowoomba@fhcc.com.au](mailto:fhtoowoomba@fhcc.com.au)

~~~~~  
**FINANCE & FUNDRAISING:**            The Chairperson is Roslyn Richter

There was a discussion on various Fundraising ideas for the National Championships to be held this year in Caloundra. Some Fundraising ideas put forward were Bingo Nights in Caloundra, the Caloundra Association is to be contacted to see if this is possible, Associations holding Garage sales with the profits going towards the running of the National Titles, Sausage Sizzles at Bunnings.

There was a discussion on the Major Raffle Prizes for the National Titles. The tickets for this are to be ready for sale at the May State Championships. It was suggested that we have lucky tickets instead of the lucky numbers. There will be various items for sale as souvenirs at the National Titles. Sheree Lowry has contacted the Condamine Clothing Company in Pittsworth re a Promotional Shirt for the National Titles.

~~~~~  
**PUBLICITY COMMITTEE:**            The Chairperson is Sheree Lowry

The committee has been working on a promotional flyer that can be distributed to all Associations so they can then distribute it in their own areas to help promote our game of Indoor Bowls. If you wish to use the Flyer please see the Publicity officer. In the lead-up to the Nationals the various media outlets in Caloundra ie: TV, Radio & Newspapers are to be contacted to advertise the State Championships, Carnivals and the National Championships. QIBILO - Please let the Publicity Officer know the contact details for your association and whether you would like the QIBILO emailed or paper copies sent out. Also she would like to receive more information from Associations to be included in the QIBILO.

~~~~~  
**HEALTH & SAFETY:**            KYLE FRENCH & BRADLEY STOKER

Kyle French is completing a Diploma course which will be finished before the Nationals. Kyle advised that he has to formulate a Policy as part of the course. When it is done and accepted through the course it can then be presented at a delegates meeting and made our Health and Safety Policy.

He noted that at our AGM the issue of Medical Certificates was raised. If a player has been injured they must have a clearance from their doctor, in writing, to be able to play again.

GENERAL DISCUSSIONS:

National Championships at Caloundra. There was a lot of discussion on the planning for the National Championships – Trading Tables - Kay Marshall is willing to look after these

- Daily Raffles - we will be asking for donations
- BBQ – Volunteers
- Games Director and Assistants in the Control Room
- Bar - TAFE to be contacted
- Scoreboards names and numbers, Sponsorboards
- Emcee - Angus has responded verbally but the COM has asked him to put it in writing
- Junior Mementos

Cameron Hancock spoke about his ideas for increasing our Membership.

It was suggested that we should be contacting schools and holding “Come and Try” nights and Coaching Clinics. It was also said that we as bowlers need to advertise our game as much as possible. There was a lot of discussion on what has been done and what could be done to encourage people to play the game of Indoor Bowls. Cameron thanked everyone for their ideas and would like to see a committee or team to co-ordinate a membership drive. This will be discussed at our next COM meeting.

Robin Cruikshank asked about the equipment that is needed for the National Titles. President Carmel explained how many mats and sets of bowls were needed and how they are to be acquired for the National Titles. The QIBA has applied for a number of Grants for equipment for the National Titles.

Before closing the meeting, Chairperson Kyle reminded the committees – If a Committee holds a meeting through the year a Report is to be done and sent to the Assistant Secretary.

President Carmel stated that the Gala Weekend is next weekend. Please think about how it is run. It is an open event so anyone can play. If there is anything you would like to see changed or you think can be improved on, please let us know.

President Carmel thanked everyone for their attendance. She stated that there has been some great ideas presented – lets follow through and get things up and running. She thanked Kyle and Diane and everyone else for their thoughts and input.

There being no further business for the Strategic Planning Workshop, Chairperson Kyle thanked everyone for their attendance and closed the meeting at 3.10pm.

Diane Knight  
Assistant Secretary  
Queensland Indoor Bowling Association Inc.

Kyle French  
Senior Vice President



## Minutes of the Special Delegates Meeting held at the Toowoomba Indoor Bowls Hall, Saturday, 10<sup>th</sup> March, 2018.

President Carmel Blyth opened the meeting at 3.40pm, welcoming everyone and thanking them for their attendance.

|                      |                         |           |
|----------------------|-------------------------|-----------|
| <b>Voting Power:</b> | Committee of Management | 7         |
|                      | Delegates               | <u>28</u> |
|                      | Total:                  | 35        |

Apologies: Patron Robin Cruikshank, Secretary Annette Dunstan

President Carmel explained that the reason this meeting has been called was to ratify the Auditor's Report from the Annual General meeting. The Report was not available at the meeting because the Auditor was in an accident prior and could not complete the report before the Annual General Meeting. The Office of Fair Trading has advised us that we need to have it ratified before we can send our paperwork in to them.

President Carmel then asked the Treasurer Ros Richter to address the meeting.

Ros Richter moved "That the Auditor's Report be accepted and in this motion nominate Schonfeld Consulting as the Auditor for the next year". Seconded by Sheree Lowry.

After a brief discussion the ***Motion was Carried.***

There being no further business for this meeting, President Carmel closed the meeting at 3.50pm.



Diane Knight  
Assistant Secretary QIBA Inc.  
16<sup>th</sup> March, 2018.

Carmel Blyth  
President QIBA Inc.

## **Minutes of Committee of Management Meeting held at Wondai RSL, on Friday, 20<sup>th</sup> April, 2018.**

**Present:** President Carmel Blyth, Senior Vice President Kyle French, Junior Vice President Errol Weir, Junior Vice President Janet Stockel, Secretary Annette Dunstan, Treasurer Roslyn Richter, Assistant Secretary Diane Knight and Publicity Officer Sheree Lowry.

Apologies: Patron Robin Cruikshank

Prior to opening the meeting President Carmel presented a Certificate of Appreciation to Neil, the manager of the Wondai RSL, for allowing us the use of their meeting room for our meetings.

President Carmel Blyth opened the meeting 7.25pm, Welcoming everyone to Wondai for our COM Meeting.

### **Confirmation of Minutes**

#### **Previous minutes (COM Meeting, 2<sup>nd</sup> February, 2018.)**

*Kyle French moved the minutes from the Committee of Management meeting on 2<sup>nd</sup> February, 2018 be accepted as read. Seconded Sheree Lowry.* *Motion Carried*

#### **Business arising from the minutes:**

##### **1. Skola Material**

When the bolt of material is available, someone will be picking it up to save on the cost of freight. The material is to be sold to State Team members for \$25 per metre.

##### **2. Gents Pants – State Team Uniform**

All members of the State Team should have the new Pants this year. For sizing and availability please check with President Carmel.

##### **3. Coaches Course**

The Coaches Course is to be held 12<sup>th</sup> & 13<sup>th</sup> May at Caloundra. Robin Cruikshank is to be contacted for Venue and times.

##### **4. Care of Bowls Equipment**

There was further discussion on this matter. The Games Director is to make an announcement prior to the start of play at State Championships.

##### **5. Raffle Tickets**

Carmel Blyth is to follow up on the new Raffle Ticket Books.

##### **6. Compulsory Practice Dates**

There was a discussion on the dates for this year's practices. Kyle French moved that the first Compulsory Practice be held on 14<sup>th</sup> & 15<sup>th</sup> July and the second on 4<sup>th</sup> & 5<sup>th</sup> August. Seconded Janet Stockel *Motion Carried*

*Ros Richter moved the minutes be confirmed as read. Seconded Kyle French.*

*Motion Carried*

#### **Previous Minutes (Delegates Meeting, 3<sup>rd</sup> February, 2018.)**

*Diane Knight moved the minutes from the Delegates Meeting on 3<sup>rd</sup> February, 2018 be accepted as read. Seconded Ros Richter* *Motion Carried*

##### **1. Emcee for 2018 National Championships**

Angus Young has sent an email agreeing to be the Emcee for the National Championships.

## **2. Promotional Flyer**

The publicity officer needs the Publisher program on her laptop to be able to finalize and then print out the flyer. This program will be purchased.

## **3. Security for QIBA Inc Laptops**

The previous anti-virus programs on the laptops are out of date. Norton Anti-virus Program is to be purchased to cover the 5 Laptops of the QIBA Inc COM.

## **4. Batteries for QIBA Inc Laptops**

Kyle French is to look into getting batteries for the laptops.

## **5. Purchase of Mats after National Championships**

Anyone wanting to buy 30ft Mats and/or 4" Bowls after the National Championships, Please let President Carmel know by the 1<sup>st</sup> Compulsory Practice Weekend – 14<sup>th</sup> & 15<sup>th</sup> July.

## **6. National Anthem at National Championships**

The School Choir has been confirmed in writing.

## **7. National Championships – Games Master and Control Room**

Letters have been sent out to a number of people re the Games Master position but there has been no response as yet.

Heather Wood is willing to help where she can. Also Janet Stockel will help if she is needed. Darryl and Yvonne Barlow are also willing to help.

*Janet Stockel moved the minutes be confirmed as read. Seconded Kyle French. Motion Carried*

## **Previous Minutes (Strategic Planning Workshop, 3rd March, 2018)**

*Sheree Lowry moved the minutes from the Strategic Planning Workshop on 3<sup>rd</sup> March, 2018 be accepted as read. Seconded Ros Richter. Motion Carried*

## **1. Submission from the Umpires Panel**

The Umpires Panel has drafted a "Conditions of Play" proposal to be forwarded by QIBA Inc to the AIBBC.

## **2. Fundraising for the National Championships**

1. The Caloundra Association has advised that they are willing to hold a BINGO SUNDAY on 1<sup>st</sup> July, 2018.
2. The Promotional Shirt design is being finalized.
3. The ticket books for the Major Raffle at the National Championships have been ordered. The tickets will be \$3.00 each.

**The COM would like to sincerely thank Bradley Stoker for suggesting and doing the initial research for the Major Raffle.**

## **3. Publicity - QIBILO**

The closing date for the next QIBILO is the end of May.

## **4. Health and Safety Course**

Kyle advised that he will finish the course by the National Championships.

*Janet Stockel moved the minutes be confirmed as read. Seconded Sheree Lowry.*

*Motion Carried*

## **Previous Minutes (Special Meeting, 10<sup>th</sup> March, 2018)**

*Ros Richter moved the minutes from the Special Meeting on 10<sup>th</sup> March, 2018 be accepted as read. Seconded Janet Stockel. Motion Carried*

Treasurer Ros Richter gave an explanation of the matters that were raised by Don Smith at this meeting.

*Kyle French moved that minutes be confirmed as read. Seconded Janet Stockel.*

*Motion Carried.*

### **AIBBC Committee of Management Report - 5<sup>th</sup> February, 2018.**

There was a discussion on the following items -

1. Website - Kyle French advised that the AIBBC Website has been improved.
2. First Aid – The Caloundra Stadium has all the necessary equipment as required by the AIBBC.
3. Risk Assessment – The venue to be contacted.
4. Juniors - Borrowing of Players (draft document)

### **Correspondence:**

#### **Inward:**

1. Logan City Council - Centre of Excellence for Women's Sport
3. Department of Housing - Information regarding Government services
5. CBC IBC - Advising that they are closing
49. Trevor Sander – A letter acknowledging receipt of this letter is to be sent. The COM feels that these matters have been dealt with previously and the subject is now closed.

#### **Emails:**

3. Buderim I.B.C. – Query re QIBA Affiliation
13. Pittsworth - Applying to host October Championships
26. Kyle French – National Championships booklets
29. Sport & Recreation – Model of Constitution Rules
31. Carmel Blyth - Forwarding from AIBBC - Borrowing of Juniors Guidelines
34. Carolyn Packer – Query about verbal abuse & sexual harassment
53. Kyle French - May Championships Flyer
80. Pittsworth Assoc. – requesting a copy of the International Rules
98. Sheree Lowry – Re sponsorship – no reply as yet

#### **Outward:**

10. Caloundra Assoc. – Hiring of their halls and equipment for the AIBBC meetings
18. All Associations & Clubs - Asking for the loan of Bowls/equipment for the National Championships
20. Errol Weir - Checking the Registration of Carolyn Parker

*Ros Richter moved that the Inward be received and the Outward endorsed. Seconded Diane Knight.*  
*Motion Carried*

### **Treasurers Report:**

There was a discussion on the Treasurer's report.

*Ros Richter moved that her report be received and all Accounts passed for payment. Seconded Janet Stockel.*  
*Motion Carried*

### **General Business:**

#### **1. Gala Weekends**

There was a discussion on the Gala Weekends. A survey will be taken to see how they can be improved.

## **2. AGM Minutes & Agendas**

There was a discussion on the times they were received. It was noted that Agendas should be out 14 days before the Meetings ie: the July Delegates meeting Agenda should be out by 23<sup>rd</sup> June. It was suggested that we should have the Budget drafted in December.

Annette Dunstan moved that the COM meets in December to work on the Budget for the following year. Seconded Kyle French. *Motion Carried*

## **3. National Championships Sponsorship**

Kyle French advised that there will Sponsorship from his workplace.

## **4. Junior Girl Player**

We will write to Victoria asking them for a Junior Girl Player.

## **5. Australian Nomination Forms**

We have not received them as yet.

## **6. Constitution**

We will be reviewing the Constitution after the National Championships.

## **7. Souvenir Shirts**

Sheree Lowry gave the COM an update on the progress of the shirt. She has emailed various businesses asking if they would like to have sponsorship on the shirts.

## **8. National Championships Advertising**

Sheree Lowry has contacted the Sunshine Coast News – Community Noticeboard and Channel 7. It was suggested that she contact Win News as well.

## **9. Games Director**

Janet Stockel questioned how extra players and or teams were found to even out the draw.

## **10. Consolation Singles Trophies**

Errol Weir queried whether there were trophies for the Consolation Singles Winners. These were donated by Tony Melksham.

Last year's winners of ALL trophies to be contacted to remind them to bring the trophies to Caloundra for the May State Championships.

## **11. Gala Weekend Nominations**

Errol Weir asked about how and when the nominations closed for the Gala Weekend.

## **12. Mt Beppo Indoor Bowls Club**

The Mt Beppo Indoor Bowls Club is about to close and has offered to sell to the QIBA Inc. 5 sets of 4" bowls (1 set = 4 Black & 4 Yellow Bowls plus a Kitty) for \$1200.00. Ros Richter moved that we purchase these bowls with the money coming from Sundries in the 2018 Budget. Seconded Janet Stockel. *Motion Carried*

## **13. Community Benefit Fund**

We were unsuccessful this time. We will reapply when the next round is opened.

## **14. Redcliffe Indoor Bowls Assoc.**

The QIBA Inc. has received a letter informing us that the Redcliffe Indoor Bowls Association is closing during this year and wish to donate 60 yellow and 60 black 4" bowls plus 14 kitties to the QIBA. A letter of receipt and thanks is to be sent when the bowls are handed over to the QIBA.

## **15. Storage of QIBA Inc. 4" Bowls**

It was suggested that a set of 4" bowls be allocated with every 30ft mat. The transport of the 4" bowls was discussed. Ros Richter will check with the Men's Shed in Pittsworth to see if they can make some boxes.

**16. Bunnings Fundraising BBQ**

The Caloundra Association is running the BBQ for the QIBA Inc. due to the Rules set out by Bunnings. They have been granted a date – Saturday 5<sup>th</sup> May. David Blyth will see if the date can be changed. If it cannot be changed, we will go ahead with the BBQ on that date.

**17. Temporary EFTPOS facility at National Championships**

Ros Richter will contact a number of banks to see if we can use portable machines mainly at the bar but possibly at a number of locations.

**18. Program Books**

Kyle French has contacted a number of companies but found that their costs would be too much. He spoke to Janet Stockel of Suncoast Printing who gave a quote for printing 200, 250 and 300 books. There was a lot of discussion on how the books would be printed.

**19. National Championships Sponsorships**

There was a discussion on the various amounts we are asking for Sponsorship.

**20. Posters for National Championships**

Janet Stockel will look into the design for Posters that Sponsors can display.

**21. Public Liability Insurance**

Annette Dunstan read a letter from Caloundra Association regarding the Motion that was passed at the AGM that requires all members pay Public Liability Insurance contributions with their Registration Fees (Membership Fees). After a lot of discussion it was decided to ask a representative of Your Insurance Broker to attend our COM and Delegates meetings in July for clarification.

Errol Weir asked for it to be noted in these minutes that he was not claiming Travel Expenses.

There being no further business, President Carmel thanked everyone for attending the meeting and closed the meeting at 11.20pm.



Diane Knight  
Assistant Secretary QIBA Inc.  
13<sup>th</sup> May, 2018.

Carmel Blyth  
President QIBA Inc.

=====  
Next Committee of Management meeting, 26<sup>th</sup> May, 2018.  
=====

=====  
Next Delegates meeting, Saturday, 7<sup>th</sup> July, 2018  
Discussion Points, Recommendations from COM and Notices of Motion  
as per agenda.  
=====

**Any club or association can request that a COM member attend their events,  
just ask us**

## **Minutes of Committee of Management Meeting held at Toogoolawah Tennis Club, on Saturday, 26<sup>th</sup> May, 2018.**

**Present:** President Carmel Blyth, Junior Vice President Errol Weir, Junior Vice President Janet Stockel, Secretary Annette Dunstan, Assistant Secretary Diane Knight

Apologies: Patron Robin Cruikshank, Senior Vice President Kyle French, Treasurer Roslyn Richter, and Publicity Officer Sheree Lowry.

President Carmel Blyth opened the meeting 9.10am, Welcoming everyone to Toogoolawah for our COM Meeting.

### **Confirmation of Minutes**

#### **Previous minutes (COM Meeting, 20<sup>th</sup> April, 2018.)**

*Janet Stockel moved the minutes from the Committee of Management meeting on 20<sup>th</sup> April, 2018 be accepted as read. Seconded Diane Knight. Motion Carried*

#### **Business arising from the minutes:**

##### **1. Gents Pants – State Team Uniform**

President Carmel has been advised by a number of companies that the “Taupe” coloured pants are now unavailable. Due to the fact that this colour has been discontinued, it was decided that we would have to stay with what we have for this year and seriously look at any changes for next year.

##### **2. Raffle Tickets**

The new Raffle Ticket Books have been received and will be used at the National Championships.

##### **3. Coaches Course**

The Coaches Course that was to be held on 14<sup>th</sup> & 15<sup>th</sup> May was postponed. New dates suggested are 8<sup>th</sup> & 9<sup>th</sup> September at Caloundra. The Referees and Umpires Panels are to be contacted to see if they would be agreeable to holding examinations and/or re-examinations at the same time.

##### **4. National Championships - Games Master & Control Room**

Bill Dunstan has agreed to be the Games Master for the 2018 National Championships.

Yvonne and Darryl Barlow will be helping in the Control room.

Heather Wood is also willing to help where she can.

##### **5. Fundraising for the National Championships**

1. Caloundra Association is holding a BINGO SUNDAY on the 1<sup>st</sup> July, 2018.
2. Promotional Shirt – there was a discussion on the design
3. The BBQ held at Bunnings on the 5<sup>th</sup> May was very successful.

##### **6. Temporary EFTPOS facility at National Championships**

The BOQ is to be contacted about EFTPOS machines at the National Championships.

##### **7. Junior Girl Player**

We will be writing to Victoria asking them for a Junior Girl Player.

##### **8. AIBBC Website**

The AIBBC is to be contacted to ask them to update their website. As of this meeting there is nothing on the website about Queensland hosting the 2018 National Championships.

##### **9. Bowls from Mt Beppo Indoor Bowls Club and Redcliffe Indoor Bowls Assoc.**

The Bowls from the Mt Beppo Club have been picked up and taken to Caloundra. The bowls from Redcliffe Association have been delivered to Caloundra and a Letter of thanks given to the Association.

## **10. Posters for National Championships**

Janet Stockel is to design Posters that can be displayed by Sponsors and others to advertise the Championships.

## **11. Public Liability Insurance**

A representative from "Your Insurance Broker" will be attending the next C.O.M. and Delegates Meetings in July.

*Janet Stockel moved the minutes be confirmed as read. Seconded Diane Knight.*

*Motion Carried*

## **Correspondence:**

### **Inward:**

- 57. Darling Downs IBA - National Championships Donation
- 58. "Returned Letter" – The company – Driftwoods Unique Gifts – has closed down.
- 65. Queen's Beach IBC Inc. – RE: Affiliating as Queen's Beach IBA

After a discussion on the procedure required, Janet Stockel moved that we accept Queen's Beach IBA as a Registered Association, Seconded Errol Weir

*Motion Carried*

- 66. Referees Panel - Notice of Motion for the July Delegates meeting

### **Emails:**

- 102. Skola - Re: Maroon material. The bolt of material is now available and will be picked up as soon as possible.
- 103. Caloundra Holiday Centre - Re: National Championships. They are very interested in Sponsorship.
- 113. Caloundra IBA - Query about Junior Championship draws
- 119. Sport & Recreation - Mid-year reporting due soon
- 129. Carmel Blyth - Cold Room Hire Quote
- 138. Ailsa Warman - Wamuran IBC only playing social bowls – they will not be re-Affiliating
- 144. Brisbane IBA - Notice of Motion for the July Delegates meeting

### **Outward:**

- 26-29. Proposed Sponsors - Seeking Sponsorship, Raffle Prizes, etc
- 47. To all Email contacts - Re: Mother's Day Raffle at May Championships
- 56. Janet Stockel - Request for Results for Shields
- 62. Lockyer District IBA - Insurance Letter and Certificate of Currency

*Janet Stockel moved that the Inward be received and the Outward endorsed. Seconded Annette Dunstan.*

*Motion Carried*

## **Treasurers Report:**

There was no Report because Treasurer Ros Richter has a bad eye infection and cannot see the computer screen to do a Report and is not allowed to drive.

## **General Business:**

### **1. Points for George Napper Shield for Juniors**

There was a discussion on how points were allocated for the Shield.

### **2. Emails from Pittsworth & Dist IBA**

Secretary Annette received emails from the Pittsworth Association stating some concerns about Member Registration. She has replied and is awaiting further information.

### **3. Australian Team Nomination Forms**

These have not been received as yet.

#### **4. Proposed Newsletter**

There was a discussion on a bi-monthly Newsletter as proposed by Sheree Lowry and Janet Stockel. This will be discussed further at the next COM meeting.

#### **5. Health and Safety Checklist**

Janet Stockel suggested that a New Zealand Health and Safety Checklist could be adapted for the QIBA Inc. This is to be discussed further at the next COM Meeting.

#### **6. Council Plaque – National Championships Civic Reception**

It was suggested that there be 2 plaques presented – 1 to the Council and 1 to Tim Dwyer who has been very helpful in arranging and sponsoring the Civic Reception. This is to be discussed further at the next COM meeting.

#### **7. RSL Sponsorship – National Championships**

There was a lot of discussion on a letter received from the Caloundra RSL. President Carmel is to meet with them to clarify what form the Sponsorship will be.

#### **8. Notice of Motion from the COM for the July Delegates Meeting**

“The COM is to meet within the first 2 weeks of December to do a Draft Budget for the following year to go as a Notice of Motion on the AGM Agenda”

#### **9. National Championships**

The following items for the National Championships were discussed.

1. 2018 Program Books - Janet Stockel to present designs and costings at the next COM Meeting.
2. The seating arrangements for the Opening and Closing Ceremonies
3. AIBBC COM meeting, AGM and Committee meetings at the Caloundra Bowls Hall
4. AIBBC AGM Delegates Gifts
5. Set Up of the Playing Venue – Carpets, Scoreboards, Tables etc
6. Control Room and Scorecard Areas
7. Team Dinner at the Caloundra Powerboat Club

#### **Notice of Motion for July Delegates Meeting**

“the Team Dinner to be subsidized by Q.I.B.A. Inc”

8. Pre-tournament
9. Bar – TAFE is interested in managing the Bar
  - Portable Cold Room Hire – Quote \$594 incl.GST

Janet Stockel moved that we hire a portable Cold Room for the National Championships, seconded Diane Knight *Motion Carried*

*The Committee had a Lunch break from 12.40pm to 1.30pm.*

#### **National Championships Continued -**

10. Civic Reception at the Caloundra Events Centre
11. Timetable for the Championships for the week
12. Farewell Dinner
13. Major Raffle and Daily Raffles
14. BBQ to be run by the QIBA Inc
15. Parking
16. Advertising and Promotion of the Championships
17. Championship Photos – A Camera Club has been contacted and asked to take Photos of the Championships throughout the week
18. The number of Carpets and Sets of Bowls needed for the Championships

## 10. May Championships

There was a discussion on the running of the May Championships. It was decided that the Junior Singles games would be spread around the venue.

There being no further business, President Carmel thanked everyone for attending the meeting and closed the meeting at 2.45pm.



Diane Knight  
Assistant Secretary QIBA Inc.  
11<sup>th</sup> June, 2018.

Carmel Blyth  
President QIBA Inc.

=====  
Next Committee of Management meeting, Friday, 6<sup>th</sup> July, 2018  
Caloundra Indoor Bowls Hall- 7pm  
=====

=====  
Next Delegates meeting, Saturday, 7<sup>th</sup> July, 2018 at Caloundra Indoor Bowls Hall  
commencing at approx. 3.30pm  
(Dinner break 6- 6.45pm)  
=====

Discussion Points and Notices of Motion as per agenda.

=====

**Any club or association can request that a COM member attend their events,  
just ask us**

## **Minutes of Committee of Management Meeting held at Caloundra Indoor Bowls Hall, on Friday, 6<sup>th</sup> July, 2018.**

**Present:** Patron Robin Cruikshank, President Carmel Blyth, Senior Vice President Kyle French, Junior Vice President Errol Weir, Junior Vice President Janet Stockel, Secretary Annette Dunstan, Treasurer Roslyn Richter, Assistant Secretary Diane Knight and Publicity Officer Sheree Lowry.

President Carmel Blyth opened the meeting 7pm, Welcoming everyone to Caloundra.

President Carmel introduced Abbey Elgar from Your Insurance Broker, welcoming her and asked her to give the C.O.M. members an explanation on the Public Liability Insurance cover of the Q.I.B.A. Inc. After a discussion on the matter, President Carmel thanked Abbey for her time and help.

### **Confirmation of Minutes**

#### **Previous minutes (COM Meeting, 26<sup>th</sup> May, 2018.)**

*Janet Stockel moved the minutes from the Committee of Management meeting on 26<sup>th</sup> May, 2018 be accepted as read. Seconded Diane Knight.*

*Motion Carried*

### **Business arising from the minutes:**

#### **1. Coaches Course**

Robin Cruikshank confirmed the dates of 8<sup>th</sup> & 9<sup>th</sup> September at Caloundra. Anyone wishing to become a Coach must do the ASC Coaching Course ONLINE beforehand. The Referees and Umpires Panels are to be contacted to see if they would be agreeable to holding examinations and/or re-examinations at the same time.

#### **2. National Championships - Games Master & Control Room**

Bill Dunstan and Yvonne and Darryl Barlow will be asked to meet at the First Compulsory Practice.

#### **3. Temporary EFTPOS facility at National Championships**

Three EFTPOS machines have been ordered for use at the National Championships.

#### **4. Junior Girl Player**

Victoria has confirmed they have a Junior Girl Player available to play for Queensland.

#### **5. Proposed Newsletter**

It was decided to trial the Proposed Newsletter as well as publishing the QIBILO for 12 months. It was suggested that the Newsletter could be for Committee / Sub-Committee news with the Chairpersons of each Committee being asked to write Articles on a Bi-monthly basis. The QIBILO would still be a forum for Associations.

#### **6. RSL Sponsorship – National Championships**

President Carmel has met with the Caloundra RSL to clarify their Sponsorship for the National Championships. They are giving \$1000.00 cash to be used wherever it is needed and 5 x \$100 Cash Cards that will be used as Raffle Prizes. We thank the RSL for their generous Sponsorship.

#### **7. Bar – National Championships**

Caloundra TAFE will be managing the Bar with Bradley Stoker as the Overseer. The price of the Portable Cold Room has been dropped to \$504. Ros Richter is organizing the Liquor Licence

#### **8. Championship Photos**

The Camera Club that President Carmel had been in contact with has now notified us that there would be a daily charge of \$200.00. It was decided that this would be too costly and we would look at other options.

## **9. Opening and Closing Ceremonies Seating**

Robin Cruikshank advised that he has a Seating plan that we could use.

## **10. Australian Team Nomination Forms**

These have been received. Anyone wishing to nominate should do so by 1<sup>st</sup> August.

## **11. Council Plaques – Civic Reception**

Robin Cruikshank moved that we get 2 plaques – one for the Council and one for Tim Dwyer.  
Seconded Ros Richter *Motion Carried*

## **12. Sponsorship for National Championships**

Mounties have donated \$500.00 and Your Insurance Broker has donated \$200.00.

*Janet Stockel moved the minutes be confirmed as read. Seconded Kyle French.*

*Motion Carried*

## **Correspondence:**

### **Inward:**

- 80. Aussie World - Donation for National Championships - 2 Passes
- 81. Buderim Ginger - Donation for National Championships - Family double pass for rides
- 84. Queen's Beach IBA - Affiliation, Transfer of Players forms

### **Emails:**

- 159. Caloundra Holiday Centre - Re: Sponsorship - \$250.00
- 166. AIBBC - Code Of Conduct
- 167. Golden Beach State School - Re: Choir
- 178. Belaire Place – Re: Sponsorship
- 187. Sunshine Sports Photography – Confirmation of Team Photo Date & time
- 190. Sport & Recreation - Massage Tables on Offer
- 193. Queensland Air Museum - Re: Sponsorship - passes
- 205. Angus Young - Bob Paramore extra for First Compulsory practice
- 206. Pittsworth & Dist IBA - July 4" nominations, Re: October Championships

### **Outward: Emails:**

- 81. Debi Hagan - Re: Purchasing Indoor Bowls
- 85. Robin Cruikshank - Email from Caloundra IBA re Coaching

*Robin Cruikshank moved that the Inward be received and the Outward endorsed. Seconded Kyle French* *Motion Carried*

## **Treasurers Report:**

There was a discussion on the Report presented by Treasurer Ros Richter.

*Ros Richter moved that her report be received and all Accounts passed for payment. Seconded Sheree Lowry.* *Motion Carried*

## **General Business:**

### **1. Gents Pants – State Team Uniform**

There was a discussion on the unavailability of the Taupe coloured pants.

It was suggested that a change of Playing Shirt be considered to match with the available colours of Navy, Black and Grey and the Maroon of the Ladies uniform. Costings and designs are to be looked at from a number of clothing companies.

### **2. Belaire Place – Minchinton Street, Caloundra**

Belaire Place is happy to “back” QIBA Inc. If you or your family or friends are looking for accommodation in Caloundra, it doesn't have to be for Bowls' events, please consider Belaire Place.

Quote QIBA when making the booking and they will give a percentage of Room sales back to the QIBA Inc. We thank Belaire Place for their generosity.

### 3. National Championships

The following items for the National Championships were discussed.

1. Scoreboards
2. Team Dinner at the Caloundra Powerboat Club
3. Venues for Team Meetings
4. Farewell Dinner Table Decorations
5. Bollards
6. Tables
7. BBQ to be run by the QIBA Inc
8. Promotional Items
9. Craft Table
10. Cash Registers

### 4. October State Championships

Secretary Annette has not received a reply from Pittsworth & District IBA re hosting the October State Championships.

### 5. Letter to the COM from Trevor Sander

Kyle French asked what had been done about the letter from Trevor Sander. After some discussion it was decided that Trevor Sander is to be advised that this matter will be referred to the Disputes Committee.

There being no further business, President Carmel thanked everyone for attending the meeting and closed the meeting at 10.15pm.



Diane Knight  
Assistant Secretary QIBA Inc.  
22<sup>nd</sup> July, 2018.

Carmel Blyth  
President QIBA Inc.

=====

Next Committee of Management meeting, September, 2018 (Date to be advised)

=====

Next Delegates meeting, Saturday, 3<sup>rd</sup> November, 2018- Fassifern Association  
Discussion Points, Recommendations from COM and Notices of Motion  
as per agenda.

=====

**Any club or association can request that a COM member attend their events,  
just ask us**

## **Minutes of Delegates Meeting held at Caloundra Indoor Bowls Hall, on Saturday, 7<sup>th</sup> July, 2018.**

President Carmel Blyth opened the meeting at 4.15pm, welcoming everyone to Caloundra. Carmel then handed over to Games Director Janet Stockel to announce the winners of the Restricted Pairs. Patron Robin Cruikshank was asked to present the Certificates and Prizes.

|             |                         |                                |
|-------------|-------------------------|--------------------------------|
| <b>OPEN</b> | Winners: Brisbane IBA   | Kyle French & Jody Moore       |
|             | Runners-Up: Ipswich IBA | Annette Dunstan & Diane Knight |

|                    |                         |                               |
|--------------------|-------------------------|-------------------------------|
| <b>CONSOLATION</b> | Winners: Millmerran IBA | Sheree Lowry & Bev Brown      |
|                    | Runners-Up: Nambour IBA | Nelson Thomas & Janet Stockel |

Kyle French thanked Caloundra for hosting the event and everyone they played saying they had some good games. He also invited those people not playing in the National Championships to come along, it's going to be great fun.

A minute Silence was held for Cec Kenzler who passed away recently.

David Blyth moved that Committee Members could remove their blazers. Seconded Glenda Wilkinson. *Motion Carried*

Senior Vice President Kyle French read the attendance book for the Committee of Management and Delegates.

|                     |                         |           |
|---------------------|-------------------------|-----------|
| <b>Voting Power</b> | Committee of Management | 9         |
|                     | Delegates               | 22        |
|                     | Proxies                 | <u>5</u>  |
|                     | Total:                  | <u>36</u> |

**APOLOGIES:** Meryl Petrie

### **Confirmation of Minutes**

#### **Previous Minutes (COM Meeting, held at Pittsworth, Friday 2<sup>nd</sup> February, 2018)**

*Robin Cruikshank moved the minutes from the Committee of Management meeting on the 2nd February, 2018 be taken as read. Seconded by Ros Richter.*

#### **Business arising from the minutes:**

**NIL**

*David Blyth moved the minutes be confirmed as read. Seconded Robin Cruikshank.*  
*Motion Carried.*

#### **Previous Minutes (Delegates Meeting, held at Pittsworth, Saturday, 3<sup>rd</sup> February, 2018.)**

*Kyle French moved the minutes from the Delegates meeting on the 3<sup>rd</sup> February, 2018 be taken as read. Seconded by Robin Cruikshank.*  
*Motion Carried*

#### **Business arising from the minutes**

- 1. Emcee for 2018 National Championships**  
Angus Young has confirmed his acceptance in writing.
- 2. Games Master – 2018 National Championships**  
Bill Dunstan has confirmed his acceptance in writing.

#### **3. Medical Certificates and or Clearances**

If a player has a Medical Certificate to say they cannot play in any Championships, and

then find they can play, they will need a Clearance from their Doctor to say that they can. This is an Insurance Liability issue.

*Fay Ferry moved the minutes be confirmed as read, seconded by Sheree Lowry.*

*Motion Carried.*

**Previous Minutes (Strategic Planning Meeting, held at Dalby, Saturday, 3<sup>rd</sup> March, 2018)**

*Robin Cruikshank moved the minutes from the Strategic Planning meeting on the 3<sup>rd</sup> March, 2018 be taken as read. Seconded by Ros Richter.*

*Motion Carried.*

**Business arising from the minutes:**

**1. QIBILOs**

Nelson Thomas questioned the emailing of the QIBILOs.

**2. Bunnings BBQ**

The BBQ went very well. Caloundra Association will give a report in General Business.

**3. Umpires Panel Proposal**

This has been forwarded to the AIBBC for the AGM.

*Jody Moore moved the minutes be confirmed as read. Seconded by Diane Knight.*

*Motion Carried.*

**Previous Minutes (Special Delegates Meeting at Toowoomba, Saturday, 10<sup>th</sup> March, 2018)**

*Dulcie Casey moved the minutes from the Special Delegates Meeting on the 10<sup>th</sup> March, 2018 be taken as read. Seconded John Norton.*

*Motion Carried*

**Business arising from the minutes:**

**NIL**

*Robin Cruikshank moved the minutes be confirmed as read. Seconded David Blyth.*

*Motion Carried*

**Previous Minutes (COM Meeting held at Wondai, Friday, 20<sup>th</sup> April, 2018)**

*Ros Richter moved the minutes from the Committee of Management Meeting on the 20<sup>th</sup> April, 2018 be taken as read. Seconded Janet Stockel.*

*Motion Carried*

**Business arising from the minutes:**

**1. Care of Bowls Equipment**

A reminder to all players that they should not walk on the mats when they are not playing.

**2. Purchase of 30ft Carpets**

The price of a 30ft Carpet is \$1750 per carpet GST inclusive.

**3. Juniors – Borrowing of Players (Draft document)**

This was received from the AIBBC, setting out guidelines for the Borrowing of Junior Players for the National Championships.

**4. CBC I.B.Club**

Caboolture Bowls Club Indoor Bowls Club advised that they were closing. They were registered with the QIBA Inc as an Independent Club.

**5. Email from Carolyn Packer**

Secretary Annette had received a phone call and an email re this issue. No further contact has been made.

## **6. Buderim IBC**

This was a query about the cost of Affiliation. They are presently affiliated through Nambour IBA.

## **7. Storage of QIBA Inc. 4" Bowls**

The Men's Shed in Pittsworth are prepared to make the boxes. QIBA Inc to pay for the materials and they will make the boxes at no cost to us.

## **8. Games Director**

Nelson Thomas asked if Games Director Janet Stockel had got the right answer. There was a question on how extra players were found to even out the draws for Championships. The host association is asked first and then surrounding associations.

## **9. Consolation Singles Trophies**

The trophies for the Consolation Singles at the May Championships were donated by Tony Melksham and are still in use.

## **10. Mt Beppo Indoor Bowls Club – 4" Bowls**

Jody Moore questioned why they were selling the bowls and not donating them. The Bowls Club itself has closed and it was the Mt Beppo Hall Committee that was selling excess equipment. The bowls were purchased to help cover the Carpets that are owned by Q.I.B.A. Inc.

## **11. National Championships Advertising**

Publicity Officer Sheree Lowry has emailed various media outlets and has received no response.

## **12. Junior Girl Player**

Victoria has confirmed that they have a Junior Girl Player available - Lara Mungan.

## **13. Temporary EFTPOS machines at National Championships**

Three Temporary EFTPOS machines have been hired for the week of the Championships for use at the Bar, Q.I.B.A. Inc BBQ and the Craft Table.

*Jody Moore moved the minutes be confirmed as read. Seconded Kyle French. Motion Carried*

## **Previous Minutes (COM Meeting held at Toogoolawah, Saturday, 26<sup>th</sup> May, 2018)**

*Janet Stockel moved the minutes from the Committee of Management meeting on the 26<sup>th</sup> May, 2018 be taken as read. Seconded Errol Weir. Motion Carried*

## **Business arising from the minutes:**

### **1. AIBBC Website**

Kyle French has been given access to the website so that he can put updates on there about the 2018 National Championships.

### **2. Junior Championship Draws**

A letter was received from Caloundra IBA re notification of who was playing in the first round.

### **3. Coaches Course**

The Coaches Course is confirmed for the 8<sup>th</sup> & 9<sup>th</sup> September. The Referees Panel and Umpires Panel will be contacted re holding examinations and or re-examinations at the same time.

### **4. Posters for National Championships**

These posters are to advertise the National Championships. They can be emailed to anyone who would like to display them.

### **5. Points for George Napper Shield for Junior**

The allocation of points was updated to incorporate any Round Robin Competitions.

## **6. RSL Sponsorship**

The Caloundra RSL has confirmed their Sponsorship. They are giving \$1000.00 cash to be used wherever it is required and 5 x \$100.00 Cash cards to be used at the RSL and which we will use as Raffle Prizes.

## **7. Sponsorship from Caloundra Holiday Centre**

We are still in discussions with them on what form the Sponsorship will be.

## **8. Emails from Pittsworth & Dist IBA**

Pittsworth Association queried the Member Registrations of some Players playing in the State Championships. Secretary Annette has replied and has not received any further response.

## **9. Australian Team Nomination Forms**

The forms have been received. Anyone wishing to nominate should do so by 1<sup>st</sup> August.

## **10. National Championships Parking**

There has been a lot of work done at the venue and now there are 200+ car parks available.

## **11. Major Raffle at National Championships**

The Major Raffle has a first prize of a \$5000.00 "Cruiseabout" Voucher. The ticket books will not be posted out due to security issues so anyone wanting tickets should pick them up from Treasurer Ros Richter.

## **12. Championship Photos**

The Camera Club has notified us that there would be a daily charge of \$200.00. It was decided that this was too costly and we would look at other options.

## **13. Junior Singles Games- May Championships**

It has been decided that Junior Singles Games would be spread around the playing venue.

## **14. Council Plaques**

These are to be ordered within the next week.

*Robin Cruikshank moved the minutes be confirmed as read. Seconded Jody Moore.*

*Motion Carried*

## **Correspondence**

### **Inward Items:**

- 3. Dept. Housing & Works** - Eligibility to purchase (Property) –Didn't cover Q.I.B.A. Inc
- 21. Redcliffe Dist IBA** – Affiliation, Memberships, Restricted Pairs Nomination
- 26. QSport** - Sports Watch - Newsletter
- 49. Trevor Sander** – Re: Mats at Pittsworth
- 57. Darling Downs IBA** - National Championship Donation
- 65. Queen's Beach IBC Inc** – RE: Affiliating as Queen's Beach IBA

### **Emails:**

- 66. Carmel Blyth** – Acknowledgement of Funding – Sunshine Coast Council
- 69. Sheree Lowry** – Venderfield Machinery Sponsorship Letter
- 76. AIBBC** - SA – Jeff Davis details – New Secretary
- 86. John Norton** - Re: Blue Card
- 203. Mounties Group** – Request for Tax Invoice – Sponsorship (\$500.00)
- 206. Pittsworth & Dist. IBA** - Re: October Championships

There was much discussion on the way Queen's Beach IBA Inc was formed and accepted as an Association with Q.I.B.A. Inc.

**Outward:**

- 12-16. **Asking for Games Master** – Bill Dunstan has accepted as per his email 25<sup>th</sup> May  
35. **Henselite – Colin Doolan** - Re: 4' Bowls donation, Invite to Opening & Closing Ceremonies

**Emails:**

16. **Carmel Blyth, Sheree Lowry, Ros Richter** – Information for Constitutional Workshop  
96. **Pittsworth & Dist IBA** - Re: October Championships  
97. **Ann Sander** - Re: Bowls Cloths

*Robin Cruikshank moved the Inward correspondence be received and the Outward endorsed, seconded by John Moore. Motion Carried.*

**Treasurer's Report**

Treasurer Ros Richter gave an explanation of the "Reversal" item on the report. The Art Union payment of \$1375 is the part payment that had to be paid upfront. The final payment is due early August. Nelson Thomas questioned the entries of the Bonus Interest Savings Account – Scarborough Club Donation.

*Treasurer Ros Richter moved that the Treasurer's Report be received and all Accounts be passed for payment. Seconded by Jody Moore. Motion Carried*

**Notices of Motion**

Scrutineers were appointed: Deanne Amarant, Janet Stockel, Robin Cruikshank

**1. Notice of Motion from Referees Panel**

**Change to Rule 6 (H) Driving**

*Any bowl that is delivered with such speed and undue force as to be dangerous to players or property shall be classed as a drive, the penalty will be imposed. No warning given. Any Referee or Games Director may do so.*

**Penalty:** *If playing with 4 bowls the penalty will be minus 4 points from the offending team, plus 4 points to the opposing team. If playing with 6 bowls the penalty will be 6 points from the offending team, plus 6 points to the opposing team.*

Vince Lakin moved the Motion. Seconded Sheree Lowry.

Vince Lakin spoke for the motion saying that the Referees are sick and tired of mad driving. John Norton asked if there was anything in the Queensland Rule Book regarding Driving. Nelson Thomas read out the current Rules on Driving. Kyle French noted that there was "no personal observation" in this motion. The association could be sued if something happens. We need to make sure the ByLaws and Rule Book wording covers any situation. Nelson Thomas commented why don't we use the Rules we have now.

Vote - Yes 21 / No 15

*Motion Carried*

President Carmel reminded the meeting of the Voting Power: Delegates 22, Proxies 5, COM 9, Total of 36.

**2. Notice of Motion from Brisbane IBA**

*That the individual state teams will be decided and named by the Sunday of the May State Titles.*

**Rationale:** *It allows fringe players the ability to book flights earlier when they are on sale and organise who they will travel with and stay with. This also allows the chance to play as a team more prior to going to the Nationals.*

*As the selectors play at the State Titles they would be able to have a meeting to finalise teams prior to the announcement.*

*This will not affect the selectors naming the squad by the end of February.*

Kyle French moved the motion. Seconded by John Norton

Kyle French spoke for the motion saying that it would make it easier for all concerned. Glenn Casey said it should not be done at the State Titles as there isn't enough time. Ian Long commented that the word "Fringe" should be taken out.

Vote - Yes 20 / No 16

*Motion Carried*

### **3. Notice of Motion 1 from COM**

*"The COM is to meet within the first 2 weeks of December to do a Draft Budget for the following year to go as a Notice of Motion on the AGM Agenda"*

Kyle French moved the motion. Seconded by Diane Knight.

President Carmel gave an explanation and the reasoning for this motion.

Vote - Yes 36 / No 0

*Motion Carried*

### **4. Notice of Motion 2 from COM**

*"The 2018 State Team Dinner to be subsidized by Q.I.B.A. Inc."*

Diane Knight moved the motion. Seconded by Annette Dunstan.

Annette Dunstan gave an explanation for the motion. There was a discussion on how much the Q.I.B.A. Inc would be subsidizing.

Vote - Yes 36 / No 0

*Motion Carried*

*Robin Cruikshank moved that all voting papers be destroyed. Seconded Janet Stockel.*

*Motion Carried*

*David Blyth moved Standing Orders be in place at 6.15pm. Seconded David Stoker.*

*Motion Carried*

*Sheree Lowry moved Standing Orders be rescinded at 7.10pm. Seconded John Norton.*

*Motion Carried*

### **PUBLIC LIABILITY INSURANCE**

Following a letter from Caloundra Dist IBA Inc. regarding the Membership Fee that was passed at the AGM in February, the Committee of Management invited Abby Elgar from Your Insurance Broker to give the meeting an explanation on the different aspects of Public Liability Insurance, specifically the differences between the cover of the Q.I.B.A. Inc and the cover for the Associations who have their own player insurance.

After lengthy discussions and explanations, Jenny Cruikshank moved "That Associations that have their own player Insurance that have paid the \$15.00 Membership Fee be refunded \$8.00 per player". Seconded Ros Richter.

*Motion Carried*

This issue is to be looked into at the Budget Meeting in December.

President Carmel thanked Abby Elgar for coming to the meeting.

## **GENERAL BUSINESS:**

### **1. Gents Pants - State Team Uniform**

President Carmel has been advised by a number of companies that the Taupe coloured pants are no longer available. There is a suggestion that a change of Playing Shirt be considered to match with either Navy, Grey or Black and the Maroon of the Ladies uniform.

After a lot of discussion, Glenn Casey moved that we investigate the uniform components and get quotes. Seconded Jenny Cruikshank. *Motion Carried*

### **2. 2018 State Team Dinner**

Jenny Cruikshank commented that if the Team Dinner is to be Compulsory the Q.I.B.A. have to pay the whole amount.

Jenny Cruikshank moved that the Q.I.B.A. Inc pays for the whole cost of the Team Dinner for Team Members. Seconded Marilyn Long. *Motion Carried*

### **3. Program Books**

Janet Stockel presented a draft copy of the Program Book and quotes for the printing of 250 and 300 books. It was decided to print 250 books with the "Promotional Photo" on the front cover. Jenny Cruikshank moved that we incorporate colour pages for Major Sponsors in the book. Seconded Bev Brown. *Motion Carried*

It will be left to the discretion of the COM as to what sponsors get colour adverts.

### **4. Notices of Motion to AIBBC AGM**

The Umpires Panel has written a proposal for "Changes to the Conditions Of Play". These have been forwarded to the AIBBC as a Notice of Motion for the AGM. Other Notices of Motion have been forwarded regarding Singles Players scoring their own scorecards, the availability of Umpires at the National Championships, and that the rules regarding Substitute Players be reviewed.

### **5. Junior Mementos**

A sample of the "Surfboard Memento" was shown. There was a discussion on the design.

### **6. Promotional Shirt**

Condamine Clothing Co. have sponsored part of the cost of the shirt. The sale price of the shirt is \$40.00 incl GST. Caloundra RSL Logo will be displayed on the left sleeve.

### **7. Scoreboards**

Robin and Jenny Cruikshank, Noel and Fay Ferry have updated the Scoreboards for the National Championships. President Carmel thanked Robin, Jenny, Noel and Fay on behalf of herself and the QIBA Inc. for the work they have put into getting these scoreboards ready, it is very much appreciated.

Jenny Cruikshank moved that there be a Scoreboard at each end of the carpet. Seconded John Norton. After some discussion the vote by show of hands was taken. *Motion Lost*

Robin Cruikshank asked what would be done with the rest of the Scoreboards. It was decided to consider selling extra Scoreboards to other States.

### **8. Caloundra Association Fundraising / Donations**

President David Blyth gave an update on the Bunnings Sausage sizzle that was held in May and another one to be held in early September. They have held a Sausage sizzle, Raffles and a Bingo Day and other fundraising events that have culminated into a DONATION of \$10,000.00 towards the National Championships.

David Blyth moved that Caloundra Association Sponsor the Ladies, Gents and Mixed Fours and the balance of the donation goes to wherever it is needed. Seconded Kyle French.

*Motion Carried*

President Carmel thanked the Caloundra Association and their members for their generous donation. Ros Richter moved that we give the Caloundra Association a Certificate of Appreciation. Seconded Robin Cruikshank

*Motion Carried*

## 9. National Championships

There was a discussion on the following items for the National Championships –

1. Farewell Dinner – Table Centres, Serviettes
2. Set Up at the Venue
3. BBQ being run by the QIBA Inc.
4. The placement of various areas in the Venue
5. Bar - Bradley Stoker to be the Overseer
6. Canteen at Venue - Coffee Machine
7. Souvenirs
8. Craft Table
9. Liquor Licence – Ros Richter is to get the Venue Licence. Bradley Stoker has his RSA
10. Rooms for Umpires, Games Controllers, Games Master

Daphne Ladlow thanked Deanne, Glenda, David and Carmel for everything they have done for today and for cooking us all a lovely dinner.

President Carmel thanked the Caloundra Association for hosting The Restricted Pairs and Delegates Meeting and gave them a cheque to help defray costs.

## 10. National Championship Events Sponsorships

President Carmel announced that Meryl Petrie has sponsored the Ladies Pairs event, Deanne Amarant has sponsored the Mixed Pairs event and the Caloundra Association has now sponsored the Ladies, Gents and Mixed Fours events.



Diane Knight  
Assistant Secretary QIBA Inc  
8<sup>th</sup> August, 2018.

Carmel Blyth  
President QIBA Inc

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## Next Delegates Meeting:

**Saturday, 3<sup>rd</sup> November, 2018 approximately 3.30pm**

To be hosted by Fassifern Association

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## RESTRICTED SINGLES

Nominations close 21 days prior to event (12<sup>th</sup> October)

Names of players & Delegates to be advised to QIBA Secretary by 26<sup>th</sup> October.

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## **Minutes of Committee of Management Meeting held at Caloundra Indoor Bowls Hall, on Friday, 7<sup>th</sup> September, 2018.**

**Present:** Patron Robin Cruikshank, President Carmel Blyth, Senior Vice President Kyle French, Junior Vice President Errol Weir, Junior Vice President Janet Stockel, Secretary Annette Dunstan, Treasurer Roslyn Richter, Assistant Secretary Diane Knight and Publicity Officer Sheree Lowry.

President Carmel Blyth opened the meeting at 7pm, Welcoming everyone to Caloundra.

### **Confirmation of Minutes**

#### **Previous minutes (COM Meeting, held at Caloundra, Friday, 6<sup>th</sup> July, 2018.)**

*Robin Cruikshank moved the Minutes from the Committee of Management meeting on 6<sup>th</sup> July, 2018 be accepted as read. Seconded Kyle French.* *Motion Carried*

#### **Business arising from the minutes:**

**NIL**

*Janet Stockel moved the Minutes be confirmed as read. Seconded Ros Richter.*

*Motion Carried*

#### **Previous Minutes (Delegates Meeting, held at Caloundra, Saturday, 7<sup>th</sup> July, 2018.)**

*Robin Cruikshank moved the Minutes from the Delegates Meeting on 7<sup>th</sup> July, 2018 be accepted as read. Seconded Kyle French.* *Motion Carried*

#### **Business arising from the minutes:**

##### **1. Storage of QIBA Inc. 4" Bowls**

The Men's Shed in Pittsworth are prepared to make the boxes. They are to be contacted re the requirements for the boxes.

*Janet Stockel moved the Minutes be confirmed as read. Seconded Sheree Lowry.*

*Motion Carried*

### **Correspondence:**

#### **Inward: Emails:**

- 22. Sport & Recreation** - Re: Mid-Year Report problems. The Secretary was unable to fill in the report due to a technical problem. Sport & Recreation resent the relevant forms.
- 51. Millmerran IBA** - Willing to host October Championships
- 99. Bramble Bay IBC** - Request to affiliate as an Independent Club
- 102. Cameron Hancock - Disputes** - Re: Nelson Thomas Letter

*Janet Stockel moved that we accept Bramble Bay IBC as an Independent Club. Seconded Robin Cruikshank.*

*Motion Carried*

#### **Outward: Emails:**

- 39. Cameron Hancock** – Forwarded Nelson Thomas letter

*Kyle French moved that the Inward correspondence be received and the Outward endorsed. Seconded Ros Richter*

*Motion Carried*

### **Treasurers Report:**

There was a discussion on the Report presented by Treasurer Ros Richter.

*Ros Richter moved that her report be received and all Accounts passed for payment. Seconded Janet Stockel.* *Motion Carried*

## **General Business:**

### **1. National Championships**

The following items from the National Championships were discussed.

1. Theft of Alcohol & foodstuffs – President Carmel has contacted Buderim Air, the cold room company, and Your Insurance Brokers.
2. Council Plaques - A photo of the Plaques will be kept for future reference.
3. Scoreboards - Extra Scoreboards are to be sold. They will be offered to the other States and Queensland Associations and Clubs.
4. Perpetual Boards Covers - Janet Stockel moved that we send a recommendation to the AIBBC that they look into the cost of Travel Bags for the remainder of the Honour Boards.      Seconded Robin Cruikshank.      *Motion Carried*
5. National Championships Information – Janet Stockel moved that we send a Recommendation to the AIBBC that a page be added to the AIBBC Website for National Championships Information. Seconded Ros Richter.      *Motion Carried*
6. Accommodation for 2019 National Championships at Mt Gambier
7. Certificates of Appreciation
8. Team Meetings changes.
9. Carpets – All carpets brought up from Henselite were sold.
10. Australian Team Trial Squad – Errol Weir congratulated Robin Cruikshank for getting so many Queensland players into the Trial Squad.
11. Reports – Area Co-ordinators to be asked to do Reports on their areas to help organise future events.
12. Craft Table and Souvenir Sales – Having an EFTPOS machine and a Cash Register for the table worked well.
13. Bar – well supported.
14. BBQ area – well supported.
15. Daily Raffle – well supported. All prizes were donated.
16. Major Raffle – Did not do well. A suggestion was made that we don't have a Major Raffle in future but put more into the Daily Raffles.
17. Spacing between Carpets
18. Markers- needs to be clarified who is to organize Markers
19. Farewell Dinner
20. Souvenir Shirts – These were well received
21. Pre-tournament – There were 92 teams – went well.
22. Discussion on what should be done in the next 5 years leading up to the 2023 National Championships.

**2. October Championships**

The October Championships will be hosted by Millmerran Association at the Pittsworth Show Pavilion. Depending on the number of nominations received, the Championships may be moved to the Town Hall. Any Venue change will be noted on the Draw when it is sent out.

**3. Strategic Plan Update**

The Strategic Plan is to be updated so that it can be submitted to Sport and Recreation in January.

**4. Letter from Nelson Thomas**

There was a lot of discussion on the letter. It was decided that it would be dealt with at the November Delegates meeting.

**5. Shorts as part of the State Team Uniform**

There was discussion on whether Men should be able to wear shorts when they are playing at the National Championships if they choose to do so.

**6. December COM Meeting**

It was decided to hold the COM/Budget meeting on Sunday 16<sup>th</sup> December in Toowoomba.

**7. Auditor**

Treasurer Ros Richter advised the meeting that the current Auditor has gone out of business due to illness. Another accountant, Steven Antonio, has taken over the business. Ros Richter moved that he be nominated as the QIBA Inc Auditor for 2018. Seconded Diane Knight. This is to be ratified at the November Delegates meeting.

**8. State Team Uniforms**

There was further discussion on designs for the new Uniforms.

**9. Bribie Island IBC**

The Bribie Island IBC has advised that they are not affiliating with the QIBA Inc due to the cost and the majority of their players not wishing to play state events.

**10. July 4<sup>th</sup> Titles**

The nominations that were not included in the first draw were not submitted on a Nomination Form. All Nominations for State Titles MUST be submitted on the relevant Form.

**11. Bylaws and Constitution**

These are to be updated.

**12. Plaques for Angus Young and Nelson Thomas**

Robin Cruikshank moved that Plaques be given to Angus Young and Nelson Thomas for the achievement of winning 9 games at the National Championships. Seconded Kyle French

*Motion Carried*

There being no further business, President Carmel thanked everyone for attending the meeting and closed the meeting at 9.45pm.



Diane Knight  
Assistant Secretary QIBA Inc.  
30<sup>th</sup> September, 2018.

Carmel Blyth  
President QIBA Inc.

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Next Committee of Management meeting, Friday, 2<sup>nd</sup> November, 2018

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Next Delegates meeting, Saturday, 3<sup>rd</sup> November, 2018  
at Boonah High School  
Discussion Points, Recommendations from COM and Notices of Motion  
as per agenda.

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**Any club or association can request that a COM member attend their events,  
just ask us**

## **Minutes of Committee of Management Meeting held at Boonah Uniting Church Hall, on Friday, 2<sup>nd</sup> November, 2018.**

**Present:** Patron Robin Cruikshank, President Carmel Blyth, Senior Vice President Kyle French, Junior Vice President Errol Weir, Junior Vice President Janet Stockel, Secretary Annette Dunstan, Assistant Secretary Diane Knight and Publicity Officer Sheree Lowry.

President Carmel Blyth opened the meeting at 7.10pm, Welcoming everyone to Boonah.

Apologies: Treasurer Ros Richter

### **Confirmation of Minutes**

#### **Previous minutes (COM Meeting, held at Caloundra, Friday, 7<sup>th</sup> September, 2018.)**

*Robin Cruikshank moved the Minutes from the Committee of Management meeting on 7<sup>th</sup> September, 2018 be accepted as read. Seconded Diane Knight. Motion Carried*

#### **Business arising from the minutes:**

##### **1. Storage of QIBA Inc. 4" Bowls**

The quotes for purchase of the materials to make the boxes are being sought. The number of boxes required is to be finalized.

##### **2. Theft of Alcohol and Foodstuffs at the National Championships**

President Carmel has contacted Your Insurance Broker to lodge a claim.

##### **3. Extra Souvenir Shirts**

The order for the extra Souvenir Shirts that were ordered at the National Championships has been put in.

##### **4. Spacing on Carpets at the National Championships**

QIBA Inc. is to seek clarification from the AIBBC on the spacing that is required between carpets.

##### **5. December C.O.M./Budget meeting**

The Toowoomba Indoor Bowls Hall is available on the 16<sup>th</sup> December, 2018. The By-Laws, Operational Procedures and the Constitution are to be reviewed as well.

*Sheree Lowry moved the Minutes be confirmed as read. Seconded Kyle French.*

*Motion Carried*

### **Correspondence:**

#### **Inward:**

**27. Central Queensland I.B.A. - Cheque for Rule Books**

**34. RSL Gayndah IBC - Re: Membership**

#### **Emails:**

**103. Cameron Hancock - Re: Potential Dispute**

**109. Pittsworth District I.B.A. - Re: Coaching Clinic**

**130. Cameron Hancock - Disputes - Outcome Letter & Disputes Timeline**

**147. Janice Hoare - Query on Meeting Quorums**

**152. Gympie I.B.A. - Re: Restricted Rinks & AGM**

**160. Bradley Stoker - This is to be referred to the Disputes Committee.**

*Re Inward Email 130: Robin Cruikshank moved that a Letter, as drafted by the Secretary, together with the Timeline be sent to all parties. Seconded Kyle French. Motion Carried*

*Re Disputes Letter - 5<sup>th</sup> August, 2018 - Janet Stockel moved that a letter is to be sent. Seconded Errol Weir. Motion Carried*

## **Outward: Emails:**

*Kyle French moved that the Inward correspondence be received and the Outward endorsed. Seconded Janet Stockel. Motion Carried*

## **Treasurers Report:**

There was a lot of discussion on the Report as emailed to the Secretary.

*Sheree Lowry moved Treasurer Ros Richter's report be received. Seconded Robin Cruikshank. Motion Carried*

## **General Business:**

### **1. Strategic Plan Update**

The Strategic Plan was discussed and reviewed.

### **2. State Team Uniform**

President Carmel has contacted a clothing company but due to her laptop problems could not present a quote to the meeting. There was a lot of discussion on colours and styles. Some suggestions are to be put onto the Agenda for the AGM.

### **3. September Coaches Course**

Ros Richter and Sheree Lowry passed the Coaches Course. Another Coaches course will be held in 2019.

### **4. Meeting Agendas**

There was a discussion on the timing of the agendas for Delegates meetings.

### **5. National Titles Photos**

Kyle French queried as to who was the photographer for National Championships.

### **6. Non-attendance at Team Meetings**

Kyle French asked if this matter had been followed up.

### **7. Letter from Nelson Thomas**

Kyle French asked why it was not on the Agenda for the Delegates meeting.

### **8. Presentation to Nelson Thomas & Angus Young at October Championships**

Kyle French asked why Carmel as President did not do the Presentation.

### **9. Rule Book Attachments for New Rules**

Kyle French ask why they had not been printed. There was a suggestion that a Page be added to the Website for updated Rules.

### **10. Official Uniform**

It was changed in 2015 that the C.O.M. wear the Official Uniform for the Opening of the Championship only, not for the whole weekend.

### **11. Updating of Rule Books**

It was passed at the Delegates meeting in July, 2017 that we would keep the Current Rule Book for the next two to three years and reprint 300 copies of the Current Book because quite a few people were asking for Rule Books. A copy of any amendments is to be sent out to be added to the Current Books.

**12. Conduct of Players**

There was a lengthy discussion on an incident that happened at the October Championships. A suggestion was made that an announcement be made at the start of every event reminding players of the Rules regarding Sportsmanship and behaviour.

**13. Honour Boards**

Honour Boards are to be updated.

**14. Gala Weekend**

There was a discussion on the Gala Weekend for 2019. The suggested dates are 9 & 10.March. A venue is to be decided on. If there is an association that would like to host the Gala Weekend could you please let the QIBA Secretary know.

**15. Discussion Point from Nelson Thomas**

There was a lot of discussion on a "Discussion Point" that was submitted by Nelson Thomas for the Delegate's meeting.

**16. Low Attendance at QIBA Inc Events**

There was a discussion on why the nominations for Events was low. It was suggested that a letter be sent out to the associations that don't play to remind them of the upcoming events.

**17. QIBILO**

There was a discussion on how the QIBILO was distributed. The publicity committee at the next Strategic Planning Meeting will be asked to review the format.

**18. National Championships Games Master**

There is a recommendation/discussion point from the QIBA Inc COM to be sent to the AIBBC – Can AIBBC appoint a Games Master that is willing to travel and be Games Master every year? This would only be applicable if the host state does not have a Games Master for their year.

**19. National Championships Umpires and Markers**

There was a suggestion that an Independent person should look after the Markers at the National Championships and therefore the Chief Umpire could concentrate on the Umpires.

A letter of thanks to be sent to Victoria for their support in supplying so many markers during the 2018 Australian Championships.

**20.** Robin Cruikshank advised the meeting on the passing of Callide Valley Assoc. member Gordon Hodgetts.

There being no further business, President Carmel thanked everyone for attending the meeting and closed the meeting at 10.10pm.



Diane Knight  
Assistant Secretary QIBA Inc.  
1<sup>st</sup> December, 2018.

Carmel Blyth  
President QIBA Inc.

=====  
Next Committee of Management meeting, Sunday 16<sup>th</sup> December, 2018  
At Toowoomba Indoor Bowls Hall  
=====

Next Delegates meeting, Saturday, 2<sup>nd</sup> February, 2019 at Gympie  
Discussion Points, Recommendations from COM and Notices of Motion  
as per agenda.  
=====

**Any club or association can request that a COM member attend their events,  
just ask us**

## Minutes of Delegates Meeting held at Boonah High School Hall, on Saturday, 3<sup>rd</sup> November, 2018.

President Carmel Blyth opened the meeting at 3.20pm, welcoming everyone to Boonah. President Carmel then asked Games Director Janet Stockel to do the presentations to the winners of the Restricted Singles.

### LADIES SINGLES

**OPEN** Winner: Larni Stretton Capricornia IBA  
Runner-Up: Janet Stockel Nambour IBA

**CONSOLATION** Winner: Carmel Blyth Caloundra IBA  
Runner-Up: Diane Knight Ipswich IBA

### GENTS SINGLES

**OPEN** Winner: Nelson Thomas Nambour IBA  
Runner-Up: David Blyth Caloundra IBA

**CONSOLATION** Winner: Kyle French Brisbane IBA  
Runner-Up: Bill Sembach Fassifern IBA

Larni Stretton thanked Fassifern Assoc. for hosting the event and the ladies she played, saying she had some really good games. She also congratulated all the Winners and Runners-Up.

President Carmel also thanked Fassifern Assoc. for hosting the Restricted Singles and the Delegates Meeting.

A minute Silence was held for Des Brown, Gordon Hodgetts, Hazel Siddons and other bowlers who had passed away.

Jean Kassulke moved that Committee Members could remove their blazers. Seconded Daphne Ladlow. *Motion Carried*

Senior Vice President Kyle French read the attendance book for the Committee of Management and Delegates.

|                     |                         |           |
|---------------------|-------------------------|-----------|
| <b>Voting Power</b> | Committee of Management | 8         |
|                     | Delegates               | 22        |
|                     | Proxies                 | <u>5</u>  |
|                     | Total:                  | <u>35</u> |

Kaylene Weir asked for clarification on whether Angus Young would still have a vote when he arrived at the meeting. The answer is yes as he is a nominated delegate.

**.APOLOGIES:** Ros Richter

### Confirmation of Minutes

#### **Previous Minutes (COM Meeting, held at Caloundra, Friday, 6<sup>th</sup> July, 2018)**

*Robin Cruikshank moved the minutes from the Committee of Management meeting on the 6<sup>th</sup> July, 2018 be taken as read. Seconded by Diane Knight.*

### Business arising from the minutes:

#### **1. National Championships – Games Master & Control Room**

Bill Dunstan confirmed by email on the 25<sup>th</sup> May that he was willing to be the Games Master. He notified the QIBA that he was unable to be Games Master due to work commitments, on the Thursday before the National Championships.

## **2. Temporary EFTPOS facility at National Championships**

The cost of hiring the ETPOS machines was approx. \$30-\$40 per machine. They were worth the cost.

## **3. Cold Room Hire**

The Cold Room was hired from Friday, 17<sup>th</sup> August to Monday, 27<sup>th</sup> August. The company delivers and picks up the Cold Room and as they do not open on weekends they could only pick it up on the Monday after the National Championships.

## **4. Proposed Newsletter – QIBILO**

The QIBILOs are emailed or hand delivered when possible. Otherwise they are mailed to the various associations. Some associations have indicated that they have not received any QIBILOs recently. This process will be reviewed.

*David Blyth moved the minutes be confirmed as read. Seconded Kyle French.*

*Motion Carried*

## **Previous Minutes (Delegates Meeting, held at Caloundra, Saturday, 7<sup>th</sup> July, 2018.)**

*Robin Cruikshank moved the minutes from the Delegates meeting on the 7<sup>th</sup> July, 2018 be taken as read. Seconded by Janet Stockel.*

*Motion Carried*

## **Business arising from the minutes**

### **1. Medical Certificates and or Clearances**

A Letter of Dispensation was given to the AIBBC for the Ladies Fours Team being skipped by Marilyn Long but no-one was nominated as the measurer. John Norton advised anyone, including the skip is allowed to measure if it is agreed to by both teams.

### **2. Care of Bowls Equipment**

Kaylene Weir commented on the small gaps between mats at the October Championships in the Pittsworth Town Hall. An explanation was given as to why the Championships were hosted at the Town Hall.

### **3. Notice of Motion from the Referees Panel**

Nelson Thomas raised the point that the wording “by personal observation” was not in the Motion. The Notice of Motion was passed as submitted by a vote of Yes-21 to No-15.

### **4. Coaches Course**

Ros Richter and Sheree Lowry passed the course and are Probationary Coaches.

### **5. Storage of QIBA Inc 4” Bowls**

QIBA Inc has approx 22 sets of 4” bowls stored at the Caloundra Association.

QIBA Inc purchased 4” Bowls from the Mt Beppo Hall committee when the Bowls Club closed.

### **6. Major Raffle at National Championships**

The Raffle tickets were not posted out due to previous problems that have happened with Australia Post.

### **7. Junior Singles Games**

This was a suggestion for the May Championships next year.

### **8. Notice of Motion from Brisbane IBA**

Re: Naming the Individual State Teams by the Sunday of the May State Titles.

Kaylene Weir asked Robin Cruikshank if he felt that the AIBBC Selectors had enough time to do the selection in the limited timeframe and he said he felt the AIBBC selection went well.

*Sheree Lowry moved the minutes be confirmed as read, seconded by Faye Holding.*

*Motion Carried.*

**Previous Minutes (COM Meeting, held at Caloundra, Friday, 7<sup>th</sup> September, 2018)**

*Robin Cruikshank moved the minutes from the Committee of Management meeting on the 7<sup>th</sup> September, 2018 be taken as read. Seconded by Kyle French.*

*Motion Carried.*

**Business arising from the minutes:**

**1. Theft of the Alcohol and Foodstuffs after the National Championships**

A claim has been submitted with the QIBA Inc Insurance through Your Insurance Brokers. A PoliceLink report has been done. The Cold Room company has been uncontactable.

**2. Farewell Dinner**

Although there were tables allocated to each State, there was no set arrangement as to who sat where on the Queensland Tables. The kitchen was notified where the people with dietary requirements would be seated.

**3. Plaques for Angus Young and Nelson Thomas**

Nelson Thomas stated that while he appreciated the QIBA presenting them with the plaques he was very disappointed that they were not presented by the President of Queensland. Carmel Blyth apologised saying there was no offence intended.

**4. Shorts as part of the State Team Uniform**

Sheree Lowry suggested the shorts initially. As clarification – if adopted they would be part of the Uniform for Queensland-hosted National Championships only.

**5. Auditor**

As per General Business - Item No 7 on Page 3 of the C.O.M. meeting Minutes on the 7th September, 2018 - Jean Kassulke moved that this be Ratified, seconded Meryl Petrie.

*Motion Carried*

**6. Letter from Nelson Thomas**

Carmel Blyth / Annette Dunstan read out the letter.

Annette Dunstan read Carmel Blyth's letter of reply.

There was a lengthy discussion on these letters and the matters raised in them.

Cameron Hancock and the other members of the Disputes Committee felt it was not a Dispute for the committee.

Team Manager Sharon Hancock is to be contacted to find out the information in regards to the matters that have been raised in this letter.

*George Napper moved the minutes be confirmed as read. Seconded by Robin Cruikshank.*

*Motion Carried.*

**Correspondence**

**Inward: Emails**

**Haydn Weir's Letter from his employer** - It was sent straight to Glenn Casey as Head of Selection.

**47. Pittsworth IBA** - Not hosting October Championships

**51. Millmerran IBA** - Willing to host October Championships

**160. Bradley Stoker** - October Championship Incident - Has been referred to the Disputes Committee

**161. Carmel Blyth** - Re: Potential Dispute

**Outward:**

**2. AIBBC** – Letter of Dispensation

**Emails:**

**39. Cameron Hancock** - Forwarded Nelson Thomas Letter

**43. Carmel Blyth** – Trophy Photos

*Bob Falkenhagen moved the Inward correspondence be received and the Outward endorsed, seconded by George Napper. Motion Carried.*

## **Treasurer's Report**

There was a discussion on Treasurer Ros Richter's Report as emailed to the Secretary. There was much discussion on the Major Raffle (Art Union) at the National Championships. Jean Kassulke moved that in future years we don't have a Major Art Union such as we had this year. Seconded Robin Cruikshank *Motion Carried*

If the Insurance Claim for the theft of Alcohol and Foodstuffs is successful, the monies will be put back into Income from the National Championships.

*Janet Stockel moved that the Treasurer's Report be received and all Accounts be passed for payment. Seconded by David Blyth. Motion Carried*

## **AIBBC AGM Minutes**

*Robin Cruikshank moved that the minutes from the AIBBC AGM be accepted as read. Seconded Diane Knight. Motion Carried*

Robin Cruikshank thanked John Norton for the Secretary's job he's done for last 5 years and Kyle for taking it on after John. Notice of Motion 4 from Queensland – The motion was carried. It comes into effect 30 days after the meeting.

*Kyle French moved the minutes be confirmed as read. Seconded Robin Cruikshank. Motion Carried*

Kyle French thanked AIBBC Assistant Secretary Annette Dunstan for her work on the minutes.

## **GENERAL BUSINESS:**

### **1. 2019 Gala Weekend Venue**

The Gala Weekend will be held on the 9<sup>th</sup> and 10<sup>th</sup> March. Meryl Petrie commented that Caloundra Association may hold it if their committee agrees. There was a discussion on various venues and the format of the Gala Weekend.

Kyle French moved that we change to 4 games of 12 ends. Seconded George Napper. *Motion Carried*

### **2. Discussion Point - Letter from Nelson Thomas**

Secretary Annette Dunstan read out the letter that was submitted by Nelson Thomas – Re: The Use of Personal Electronic and Communication Devices.

Gayle Sutton spoke on behalf of Nelson Thomas in favour of the letter and explaining the reasons behind it.

Kyle French commented that we don't have a policy covering this matter and we should have one as it is such a big issue. It will be covered in our By-Laws when they are updated.

There was a lengthy discussion with several people putting forward their views on the matters outlined in the Discussion Point.

Jenny Cruikshank moved that the Suggestion put forward by Nelson be put forward as a Notice of Motion as is. Seconded George Napper. *Motion Carried*

After more discussion on whether this Notice of Motion could be voted on at this meeting, Jenny Cruikshank moved that "At all QIBA run events, All electronic communication devices shall be either switched off or on silent whilst in the playing venue. If on silent, devices should not be used or checked whilst playing a game unless special dispensation is granted by the Controlling Body. These include mobile phones, pagers, Ipads, Ipods/MP3 players, radios etc. Seconded George Napper *Motion Carried*

Kaylene Weir asked the meeting if Monique Weir could replace Angus Young as a Toowoomba delegate because Angus had not arrived. The meeting agreed. The new voting power total was 36.

### **3. John Norton**

John Norton handed in his Resignation as the Chairman of the Umpire's Panel. He also handed over the records and spare badges for the next Chief Umpire. President Carmel thanked John for his service to Queensland and the AIBBC.

### **4. October State Championships**

Gayle Sutton commented on a few things that she thought should have been done at the Championships. There was a discussion on the various points she raised.

George Napper suggested that the October Championships be discontinued as they no longer seem to be viable. It is a condition of the funding we receive from Sport and Recreation that we hold 3 Championships per year. This is to be reviewed in 2020.

It was suggested that the October Championships be made a discussion point for the AGM.

### **5. July 4" Titles**

Gayle Sutton queried if the event was a timed event, as per the AIBBC Rules.

There was a discussion on whether these Titles were a timed event or not. The C.O.M. will follow up and check previous Notices of Motion and try and come up with a solution for the next meeting.

*George Napper moved Standing Orders be in place at 6pm. Seconded Daphne Ladlow.*

*Motion Carried*

*Robin Cruikshank moved that Standing Orders be suspended at 7pm. Seconded John Norton.*

*Motion Carried*

President Carmel made a Presentation to the Fassifern President, Pat Toohill, thanking him for the venue for the day and for catering for Dinner. She also thanked the ladies and gents in the kitchen. Pat thanked the QIBA for the contribution.

### **6. Certificate of Appreciation to Caloundra Association**

A Certificate of Appreciation was presented to the Caloundra Association for their contributions and the generous help they gave to the QIBA in the running of the National Championships. President David Blyth accepted the Certificate on behalf of the Caloundra Association, thanking everyone and saying it was much appreciated.

### **7. Australian Test Team**

Robin Cruikshank moved that we give a subsidy to the players who were selected to go down to Mouties in January for the Test Team Trials. Seconded Gayle Sutton. *Motion Carried*

Kaylene Weir congratulated Robin Cruikshank on working so hard for Queensland players.

After some discussion Robin Cruikshank moved that each person attending the trials be given

\$130.00. Seconded Nelson Thomas.

*Motion Carried*

### **8. By Laws**

Gayle Sutton queried which By Laws were current. The By Laws from 2011/2012 are the ones that we work from at the present time. The 2017 By Laws are a work in progress and are being finalized.

### **9. Disputes Process**

Gayle Sutton commented that she thought that the Disputes process was not very clear.

After a discussion, Cameron Hancock together with his Committee was asked to review the policy. Cameron asked that anyone who would like to have input on the policy should contact the committee.

### **10. State Championships**

Angus Young suggested that the May Championships, as they are played now, be moved to October and have the Championships that would be played in May played with 4" bowls. This would give the Test Team players and the State Team players more practice with the smaller bowls before the relevant Events.

Angus was asked to write out a proposal to be added as a discussion point to the Agenda for the AGM.

### **11. Disputes Committee**

Angus Young raised the issue of how and when incidents were referred to the Disputes Committee. He also raised the issue of Referees swearing.

There was a lengthy and at times heated discussion with points of view being presented by a number of people.

### **12. Rule Changes**

Angus Young questioned why any amendments were not sent out to be included in a Current Rule Book. He also asked why the Driving Rule was being targeted but other Rules were not being policed. After a discussion it was decided that the C.O.M. will discuss this with the Chairman of Referees, Vince Lakin.

### **13. Control of Player behaviour**

Angus Young raised the issue of physical abuse and swearing by Referees at QIBA events. The C.O.M. is to look into the matter and will follow through with the Chairman of Referees and take appropriate action.

### **14. Thanks from Cameron Hancock**

Cameron Hancock stated that he would like to personally thank everyone for the work they had put into bowls over the last few months, particularly the Committee members and the Delegates at the meeting and all the players too.

### **15. Thanks from Angus Young**

Angus Young thanked the Committee for the Recognition he received at the State Titles for winning the 9 games at the National Championships. He said it was a huge honour to win that event for Queensland and to have it officially recognised meant a lot.

President Carmel Blyth thanked everyone for coming today and tonight and wished all present a Merry Christmas and a Happy and safe New Year.

There being no further business the meeting was closed at 8.01 pm.



Diane Knight  
Assistant Secretary QIBA Inc  
3<sup>rd</sup> December, 2018.

Carmel Blyth  
President QIBA Inc

=====

## **Next Delegates Meeting: 2019 AGM**

**Saturday, 2<sup>nd</sup> February, 2019 approximately 4pm**

To be hosted by Gympie Association

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## **RESTRICTED RINKS**

Nominations close 21 days prior to event (12<sup>th</sup> January, 2019)  
Names of players to be advised to QIBA Secretary 7 days prior to event

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## **GALA WEEKEND**

**9<sup>th</sup> & 10<sup>th</sup> March, 2019**

Venue to be advised

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## **MAY STATE CHAMPIONSHIPS**

**4<sup>TH</sup>, 5<sup>TH</sup>, 6<sup>TH</sup> May, 2019**

### **Please Note:**

No Affiliation or Membership fees are due until after the AGM as Fees are set at that meeting

## **Minutes of Committee of Management Meeting held at Toowoomba I.B.A. Hall, on Sunday, 16<sup>th</sup> December, 2018.**

**Present:** Patron Robin Cruikshank, President Carmel Blyth, Senior Vice President Kyle French, Junior Vice President Errol Weir, Junior Vice President Janet Stockel, Secretary Annette Dunstan, Assistant Secretary Diane Knight and Publicity Officer Sheree Lowry.

President Carmel Blyth opened the meeting at 9.40am, Welcoming everyone to Toowoomba and thanking them for coming.

Apologies: Treasurer Ros Richter

### **Confirmation of Minutes**

#### **Previous minutes (COM Meeting, held at Boonah, Friday, 2<sup>nd</sup> November, 2018.)**

*Diane Knight moved the Minutes from the Committee of Management meeting on 2<sup>nd</sup> November, 2018 be accepted as read. Seconded Robin Cruikshank. Motion Carried*

#### **Business arising from the minutes:**

##### **1. Theft of Alcohol and Foodstuffs at the National Championships**

The claim for the Theft at the National Championships was unsuccessful. Carmel will follow the matter up with Abby Elgar.

##### **2. Extra Souvenir Shirts**

The extra Souvenir Shirts have been received. Due to the high cost of postage they are to be taken to the Australian Test Team Trials for distribution.

##### **3. Storage of QIBA Inc. 4" Bowls**

Due to the ill health of Ros Richter, this matter is on hold.

##### **4. Non-attendance at Team Meetings / Letter from Nelson Thomas**

Secretary Annette Dunstan has contacted the Team Manager Sharon Hancock. There has been no information received from her regarding this matter as at this meeting.

##### **5. Website Page for Updated Rules**

The amendments have been sent out and are to be added to the website.

*Robin Cruikshank moved the Minutes be confirmed as read. Seconded Kyle French.*

*Motion Carried*

#### **Previous minutes (Delegates Meeting, held at Boonah, Saturday, 3<sup>rd</sup> November, 2018.)**

*Sheree Lowry moved the Minutes from the Delegates meeting on 3<sup>rd</sup> November, 2018 be accepted as read. Seconded Janet Stockel. Motion Carried*

#### **Business arising from the minutes:**

##### **1. Timing at July 4" Titles**

There is no Notice of Motion regarding Timing at the 4" Titles. It was discussed at a Delegates meeting that as there were not enough Umpires it would be difficult to time all games. As we are playing to AIBBC Rules all players should be mindful of the time taken to play their bowls.

##### **2. October State Championships**

A recommendation for State Championships as of 2019 has been received from Angus Young. It will be put on the AGM Agenda as a discussion point.

### **3. 2019 Gala Weekend Venue**

There is no venue as yet. This is to be followed up.

### **4. Notice of Motion from the Referees Panel**

Kyle French asked if this Notice of Motion could be changed and if so who could change it. It can be changed by another Notice of Motion from any Association or Committee.

### **5. Control of Player Behaviour**

There has been a discussion with the Chairman of Referees.

*Kyle French moved the Minutes be confirmed as read. Seconded Sheree Lowry.*

*Motion Carried*

## **Correspondence:**

### **Inward:**

#### **2. Dalby IBA - Applying to host Strategic Planning Workshop**

Kyle French moved that we accept Dalby Association's offer to host the Strategic Planning Workshop, seconded Robin Cruikshank

*Motion Carried*

#### **4. Kearney Springs IBC - Darling Downs IBA closing – Re: Affiliation**

#### **5. Queen's Beach IBA – Delegates, Proxy for AGM**

### **Emails:**

#### **2. Kyle French - Re: Restricted Singles certificates**

#### **18. Sharon Hancock – Re: Bramble Bay IBC acceptance as Independent Club**

#### **22. Carmel Blyth – Henselite Statement**

#### **31. Cameron Hancock – Re: extra COM member for Disputes**

Kyle French moved that the Disputes Committee proceed with 4, seconded Sheree Lowry.

*Motion Carried*

#### **32. Ryan Wiegand – Unable to attend AIBBC COM meeting 18 January, 2019**

### **Outward: Emails:**

**NIL**

*Robin Cruikshank moved that the Inward correspondence be received and the Outward endorsed. Seconded Janet Stockel.*

*Motion Carried*

## **Treasurers Report:**

There was no Report due to the ill health of Treasurer Ros Richter.

## **General Business:**

### **1. Control of Player Behaviour**

There was a lengthy discussion on how the COM would deal with this matter. A letter is to be sent to the Chairman of Referees. There was a suggestion that the Referees Criteria be reviewed.

### **2. Sport & Recreation**

The "2019 Funded Activities and Performance Measurers" Report was reviewed and updated. The "Operational Plan for 2019" was reviewed and updated.

### **3. Workplace Health & Safety Course**

Kyle French advised that he had lost all of the information for the course when his computer died. He is doing a course extension and will complete the course in 6 months.

**4. Accommodation for Mt Gambier**

There was a discussion on accommodation for the National Championships in Mt Gambier. Janet Stockel was asked to look into options for Mt Gambier and Ballarat in 2020.

**5. 2019 Budget**

There was a discussion on a Budget for 2019 in conjunction with our Sport & Recreation Funding. A recommendation for fee increases is to be added to the Agenda for the AGM.

*The Committee had a Lunch break from 12.00 to 12.45pm.*

**6. 2019 Calendar Dates**

Dates for QIBA Inc events, COM meetings and Delegates meetings were discussed, taking into account various Association Carnivals and District Championships. These dates are to be confirmed.

**7. Recommendation from Angus Young**

There was a lengthy discussion on a Recommendation re State Championships that was sent in by Angus Young. It is to be added to the Agenda for the AGM as a Discussion Point.

**8. 2<sup>nd</sup> Gala Weekend**

Following on from the discussion on Angus Young's Recommendation, Kyle French moved that we hold a second Gala Weekend on 30' mats, 4" bowls, 3 games on 25<sup>th</sup> and 26<sup>th</sup> May as a trial for 1 year. Seconded Annette Dunstan.

*Motion Carried*

**9. Updating of the Constitution**

The QIBA Inc. Constitution was reviewed and updated.

Robin Cruikshank moved that the revised Constitution be added to Agenda for the AGM. Seconded Kyle French.

*Motion Carried.*

**10. By Laws**

The By Laws of the QIBA Inc. were reviewed and updated.

**11. Operational Procedures**

The Operational Procedures of the QIBA Inc. were reviewed and updated.

**12. National Championships**

Kyle French mentioned that he thought Carmel should be recognized for her hard work at the National Championships at Caloundra.

**13. State Team Uniforms**

Robin Cruikshank moved that we take the issue of the Uniforms to the AGM and then form a Sub-committee to look into updating the State Team Uniform. Seconded Sheree Lowry.

*Motion Carried.*

There being no further business, President Carmel thanked Errol and the Toowoomba Association for providing the hall for this meeting. She also thanked everyone for their attendance and wished everyone a safe and Merry Christmas, a Happy New Year and thanked everyone for their time and hard work over the last 12 months. The meeting was closed at 4.55pm.



Diane Knight  
Assistant Secretary QIBA Inc.  
6<sup>th</sup> January, 2019.

Carmel Blyth  
President QIBA Inc.

=====  
Next Committee of Management meeting, Friday, 1<sup>st</sup> February, 2019  
=====

Next Delegates meeting, Saturday, 2<sup>nd</sup> February, 2019 at Gympie  
Discussion Points, Recommendations from COM and Notices of Motion  
as per agenda.  
=====

**Any club or association can request that a COM member attend their events,  
just ask us**