

Minutes of Committee of Management Meeting held at Pittsworth Town Hall, on Saturday, 13th January, 2018.

Present: President Carmel Blyth, Senior Vice President Daphne Ladlow, Junior Vice President Kyle French, Junior Vice President Philip Lowry, Secretary Annette Dunstan, Treasurer Roslyn Richter, Assistant Secretary Diane Knight and Publicity Officer Sheree Lowry.

President Carmel Blyth opened the meeting 4pm, welcoming all and thanking them for taking the time to attend the first COM meeting for 2018. It is going to be a big year with the Nationals only 8 months away.

Apologies: Robin Cruikshank

Confirmation of Minutes

Previous minutes (COM Meeting, 3rd November, 2017.)

Ros Richter moved the minutes from the Committee of Management meeting on 3rd November, 2017 be accepted as read. Seconded Kyle French. *Motion Carried*

Business arising from the minutes:

1. Gala Weekend

Toowoomba Association will host the 2018 Gala Weekend on 10th and 11th March, 2018.

2. Emcee for 2018 National Championships

We have contacted Angus Young and are waiting for a formal reply.

3. Skola Material

Skola will sell us a bolt of material. Annette to contact them again to find out how many metres are on a bolt of material and how much per metre it will be. This year the State team ladies should be in this material if they are replacing maroon components of their uniform and the men in the new Taupe coloured pants.

4. Rule Books

The Rule Books have been reprinted and are ready for distribution.

5. Coaches Course

The November course was postponed due to various factors. Robin Cruikshank is to reschedule the course.

6. Bribie Island Indoor Bowls Club

Kyle French has not heard anything further from them. He will follow this up.

7. Certificates of Appreciation

These have been done and sent out to the various venues.

8. Bev Richardson - Registrations

A letter has been drafted

9. Promotional Flyer

Sheree Lowry is putting the final touches to the flyer. Once it is finalized it will be presented to a Delegates meeting to be ratified and then sent out to Associations.

10. Sport & Recreation Survey

Annette Dunstan has filled out the necessary paperwork for the Survey.

11. Venues for 2018 State Titles

As no Association has applied to host the May State Titles. As the flyer has to go out at the AGM in February, Daphne Ladlow moved, Kyle French seconded that the Titles be held in Caloundra (as per their standing letter) Motion Carried

Sheree Lowry moved the minutes be confirmed as read. Seconded Philip Lowry. Motion Carried

Previous Minutes (Delegates Meeting, 4th November, 2017.)

Diane Knight moved the minutes from the Delegates meeting on 4th November, 2017 be accepted as read. Seconded Ros Richter Motion Carried

1. Games Master

A number of people are still to be contacted.

2. Notices of Motion

Annette Dunstan has spoken to our Sport and Recreation advisor re the moving and seconding of Notices of Motion. The procedure will be announced at the AGM. Kyle French moved, seconded by Philip Lowry that this be added to our "Operational Procedures". Motion Carried

3. Updating of Bylaws and Operational Procedures

Round Robin Competitions. There was further discussion on this matter in General Business.

4. Team Manager's Report

We are still to receive the report.

5. New Format for Restricted Events

This is to be decided on at the AGM.

Daphne Ladlow moved the minutes be confirmed as read. Seconded Ros Richter. Motion Carried

Correspondence:

Inward: 2. Toowoomba IBA - Corrected Cheque - Previous cheque had the wrong date

Emails: 17. Kyle French – Checking dates for website

18. Sunshine Coast Regional Council – We have received sponsorship of \$10,000.00

42. Abul Akol – A reply has been sent

Outward:

Kyle French moved that the Inward be received and the Outward endorsed, seconded Sheree Lowry Motion Carried

Treasurers Report:

Ros Richter presented her Report for the previous year. There was a discussion on this report.

Ros Richter moved that her report be adopted and all Accounts passed for payment. Seconded Kyle French. Motion Carried

General Business:

1. State Team Nominations Forms

State Team Nomination Forms have to be signed by your own Association or Club Secretary. This will be discussed further at our next COM Meeting.

2. Promotional Flyer

Sheree Lowry asked that "Photo Permission Slips" be sent out with these minutes to be signed and returned to QIBA Secretary.

3. Junior Events – Round Robin or Knockout

Recommendation to the next Delegates meeting - "When there are less than 8 nominations for an event in State Championships then a Round Robin will be played for that event"

4. Letter to the COM from Kaylene Weir

After much discussion and listening to the recording of the November Delegates Meeting and the Facebook post of the Medal Presentation from the 2017 National Championships, a letter of reply is being drafted and will be further discussed at our next COM meeting.

5. Questions from 2017 National Championships

1. Jackie Morey playing in the Reserves Competition and wearing the Queensland Uniform.
2. Janet Stockel did not attend the Closing Ceremony.
3. Ian Long was a reserve in the Queensland team but was not in Uniform for the full week and not seated with the Team during Closing Ceremony.

6. Care of Bowls Equipment

Announcement to be made by the Games Director at State Events about walking over mats unnecessarily.

7. Medical Certificates and or Clearances

This issue is to be investigated further as it may impact on Insurance matters.

8. Office Bearers Nominations

There was a discussion on the nominations that were received for the 2018 AGM.

*Kyle French moved that Standing Orders be in place at 5.50pm. Seconded Philip Lowry
Motion Carried*

*Sheree Lowry moved that Standing Orders be rescinded at 7pm. Seconded Daphne Ladlow
Motion Carried*

9. Notices of Motion for AGM

There was a discussion on the Notices of Motion that were received for the 2018 AGM.

10. 2018 National Championships

There was a discussion on the following items for the 2018 National Championships.

1. School Choir to sing the National Anthem.
2. Major Raffle
3. Sponsorship Letters
4. Sale of Henselite Mats and Bowls prior to the Championships
5. Sunshine Coast Council Grant – Received \$10,000.00
6. Bunnings to be re-contacted re the holding of a fundraising BBQ
7. Canterbury Books – printing of Program Books
8. Grants – Holden application has been submitted, will know by May if it is successful
 - Gambling Community Benefit Fund – will know by May if it was successful in the second round
 - Caloundra RSL application for Sponsorship was unsuccessful
9. Letter to Caloundra Assoc. re Halls & Equipment for the AIBBC AGM and other Committee meetings
10. Publicity Officer to contact various media outlets in Caloundra re Championship Advertising

11. Advertising Signs for the Championships in North Street
12. Photo Frames for Certificates
13. TAFE to be contacted re Management of the Bar
14. Scorecards
15. Table Decorations for Farewell Dinner
16. Farewell Dinner Entertainment
17. Souvenir Shirts
18. Souvenirs - Key Ring/Gadgets, Notebooks With Pens, Pens

11. Recommendation to Delegates Meeting – Forms for Selectors

“That each Selector gets a copy of All Nomination Forms”

Rationale: There are changes to the form so everyone has a chance to study all the relevant information for Selection.

12. 2018 Budget

There was a discussion on a budget for 2018 in conjunction with our Sport & Recreation Funding.

13. Sport & Recreation Forms

The “Performance Measures Form” was filled out and the “Operational Plan for 2018” was updated to be submitted to Sport & Recreation to comply with our funding requirements.

14. First Aid Kit

This is to be checked and updated.

15. Secretary’s Laptop

Recommendation to the Delegates meeting

“That we replace her laptop because the battery is not holding its power or charging”.

There being no further business, President Carmel thanked everyone for attending and closed the meeting at 9.20pm.



Diane Knight
Assistant Secretary QIBA Inc
22nd January, 2018.

Carmel Blyth
President QIBA Inc

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Next Committee of Management meeting, Friday, 2nd February, 2018
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Next Delegates meeting and AGM, Saturday, 3rd February, 2018
Discussion Points, Recommendations from COM and Notices of Motion
as per agenda.

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**Any club or association can request that a COM member attend their events,
just ask us.**