

Queensland Indoor Bowling Association Inc.
Strategic Planning Committee Workshop

Saturday, 3rd March, 2018.

Held at the Dalby Uniting Church Hall, 71 Condamine Street, Dalby

PRESENT: Chairperson and Senior Vice President Kyle French, Patron Robin Cruikshank, President Carmel Blyth, Junior Vice President Janet Stockel, Secretary Annette Dunstan Treasurer Ros Richter, Assistant Secretary Diane Knight, Publicity Officer Sheree Lowry, Glenn Casey, David Blyth, Vince Lakin, David Stoker, Jean Kassulke, John Norton, Bev Brown, Cameron Hancock, Glenda Wilkinson, Meryl Petyrie, Deanne Amarant, Don Smith, Jenny Cruikshank, Daphne Ladlow, Margaret Stevenson, Mel Smith, Bob Falkenhagen, Pat Wanka, Ted Wanka, Dulcie Casey,

APOLOGIES: Junior Vice President Errol Weir, Larni Stretton, Bradley Stoker, Tim Lowry, Philip Lowry

Chairperson Kyle French opened the meeting at 9.20am welcoming everyone and thanked them for their attendance. He said that it was an important year with the National Championships coming up. Fundraising and Membership are big issues that need to be discussed. He then asked President Carmel Blyth for her opening remarks.

President Carmel welcomed everyone and thanked them for taking the time to come. She said it is an important year and the Strategic Planning meetings are important too. She asked that the ideas that are put forward at these meetings be put into practice.

Kyle thanked Carmel for her opening remarks and asked everyone to break into their relevant committees for discussions and if there is only one member of a committee in attendance, or anyone not on a committee, please join in with other committees.

Following a basket lunch, the meeting resumed at 1.15pm with each committee giving their reports.

REPORTS:

SELECTION COMMITTEE: The Chairperson is Glenn Casey

The Committee discussed the Selection Criteria Form and propose that it be sent out with the State Team Nomination forms in future years. This year they are proposing that it be sent out with the Team Selection letters. They would like to see more Communication between the Selectors, Team Manager, Players and Officials whilst at the National Championships. They would also like to have a meeting with the Team Manager prior to the start of the Championships and also have a meeting with the Team Manager after the Championships.

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**REFEREES PANEL:** The Chairperson is Vince Lakin

Vince advised that the Committee proposes to submit a Notice of Motion on DRIVING to the next Delegates meeting and if the Motion is passed he asked that it be added to the present Rule Book. Referees David Stoker and Bob Falkenhagen were re-examined and both passed.

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UMPIRES PANEL: The Chairperson is John Norton

For the Nationals in Queensland, the "Conditions of Play" are being drafted and will be submitted to Queensland Body for the 2018 National Championships. John, as Queensland's Chief Umpire, is proposing that the AIBBC Rules be updated. He would also like to see Queensland Referees be Measurers at the National Championships to alleviate some of the pressure on the AIBBC Umpires.

The Committee put forward some "PROPOSED CHANGES TO THE CONDITIONS OF PLAY, AIBBC"

These being - **Replacements and Substitutes**

(5) A substitute who completes **10 or more ends in three** consecutive games shall become a constituted player of the team and shall be entitled to play in any position in that team (this player is no longer eligible to be a reserve)

(6) a substitute who is replaced by the original player is eligible to substitute in another team ~~(except in rule 3e)~~

(10) For a reserve who becomes a constituted player in a medal winning team, an extra medal can be struck at the request of the State, and is to be paid for by the State.

Players and Reserves

(7) The Team Manager has the authority to instruct a player to get into uniform, or forfeit their position in their state team.

Past Presidents Executives

(2) Players shall be any past ~~President~~ Executive of the AIBBC Inc, or a current or past State ~~President-Executive~~ who are not playing in the championship events.

Determining results and publication

3. Complete daily results sheet will be available for each Team Manager within 1 hour of the completion of play each day.

Add a footer into the document with the name of the document, date of issue, version #

These amendments are to be applied to any document in which they are contained.

1. Conditions of Play
2. Team Managers instructions
3. Standard operating procedures
4. Rule book ?
5. By-laws ?

The Umpires Panel would like Queensland to send this proposal to the AIBBC.

Note: The AIBBC Rule book covers ANY 4" game. The "Conditions of Play" are for the National Championships.

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**COACHING COMMITTEE:**

The Chairperson is Robin Cruikshank

Robin advised that the Coaches Course set down for the 14<sup>th</sup> & 15<sup>th</sup> April cannot go ahead. The new dates proposed are the 12<sup>th</sup> & 13<sup>th</sup> May at Caloundra. The Committee also suggested that Coaching Clinics could be held in different areas by local Coaches with the costs covered by QIBA Inc. funding. Any Association wanting to hold a Coaching clinic would still have to contact the QIBA and organise the clinics in conjunction with the Coaching Committee.

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DISPUTES COMMITTEE:

The Chairperson is Cameron Hancock

Minutes from Strategic Meeting – Disputes Committee 3/3/18

Members of Disputes Committee:

- Bev Brown (Attended)
- Cameron (attended)
- Marilyn Long (apology)
- Philip Lowry (Apology)

Content of meeting:

- 1) Exchanged contact details as below:
 - a. Bev Brown:
 - i. hillside lodgepastoral@gmail.com
 - ii. 0427 311 217
 - b. Cameron Hancock:
 - i. Cameron.hancock@gmail.com
 - ii. 0433 825 437
 - c. Marilyn and Philip's details to be obtained

- 2) Acknowledging that both Bev and Cameron had no experience on QIBA committees, information was sought as follows:
 - a. Guidelines for disputes processes found in QIBA By-Laws
 - b. Discussion with Dianne Knight who provided By-Laws, and an Incident Report template. Dianne also provided examples of the disputes process. Main task of the committee is once a letter of complaint is received to meet and resolve the complaint.
 - c. Identified the Goal of Disputes Committee written in the By-Laws may need to be updated.
- 3) Identified key principles of disputes process included neutrality and objectivity, and listening to all sides of the dispute. As well as principles in By-Laws (social justice and regional development and non-discrimination).
- 4) Discussed the selection of chairperson of disputes committee. Bev nominated Cameron who will accept pending telephone call with Marilyn.
- 5) Identified hopes for the committee this year:
 - a. To provide a process that QIBA members feel is useful and fair.
 - b. That outcomes of disputes process are clearly communicated to all parties involved.
 - c. That "disputes" which are not referred to the committee do not continue to affect QIBA members after the 14 days which the event occurred (I.e. that disputes are laid to rest if the formal process is not pursued).

Following this meeting, discussion was had with Marilyn Long 10/3/18 who confirmed acceptance to the Disputes Committee, agreed with selection of Cameron as chairperson, and read these minutes with no further input. Discussion with Philip Lowry 10/03/18 who read these minutes and had no further input. Contact details for Marilyn and Philip as follows:

- Philip Lowry:
 - philipjameslowry@gmail.com
 - 0499 705 220
- Marilyn Long:
 - fhtoowoomba@fhcc.com.au

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**FINANCE & FUNDRAISING:**            The Chairperson is Roslyn Richter

There was a discussion on various Fundraising ideas for the National Championships to be held this year in Caloundra. Some Fundraising ideas put forward were Bingo Nights in Caloundra, the Caloundra Association is to be contacted to see if this is possible, Associations holding Garage sales with the profits going towards the running of the National Titles, Sausage Sizzles at Bunnings.

There was a discussion on the Major Raffle Prizes for the National Titles. The tickets for this are to be ready for sale at the May State Championships. It was suggested that we have lucky tickets instead of the lucky numbers. There will be various items for sale as souvenirs at the National Titles. Sheree Lowry has contacted the Condamine Clothing Company in Pittsworth re a Promotional Shirt for the National Titles.

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PUBLICITY COMMITTEE: The Chairperson is Sheree Lowry

The committee has been working on a promotional flyer that can be distributed to all Associations so they can then distribute it in their own areas to help promote our game of Indoor Bowls. If you wish to use the Flyer please see the Publicity officer. In the lead-up to the Nationals the various media outlets in Caloundra ie: TV, Radio & Newspapers are to be contacted to advertise the State Championships, Carnivals and the National Championships. QIBILO - Please let the Publicity Officer know the contact details for your association and whether you would like the QIBILO emailed or paper copies sent out. Also she would like to receive more information from Associations to be included in the QIBILO.

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**HEALTH & SAFETY:**            KYLE FRENCH & BRADLEY STOKER

Kyle French is completing a Diploma course which will be finished before the Nationals. Kyle advised that he has to formulate a Policy as part of the course. When it is done and accepted through the course it can then be presented at a delegates meeting and made our Health and Safety Policy.

He noted that at our AGM the issue of Medical Certificates was raised. If a player has been injured they must have a clearance from their doctor, in writing, to be able to play again.

GENERAL DISCUSSIONS:

National Championships at Caloundra. There was a lot of discussion on the planning for the National Championships – Trading Tables - Kay Marshall is willing to look after these

- Daily Raffles - we will be asking for donations
- BBQ – Volunteers
- Games Director and Assistants in the Control Room
- Bar - TAFE to be contacted
- Scoreboards names and numbers, Sponsorboards
- Emcee - Angus has responded verbally but the COM has asked him to put it in writing
- Junior Mementos

Cameron Hancock spoke about his ideas for increasing our Membership.

It was suggested that we should be contacting schools and holding “Come and Try” nights and Coaching Clinics. It was also said that we as bowlers need to advertise our game as much as possible. There was a lot of discussion on what has been done and what could be done to encourage people to play the game of Indoor Bowls. Cameron thanked everyone for their ideas and would like to see a committee or team to co-ordinate a membership drive. This will be discussed at our next COM meeting.

Robin Cruikshank asked about the equipment that is needed for the National Titles. President Carmel explained how many mats and sets of bowls were needed and how they are to be acquired for the National Titles. The QIBA has applied for a number of Grants for equipment for the National Titles.

Before closing the meeting, Chairperson Kyle reminded the committees – If a Committee holds a meeting through the year a Report is to be done and sent to the Assistant Secretary.

President Carmel stated that the Gala Weekend is next weekend. Please think about how it is run. It is an open event so anyone can play. If there is anything you would like to see changed or you think can be improved on, please let us know.

President Carmel thanked everyone for their attendance. She stated that there has been some great ideas presented – lets follow through and get things up and running. She thanked Kyle and Diane and everyone else for their thoughts and input.

There being no further business for the Strategic Planning Workshop, Chairperson Kyle thanked everyone for their attendance and closed the meeting at 3.10pm.

Diane Knight  
Assistant Secretary  
Queensland Indoor Bowling Association Inc.

Kyle French  
Senior Vice President

