

## **Minutes of Committee of Management Meeting held at Toogoolawah Tennis Club, on Saturday, 26<sup>th</sup> May, 2018.**

**Present:** President Carmel Blyth, Junior Vice President Errol Weir, Junior Vice President Janet Stockel, Secretary Annette Dunstan, Assistant Secretary Diane Knight

Apologies: Patron Robin Cruikshank, Senior Vice President Kyle French, Treasurer Roslyn Richter, and Publicity Officer Sheree Lowry.

President Carmel Blyth opened the meeting 9.10am, Welcoming everyone to Toogoolawah for our COM Meeting.

### **Confirmation of Minutes**

#### **Previous minutes (COM Meeting, 20<sup>th</sup> April, 2018.)**

*Janet Stockel moved the minutes from the Committee of Management meeting on 20<sup>th</sup> April, 2018 be accepted as read. Seconded Diane Knight. Motion Carried*

#### **Business arising from the minutes:**

##### **1. Gents Pants – State Team Uniform**

President Carmel has been advised by a number of companies that the “Taupe” coloured pants are now unavailable. Due to the fact that this colour has been discontinued, it was decided that we would have to stay with what we have for this year and seriously look at any changes for next year.

##### **2. Raffle Tickets**

The new Raffle Ticket Books have been received and will be used at the National Championships.

##### **3. Coaches Course**

The Coaches Course that was to be held on 14<sup>th</sup> & 15<sup>th</sup> May was postponed. New dates suggested are 8<sup>th</sup> & 9<sup>th</sup> September at Caloundra. The Referees and Umpires Panels are to be contacted to see if they would be agreeable to holding examinations and/or re-examinations at the same time.

##### **4. National Championships - Games Master & Control Room**

Bill Dunstan has agreed to be the Games Master for the 2018 National Championships.

Yvonne and Darryl Barlow will be helping in the Control room.

Heather Wood is also willing to help where she can.

##### **5. Fundraising for the National Championships**

1. Caloundra Association is holding a BINGO SUNDAY on the 1<sup>st</sup> July, 2018.
2. Promotional Shirt – there was a discussion on the design
3. The BBQ held at Bunnings on the 5<sup>th</sup> May was very successful.

##### **6. Temporary EFTPOS facility at National Championships**

The BOQ is to be contacted about EFTPOS machines at the National Championships.

##### **7. Junior Girl Player**

We will be writing to Victoria asking them for a Junior Girl Player.

##### **8. AIBBC Website**

The AIBBC is to be contacted to ask them to update their website. As of this meeting there is nothing on the website about Queensland hosting the 2018 National Championships.

##### **9. Bowls from Mt Beppo Indoor Bowls Club and Redcliffe Indoor Bowls Assoc.**

The Bowls from the Mt Beppo Club have been picked up and taken to Caloundra. The bowls from Redcliffe Association have been delivered to Caloundra and a Letter of thanks given to the Association.

## **10. Posters for National Championships**

Janet Stockel is to design Posters that can be displayed by Sponsors and others to advertise the Championships.

## **11. Public Liability Insurance**

A representative from "Your Insurance Broker" will be attending the next C.O.M. and Delegates Meetings in July.

*Janet Stockel moved the minutes be confirmed as read. Seconded Diane Knight.*

*Motion Carried*

## **Correspondence:**

### **Inward:**

- 57. Darling Downs IBA - National Championships Donation
- 58. "Returned Letter" – The company – Driftwoods Unique Gifts – has closed down.
- 65. Queen's Beach IBC Inc. – RE: Affiliating as Queen's Beach IBA

After a discussion on the procedure required, Janet Stockel moved that we accept Queen's Beach IBA as a Registered Association, Seconded Errol Weir *Motion Carried*

- 66. Referees Panel - Notice of Motion for the July Delegates meeting

### **Emails:**

- 102. Skola - Re: Maroon material. The bolt of material is now available and will be picked up as soon as possible.
- 103. Caloundra Holiday Centre - Re: National Championships. They are very interested in Sponsorship.
- 113. Caloundra IBA - Query about Junior Championship draws
- 119. Sport & Recreation - Mid-year reporting due soon
- 129. Carmel Blyth - Cold Room Hire Quote
- 138. Ailsa Warman - Wamuran IBC only playing social bowls – they will not be re-Affiliating
- 144. Brisbane IBA - Notice of Motion for the July Delegates meeting

### **Outward:**

- 26-29. Proposed Sponsors - Seeking Sponsorship, Raffle Prizes, etc
- 47. To all Email contacts - Re: Mother's Day Raffle at May Championships
- 56. Janet Stockel - Request for Results for Shields
- 62. Lockyer District IBA - Insurance Letter and Certificate of Currency

*Janet Stockel moved that the Inward be received and the Outward endorsed. Seconded Annette Dunstan.* *Motion Carried*

## **Treasurers Report:**

There was no Report because Treasurer Ros Richter has a bad eye infection and cannot see the computer screen to do a Report and is not allowed to drive.

## **General Business:**

### **1. Points for George Napper Shield for Juniors**

There was a discussion on how points were allocated for the Shield.

### **2. Emails from Pittsworth & Dist IBA**

Secretary Annette received emails from the Pittsworth Association stating some concerns about Member Registration. She has replied and is awaiting further information.

### **3. Australian Team Nomination Forms**

These have not been received as yet.

#### **4. Proposed Newsletter**

There was a discussion on a bi-monthly Newsletter as proposed by Sheree Lowry and Janet Stockel. This will be discussed further at the next COM meeting.

#### **5. Health and Safety Checklist**

Janet Stockel suggested that a New Zealand Health and Safety Checklist could be adapted for the QIBA Inc. This is to be discussed further at the next COM Meeting.

#### **6. Council Plaque – National Championships Civic Reception**

It was suggested that there be 2 plaques presented – 1 to the Council and 1 to Tim Dwyer who has been very helpful in arranging and sponsoring the Civic Reception. This is to be discussed further at the next COM meeting.

#### **7. RSL Sponsorship – National Championships**

There was a lot of discussion on a letter received from the Caloundra RSL. President Carmel is to meet with them to clarify what form the Sponsorship will be.

#### **8. Notice of Motion from the COM for the July Delegates Meeting**

“The COM is to meet within the first 2 weeks of December to do a Draft Budget for the following year to go as a Notice of Motion on the AGM Agenda”

#### **9. National Championships**

The following items for the National Championships were discussed.

1. 2018 Program Books - Janet Stockel to present designs and costings at the next COM Meeting.
2. The seating arrangements for the Opening and Closing Ceremonies
3. AIBBC COM meeting, AGM and Committee meetings at the Caloundra Bowls Hall
4. AIBBC AGM Delegates Gifts
5. Set Up of the Playing Venue – Carpets, Scoreboards, Tables etc
6. Control Room and Scorecard Areas
7. Team Dinner at the Caloundra Powerboat Club

#### **Notice of Motion for July Delegates Meeting**

“the Team Dinner to be subsidized by Q.I.B.A. Inc”

8. Pre-tournament
9. Bar – TAFE is interested in managing the Bar
  - Portable Cold Room Hire – Quote \$594 incl.GST

Janet Stockel moved that we hire a portable Cold Room for the National Championships, seconded Diane Knight *Motion Carried*

*The Committee had a Lunch break from 12.40pm to 1.30pm.*

#### **National Championships Continued -**

10. Civic Reception at the Caloundra Events Centre
11. Timetable for the Championships for the week
12. Farewell Dinner
13. Major Raffle and Daily Raffles
14. BBQ to be run by the QIBA Inc
15. Parking
16. Advertising and Promotion of the Championships
17. Championship Photos – A Camera Club has been contacted and asked to take Photos of the Championships throughout the week
18. The number of Carpets and Sets of Bowls needed for the Championships

## 10. May Championships

There was a discussion on the running of the May Championships. It was decided that the Junior Singles games would be spread around the venue.

There being no further business, President Carmel thanked everyone for attending the meeting and closed the meeting at 2.45pm.



Diane Knight  
Assistant Secretary QIBA Inc.  
11<sup>th</sup> June, 2018.

Carmel Blyth  
President QIBA Inc.

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Next Committee of Management meeting, Friday, 6<sup>th</sup> July, 2018  
Caloundra Indoor Bowls Hall- 7pm  
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Next Delegates meeting, Saturday, 7<sup>th</sup> July, 2018 at Caloundra Indoor Bowls Hall  
commencing at approx. 3.30pm  
(Dinner break 6- 6.45pm)  
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Discussion Points and Notices of Motion as per agenda.

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**Any club or association can request that a COM member attend their events,  
just ask us**